

# Suwannee River Regional Library Meeting Room Application



## Applicant Details

Name of Group

Suwannee Riverkeeper/WWALS

Address

PO Box 88, Hahira, GA, 31632

Name of Group Representative/Title

Hailey Hall ; Events Committee

Phone Number

386-205-9332

Purpose of Meeting

Crafting Effective Public Comments workshop

Email Address

haileyhall457@gmail.com ; wwals-events@googlegroups.com

## Booking Information

### Meeting Room Requested

- Branford Library** 703 NW Suwannee Ave., Branford, FL 32008 386-935-1556 FAX 386-935-6351 branford@neflin.org
- Jasper Library** 311 Hatley St. NE., Jasper, FL 32052 386-792-2285 FAX 386-792-1966 jasper@neflin.org
- Jennings Library** 1322 Plum St. (PO Box 30) Jennings, FL 32053 386-938-1143, FAX 386-938-1153 jennings@neflin.org
- Dowling Park Library** 10655 Dowling Park Dr., FL 32064 386-658-2670 FAX 386-658-2772 dpark@neflin.org
- Lee Library** 7783 E US Hwy 90 (PO Box 40), Lee, FL 32059 850-971-5665 FAX 850-971-4333 lee@neflin.org
- Live Oak Library** 1848 Ohio Ave. S., Live Oak, FL 32064 386-362-2317 FAX 386-364-6071 srlref@neflin.org
- Madison Library** 378 NW College Loop, Madison, FL 32340 850-973-6814 FAX 850-973-8322 madison@neflin.org
- White Springs Library** 16403 Jewett St. (PO Box 660), White Springs, FL 32096 386-397-1389 FAX 386-397-4460 wsprings@neflin.org

Date Requested

3/18/26

Start Time

5:00

End Time

6:30

Estimated # of attendees

20

Number of Meetings

1

Future Dates

## Agreement

The above-mentioned group agrees to conduct its meetings in the library with proper respect for the building and for persons who might be using the Library for purposes other than those of the group.

Please be aware of the following conditions for the **Meeting Room Policy** (see attached Policy for clarification).

1. Meetings must be of a cultural, civic or educational nature. For-profit group fees are \$50.00 and must be paid in advance of the meeting.
2. Admission fees cannot be charged.
3. Serving of food and nonalcoholic drinks is strictly limited to light refreshments. No red punch is allowed.
4. Smoking is not permitted in the Library.
5. Authorized group representative will be responsible for library key after hours. A fee of \$55 will be charged for loss of key.
6. Groups requesting the use of the meeting room will be asked to produce verification of not-for-profit status.

## Signed by

I have read the Meeting Room Policy and agree to the terms and conditions.

Group Representative

Hailey Hall

Date

3/2/26

SRRL Representative

Date