

The Committee will be composed of voting members, all of whom are District employees, and non-voting members, as designated by the following entities (“Project Partners”):

- Suwannee River Water Management District
- Clay County Utility Authority
- Gainesville Regional Utilities
- JEA
- St. Johns County Utility Department

All members of the Committee will receive copies of the submittals and may participate in discussions during the Committee meeting(s). The voting members of the Committee will select in order of preference no fewer than three firms deemed to be the most highly qualified and forward its recommendation to the District’s Governing Board and request that its rankings be approved, and negotiations commence with the highest-ranked Respondent. If negotiations fail with the highest-ranked Respondent, negotiations will proceed with the other Respondents in ranked order. Respondents selected as most qualified will be notified by email. This Solicitation is issued subject to the legal requirements established under Consultants’ Competitive Negotiation Act, §287.055, Fla. Stat.

Respondents should note that the Cone of Silence provisions set forth in Paragraph 3 of this solicitation applies equally to the Project Partners.

The District will conduct the RFQ process as follows:

Date	Description
June 26, 2025, 1:00 p.m.	Pre-Submittal Conference (District HQ – In person, or by phone or web conferencing)
July 28, 2025, 2:00 p.m.	Qualifications Submittals due
August 11, 2025, 1:00 p.m.	Committee meets to complete its review of the Submittals and will select not less than three Respondents deemed most highly qualified (District HQ, 4049 Reid St., Palatka, FL 32177, Conf. Rm. 147, Admin. Bldg.) One or more members of the Committee may participate via communications media technology through phone or web conferencing.
August 12, 2025	District Issues Notice of Intended Decision (NOID) notifying Respondents of Rankings
September 9, 2025	District Governing Board consideration to approve a ranking of designated firms and competitive negotiations be instituted
September 10, 2025	District enters negotiations with respondents in ranked order

Any Submittal (defined herein) received after the dates and times stated will not be considered and will be returned to Respondent unopened. The District reserves the right to waive any minor deviations in an otherwise valid Submittal to the solicitation process and to reject any or all Submittals to this Request For Qualifications.

This solicitation is issued subject to the legal requirements established under Consultants’ Competitive Negotiation Act, §287.055, Fla. Stat., and Rules 40C-1.709 – 40C-1.718, F.A.C.

#### **Americans with Disability Act (ADA)**

The District does not discriminate on the basis of disability in its services, programs, or activities. Special accommodations for disabilities may be requested through **Kendall Siemiatkoski**, email [ksiemiat@sjrwmd.com](mailto:ksiemiat@sjrwmd.com) or by calling (800) 955-8771 (TTY), at least five business days before the date needed.