

**THE GOVERNING BOARD OF THE
ST. JOHNS RIVER WATER MANAGEMENT DISTRICT
NORTH FLORIDA RECHARGE PROJECT TREATMENT WETLAND AND RECHARGE
FACILITY INVESTIGATION, SELECTION AND CONCEPTUAL DESIGN
REQUEST FOR QUALIFICATIONS 41325**

The Governing Board of the St. Johns River Water Management District (the “District”) requests that interested parties respond to the solicitation below by 2:00 p.m. **July 28, 2025**. Further information is available through DemandStar at *Demandstar.com*, Vendor Registry at *vendorregistry.com*, Central Bidding at *centrallauctionhouse.com*, MyFloridaMarketPlace at *myfloridamarketplace.com* or the District’s website at *sjrwmd.com*. Solicitation packages may be obtained from DemandStar, Vendor Registry, Central Bidding, MyFloridaMarketPlace, or the District by calling or emailing Kendall Siemiatkoski, Contracts Manager at (386) 312-2324 or ksiemiat@sjrwmd.com. Responses will be opened in Conference Room 147, Administration Building, Palatka Headquarters, 4049 Reid Street, Palatka, Florida 32177-2571.

Project Description

The objective of this solicitation is to select and enter into an agreement with an engineering firm to conduct a treatment wetland site and recharge site investigation and provide siting recommendations. The work performed under the agreement would identify and evaluate treatment wetland and recharge sites for construction of treatment wetland(s) for additional treatment of the JEA Buckman and Southwest Water Reclamation Facility’s reclaimed water which would be used for Minimum Flow and Level prevention and recovery efforts and for aquifer enhancement at aquifer recharge sites (the “Project”).

Information regarding the Project can be found in Attachment A — Statement of Work included with this solicitation.

The contract issued pursuant to this solicitation will expire June 30, 2028. The budget for this Agreement is estimated to be \$2,170,000.

Non-Mandatory Pre-Submittal Conference

A NON-MANDATORY PRE-SUBMITTAL CONFERENCE IS SCHEDULED FOR 1:00 P.M., June 26, 2025, in Conference Room 162, District Headquarters, 4049 Reid Street, Palatka, Florida 32177.

Respondents attending the conference online (District uses Microsoft Teams) must forward an email request to ksiemiat@sjrwmd.com at least 24 hours prior to the conference to receive an Outlook Teams invitation. The purpose of the pre-submittal conference is to review requirements of this solicitation and answer Respondent questions.

Request for Qualifications

The RFQ process includes the submission of a Qualifications Submittal that includes a letter of interest with information pertaining to Respondent’s qualifications. The information in the Qualifications Submittal shall include, but is not limited to: (1) evidence of current professional status; availability; capabilities; adequacy of personnel; experience; recent, current, and projected workloads; and willingness to meet time and budget requirements; (2) approach to the Project; (3) ability to furnish the required professional services; (4) past contractual record and related experience; (5) location; and (6) volume of work previously awarded to the firm by the District. Refer to the paragraph entitled, PREPARATION AND ORGANIZATION OF THE QUALIFICATIONS SUBMITTAL for additional instructions regarding the contents of the Qualifications Submittal.

A District Evaluation Committee (“Committee”) will review and evaluate the Respondents’ qualifications and Project approach, finalize the initial ranking of firms, and determine a shortlist of Respondents.