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October 16, 2025

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Transportation Disadvantaged Program -
Community Transportation Coordinator Designations for
Dixie, Gilchrist and Union Counties

RECOMMENDATION:

- **Recommend the use of the competitive request for proposals process to designate the Community Transportation Coordinators for Dixie, Gilchrist and Union Counties;**
- **Authorize the Executive Director to appoint a Technical Review Committee of Council employees; and**
- **Authorize the Technical Review Committee to review, assign points and establish a numerical rank order for the proposals and make recommendations to the Council concerning the designation of the Community Transportation Coordinators for Dixie, Gilchrist and Union Counties.**

BACKGROUND:

The Council is the Designated Official Planning Agency for the Transportation Disadvantaged Program for Dixie, Gilchrist and Union Counties. The Florida Commission for the Transportation Disadvantaged requires that the designated official planning agencies use the competitive request for proposals process to recommend the designation of non-governmental community transportation coordinators at the end of each contract period.

Suwannee River Economic Council, Inc. is the designated Community Transportation Coordinator for Dixie, Gilchrist and Union Counties. Suwannee River Economic Council, Inc.'s Memorandums of Agreement will expire June 30, 2026. Therefore, the Council must use a competitive request for proposal process to recommend the Community Transportation Coordinators for Dixie, Gilchrist and Union Counties.