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October 16, 2025

TO: Council Members

FROM: Scott Koons, AICP, Executive Director 

SUBJECT: Community Development Block Grant Federal Fiscal Year 2023/2024
Administrative Services Agreement - City of Madison

RECOMMENDATION:

Authorize the Chair to sign an agreement with the City of Madison to provide Community Development Block Grant administrative technical assistance services for their Housing Rehabilitation Project for a fixed fee amount of \$140,000.

BACKGROUND:

The Council proposes to enter into a technical assistance agreement with the City of Madison to provide assistance with the administration of their Federal Fiscal Year 2023/2024 Community Development Block Grant Housing Rehabilitation Project. This agreement will be funded with Community Development Block Grant Program funds. The amount of the administrative technical assistance services agreement will be a fixed fee amount of \$140,000.

If you have any questions concerning this matter, please do not hesitate to contact me.

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