

3. Proclamation Declaring October 20-26, 2025 as Florida City Government Week

Mr. Koons stated that the Florida League of Cities has designated the week of October 20-26, 2025 as Florida City Government Week. He stated that Florida City Government Week is part of an ongoing effort sponsored by the League to raise public awareness about services that cities perform and to educate the public about how city government works. Mr. Koons also stated that the Executive Committee recommends that the Council join in the recognition of city government by proclaiming the week of October 20-26, 2025 as Florida City Government Week in north central Florida.

ACTION: Commissioner Townsend made the motion, with a second by Mayor Hope, to adopt a proclamation proclaiming October 20-26, 2025 as Florida City Government Week in the north central Florida region, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

4. Executive Director Annual Performance Evaluation

Vice-Chair Perkins stated that the employment contract between the Executive Director and the Council specifies that the Executive Committee shall adopt performance standards to annually review and evaluate the Executive Director. He noted the contract further specifies that the annual review and evaluation of the Executive Director shall be conducted by the Executive Committee. Vice-Chair Perkins stated the contract also specifies that at its discretion, the Executive Committee is authorized to provide a merit increase to the Executive Director on an annual basis commencing October 1st of each year.

Vice-Chair Perkins stated that the Executive Committee has adopted performance standards to review and evaluate the Executive Director and that each Committee member performed their review prior to the September 25, 2025 Executive Committee meeting. He reported that the review resulted in "above average performance" or "exceeds job requirements" for all evaluation standards, with an overall average score of 4.9 on a 5.0 scale. Vice-Chair Perkins stated that, based upon this review, the Executive Committee awarded the Executive Director a five percent merit pay adjustment. He reported that Mr. Koons requested that his merit pay increase for Fiscal Year 2025 and Fiscal Year 2026 be deferred until Fiscal Year 2027. Vice-Chair Perkins further reported that the Executive Committee approved Mr. Koons' request concerning his merit pay increase deferments.

No Council action was required on this item.

B. Clearinghouse Committee - Committee Level Comprehensive Plan Review Items

Commissioner Melissa McNeal, Chair of the Clearinghouse Committee, reported that the Clearinghouse Committee met in person and virtually via communications media technology earlier in the evening and reviewed the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

- #92 - City of Fanning Springs Comprehensive Plan Draft Amendment (FC No. 25-1ESR)
- #93 - City of Chiefland Comprehensive Plan Adopted Amendment (FC No. 25-1ER)
- #94 - City of Alachua Comprehensive Plan Draft Amendment (FC No. 25-1ESR)
- #95 - City of Newberry Comprehensive Plan Draft Amendment (FC No. 25-3ESR)
- #96 - City of Newberry Comprehensive Plan Adopted Amendment (FC No. 25-2ESR)
- #97 - Alachua County Comprehensive Plan Adopted Amendment (FC No. 25-4ESR)
- #99 - City of Lake City Comprehensive Plan Draft Amendment (FC No. 25-3ESR)