

Berrien County

Date 10-17-25

To: John S. Quarterman

From: Berrien County Commissioner's Office

P.O. Box 446

Nashville, GA 31639

P.O. Box 88

Hahira, GA 31432

We have received your request dated

in which you asked for copies of

Pursuant to the Georgia Open Records Act, we have determined that this agency keeps the records that you seek.

We have calculated the cost of compiling and copying the documents and records you requested.

Charges for the copies will total \$ 15.35. The total copying cost represents \$.25 for the first page and \$.15 for each additional page for a total of 15 pages. The administration cost represents a fee of \$ 13 per hour after the first fifteen (15) minutes for 1 hours, for search, retrieval, monitoring, and other direct administration costs in conjunction with our filling of your records/documents request. This fee represents the salary of the lowest paid full time employee who possesses the necessary skill and training to perform the request.

Additionally, please be advised that this agency will not provide access to public records which are to be used for commercial purposes.

We will be happy to release the copies we have made for you, as you requested, upon receipt of your payment of all copying and administrative costs, described above, and upon receipt of the agreement located at the end of this letter, with your signature thereon, not to use the information gathered for commercial purposes.

Brenda Souell
Agency Representative

I agree to pay any copying and/or administrative costs incurred in fulfilling my request.
This _____ day of _____, 2000.