



**AGENDA**  
**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD MEETING AND PUBLIC HEARING**

YouTube Link: <https://www.youtube.com/@SRWMD>

Open to Public

September 9, 2025  
3:00 p.m.

District Headquarters  
Live Oak, FL

1. Call to Order
2. Roll Call
3. Announcement of any Amendments to the Agenda by the Chair  
**Amendments Recommended by Staff:** None
4. Public Comment
5. Consideration of the following Items Collectively by Consent:
  - Agenda Item No. 6 - August 12, 2025 Governing Board Meeting, Audit Committee Meeting, and Workshop Minutes
  - Agenda Item No. 11 - Property and Casualty Insurance, Liability Insurance, Auto Insurance and Workers Compensation Insurance Coverage from Public Risk Insurance Agency
  - Agenda Item No. 12 - Agricultural Cost-Share Contract and Task Work Assignment with Tillis Farms, LLC, Levy and Alachua Counties
  - Agenda Item No. 13 - Agricultural Cost-Share Task Work Assignment with Riley Putnal, Suwannee and Lafayette Counties
  - Agenda Item No. 14 - Agricultural Cost-Share Contract and Task Work Assignment with Shade Tree Nursery, LLC, Suwannee County
  - Agenda Item No. 15 - July 2025 Financial Report
  - Agenda Item No. 16 - Inspector General Audit Report Number 25-01, Follow-up on District Corrective Actions Regarding Prior Internal Audit Findings
  - Agenda Item No. 17 - Inspector General Report Number 25-02, Land Acquisition and Management
  - Agenda Item No. 18 - Annual Report of District Inspector General Activities for Fiscal Year 2024-2025
  - Agenda Item No. 19 - Inspector General Three-Year Audit Plan for Fiscal Year 2026 to 2028 and Fiscal Year 2025-2026 Internal Audit Work Plan
  - Agenda Item No. 22 - Water Use Permit 219878-7 Nutrien-White Springs, Hamilton County
  - Agenda Item No. 24 - Contract with the Federal Emergency Management Agency to Administer the Risk Mapping, Assessment and Planning Program
  - Agenda Item No. 31 - Task Work Assignment with B&B Dugger, Inc for Prescribed Fire and Vegetation Management Services for Fiscal Year 2025-2026
  - Agenda Item No. 32 - Renewal of Contract with Florida Forest Service and Funding Approval for Twin Rivers State Forest

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6. August 12, 2025 Governing Board Meeting, Audit Committee Meeting, and Workshop Minutes - **Recommend Consent**
7. Items of General Interest for Information/Cooperating Agencies and Organizations
  - A. Hydrologic Conditions Report
  - B. Cooperating Agencies and Organizations
  - C. Service Recognition: Sharon Hingson (5 Years of Service)

#### **GOVERNING BOARD LEGAL COUNSEL**

**Tom Reeves**

8. Update on Legal Activities

LC Page 1

9. GBD25-0005, Conduct of Governing Board and Committee Meetings

#### **BUSINESS AND COMMUNITY SERVICES**

**Tim Alexander, Assistant Executive Director**

##### **Administration**

10. Facilities Update

BCS Page 1

11. Property and Casualty Insurance, Liability Insurance, Auto Insurance and Workers Compensation Insurance Coverage from Public Risk Insurance Agency – **Recommend Consent**

##### **Agriculture Projects**

BCS Page 4

12. Agricultural Cost-Share Contract and Task Work Assignment with Tillis Farms, LLC, Levy and Alachua Counties – **Recommend Consent**

BCS Page 8

13. Agricultural Cost-Share Task Work Assignment with Riley Putnal, Suwannee and Lafayette Counties – **Recommend Consent**

BCS Page 12

14. Agricultural Cost-Share Contract and Task Work Assignment with Shade Tree Nursery, LLC, Suwannee County – **Recommend Consent**

##### **Finance**

BCS Page 19

15. July 2025 Financial Report – **Recommend Consent**

BCS Page 24

16. Inspector General Audit Report Number 25-01, Follow-up on District Corrective Actions Regarding Prior Internal Audit Findings – **Recommend Consent**

BCS Page 25

17. Inspector General Report Number 25-02, Land Acquisition and Management – **Recommend Consent**

BCS Page 41

18. Annual Report of District Inspector General Activities for Fiscal Year 2024-2025 – **Recommend Consent**

BCS Page 50

19. Inspector General Three-Year Audit Plan for Fiscal Year 2026 to 2028 and Fiscal Year 2025-2026 Internal Audit Work Plan – **Recommend Consent**

### Resource Management

- BCS Page 55      20.   Permitting Summary Report
- BCS Page 58      21.   Fiscal Year 2025-2026 Annual Regulatory Plan

### Water Use Permitting

- BCS Page 66      22.   Water Use Permit 219878-7 Nutrien-White Springs, Hamilton County -  
**Recommend Consent**

### Environmental Projects

- BCS Page 83      23.   Agriculture and Environmental Projects Monthly Report
- BCS Page 85      24.   Contract with the Federal Emergency Management Agency to Administer the Risk Mapping, Assessment and Planning Program- **Recommend Consent**
- BCS Page 86      25.   Recommendations for the Regional Initiative Valuing Environmental Resources Cost-Share Program for Fiscal Year 2025-2026
- BCS Page 89      26.   Governing Board Directive Number 25-0006, Regional Initiative Valuing Environmental Resources Cost-Share Program

## **OUTREACH AND OPERATIONS**

**Katelyn Potter, Division Director**

### Communications and Outreach

- OPS Page 1      27.   Outreach and Communications Activity Summary

### Land Acquisition

- OPS Page 3      28.   Land Acquisition and Disposition Activity Report
- OPS Page 7      29.   Rulemaking to Amend Rules 40B-9.021, 40B-9.041, 40B-9.126, 40B-9.131, 40B-9.1381, 40B-9.1411, and 40B-9.151, Florida Administrative Code, for Land Acquisition and Management

### Land Management

- OPS Page 12      30.   Land Management Update Report
- OPS Page 16      31.   Task Work Assignment with B&B Dugger, Inc for Prescribed Fire and Vegetation Management Services for Fiscal Year 2025-2026 – **Recommend Consent**
- OPS Page 17      32.   Renewal of Contract with Florida Forest Service and Funding Approval for Twin Rivers State Forest – **Recommend Consent**

## **WATER RESOURCES**

**Amy Brown, Deputy Executive Director**

33.   Water Resources Division Updates

**EXECUTIVE OFFICE**  
**Hugh Thomas, Executive Director**

34. Announcements

35. Governing Board Comments

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

September 9, 2025	5:05 p.m.	First Public Hearing FY25/26 Budget & Millage
September 22, 2025 <b>(MONDAY)</b>	3:00 p.m.	Workshops and/or Committee Meetings
September 22, 2025 <b>(MONDAY)</b>	5:05 p.m.	Final Public Hearing FY25/26 Budget & Millage
October 12, 2025	9:00 a.m.	Board Meeting Workshop / Committee Meetings

*Workshops and Committee Meetings will begin following the Board Meeting unless otherwise noted.*

36. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]
- "Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.



## SUWANNEE RIVER WATER MANAGEMENT DISTRICT MINUTES OF GOVERNING BOARD MEETING AND PUBLIC HEARING(S)

YouTube Link: <https://www.youtube.com/@SRWMD>

Open to Public

Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record as set out in full here and are filed in the permanent files of the District.

August 12, 2025  
9:00 a.m.

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:00 a.m.

### Agenda Item No 2 – Roll Call

#### **Governing Board**

Seat	Name	Office	Present	Not Present
Aucilla Basin	George Wheeler		X	
Coastal River Basin	Richard Schwab	Vice Chair	X	
Lower Suwannee Basin	Larry K. Thompson		X	
Santa Fe & Wacc. Basins	William Lloyd		X	
Upper Suwannee Basin	Larry Sessions			X
At Large	Virginia H. Johns	Chair	X	
At Large	Charles Keith	Sec./Treas.	X	
At Large	Harry Smith		X	
At Large	Vacant		-	-

#### **Governing Board Legal Counsel**

Name	Firm	Present	Not Present
George T. Reeves	Davis, Schnitker, Reeves & Browning, P.A.	X	

#### **Leadership Team**

Position	Name	Present	Not Present
Executive Director	Hugh Thomas	X	
Assistant Executive Director	Tim Alexander	X	
Deputy Executive Director	Amy Brown	X	
Executive Office & Board Coordinator	Robin Lamm		X

Agenda Item No. 3 – Announcement of any Amendments to the Agenda by the Chair:

#### **Updated:**

Water Resources – Agenda Item 31 - Interagency Joint Funding Agreement with the United States Geological Survey

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

#### Agenda Item No. 4 – Public Comment:

- Paul Still – Concerns regarding Edwards Bottomland Mitigation Project, Bradford County (received via email and sent to all Board Members)

#### Agenda Item No. 5 – Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - July 8, 2025, Governing Board Meeting and Workshop Minutes
- Agenda Item No. 10 - Agricultural Cost-Share Contract and Task Work Assignment with SanRiver

- 32 Farms, LLC, Suwannee County
- Agenda Item No. 11 - Agricultural Cost-Share Task Work Assignment with Dusty Cone Farms, LLC, Hamilton County
- Agenda Item No. 12 - Extension of Insurance Broker Services
- Agenda Item No. 13 - Employee Health Care Insurance Coverages for Calendar Year 2026
- Agenda Item No. 14 - June 2025 Financial Report
- Agenda Item No. 18 - Denial of Environmental Resource Permit WOD-121-250773-1, Thelen Residence, Suwannee County
- Agenda Item No. 22 - Intergovernmental Conveyance and Removal from Surplus for the Ellaville Tract, Madison County
- Agenda Item No. 24 - Task Work Assignment with Lieupo's Maintenance Group, LLC for Recreation Maintenance Services for Fiscal Year 2025-2026
- Agenda Item No. 25 - Task Work Assignment with 3G Environmental Services, LLC for Ditch Mowing on District Lands for Fiscal Year 2025-2026
- Agenda Item No. 26 - Task Work Assignment with Sunshine Outdoor Services, LLC for Road and Hydrological Facility Maintenance for Fiscal Year 2025-2026
- Agenda Item No. 27 - District Land Management Plan
- Agenda Item No. 32 - Task Work Assignment with WSP USA, Inc.
- Agenda Item No. 33 - Task Work Assignment with Vanasse Hangen Brustlin, Inc

MOTION WAS MADE BY KEITH, SECONDED BY SCHWAB TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – July 8, 2025 Governing Board Meeting and Workshop Minutes. On Consent

Agenda Item No. 7 – Items of General Interest for Information/Cooperating Agencies and Organizations.

- A. Susie Hetrick, Chief, Office of Water Resources, gave a presentation of hydrologic conditions of the District.
- B. Cooperating Agencies and Organizations. None
- C. Service Recognitions - Louis Mantini (25 years of service), Tilda Musgrove and Vince Robinson (15 years of service), Tyler Jordan (10 years of service), and Bo Cameron (5 years of service).

## **GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 8 – Legal Activities Update. No updates.

## **BUSINESS AND COMMUNITY SERVICES**

### Administration

Agenda Item No. 9 – Facilities Update. Ben Glass, Chief, Office of Administration, provided this update to the Board.

### Agriculture Projects

Agenda Item No. 10 – Agricultural Cost-Share Contract and Task Work Assignment with SanRiver Farms, LLC, Suwannee County. Approved on Consent.

Agenda Item No. 11 – Agricultural Cost-Share Task Work Assignment with Dusty Cone Farms, LLC, Hamilton County. Approved on Consent.

Human Resources

Agenda Item No. 12 – Extension of Insurance Broker Services. Approved on Consent.

Agenda Item No. 13 – Employee Health Care Insurance Coverages for Calendar Year 2026. Approved on Consent.

Finance

Agenda Item No. 14 – June 2025 Financial Report. Approved on Consent.

Agenda Item No. 15 – Resolution Number 2025-07, Release of Fiscal Year 2025-2026 State Appropriations. Kristin Thompson, Manager, Office of Finance, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 16 – Resolution Number 2025-08, Fund Balance Classifications for Fiscal Year 2024-2025. Pam Shaw, Chief, Office of Finance, presented this item to the Board.

MOTION WAS MADE BY THOMPSON, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Resource Management

Agenda Item No. 17 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Environmental Resource Permitting

Agenda Item No. 18 – Denial of Environmental Resource Permit WOD-121-250773-1, Thelen Residence, Suwannee County. Approved on Consent.

Environmental Projects

Agenda Item No. 19 – Agriculture and Environmental Projects Monthly Report. This report was provided as an informational item in the Board materials.

**OUTREACH AND OPERATIONS**

Communications and Outreach

Agenda Item No. 20 – Outreach and Communications Activity Summary. This summary was provided as an informational item in the Board materials.

Land Acquisition

Agenda Item No. 21 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 22 – Intergovernmental Conveyance and Removal from Surplus for the Ellaville Tract, Madison County. Approved on Consent.

Land Management

Agenda Item No. 23 – Land Management Update Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 24 – Task Work Assignment with Lieupo's Maintenance Group, LLC for Recreation Maintenance Services for Fiscal Year 2025-2026. Approved on Consent.

Agenda Item No. 25 – Task Work Assignment with 3G Environmental Services, LLC for Ditch Mowing on District Lands for Fiscal Year 2025-2026. Approved on Consent.

Agenda Item No. 26 – Task Work Assignment with Sunshine Outdoor Services, LLC for Road and Hydrological Facility Maintenance for Fiscal Year 2025-2026. Approved on Consent.

Agenda Item No. 27 – District Land Management Plan. Approved on Consent.

**WATER RESOURCES**

Agenda Item No. 28 – Water Resources Division Updates. Amy Brown, Deputy Executive Director, provided updates to the Board.

Agenda Item No. 29 – Lower Santa Fe and Ichetucknee Minimum Flows and Minimum Water Levels Update. Mrs. Brown provided this update to the Board.

Water Supply

Agenda Item No. 30 – Annual Water Use Update. Emily Ducker, Chief, Office of Water Supply provided this update to the Board.

Water Resources

Agenda Item No. 31 – Interagency Joint Funding Agreement with the United States Geological Survey. **UPDATED.** Susie Hetrick, Chief, Office of Water Resources, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY KEITH TO APPROVE THE ITEM. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 32 – Task Work Assignment with WSP USA, Inc. Approved on Consent.

Agenda Item No. 33 – Task Work Assignment with Vanasse Hangen Brustlin, Inc. Approved on Consent.

**EXECUTIVE OFFICE**

Agenda Item No. 34 – Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 35 – Governing Board Comments. None

Agenda Item No. 36 – Adjournment. Meeting adjourned at 10:17 a.m.



\_\_\_\_\_  
Chair

ATTEST:

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## SUWANNEE RIVER WATER MANAGEMENT DISTRICT MINUTES OF AUDIT COMMITTEE

YouTube Link: <https://www.youtube.com/@SRWMD>  
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Note: A digital recording system was used to record these proceedings and is on file in the permanent files of the District. A copy of the materials and handouts are a part of the record and are filed in the permanent files of the District.

August 12, 2025  
Following Board Meeting

District Headquarters  
Live Oak, FL

1. Call to Order / Committee Roll Call. Meeting began at 10:31 a.m.

Committee Members	Present	Not Present
Virginia Johns	X	
Charles Keith	X	
Richard Schwab	X	
William Lloyd	X	
Larry Sessions		X

2. Public Comment. None

### Discussion Items

3. Inspector General Audit Report Number 25-01, Follow-up on District Corrective Actions Regarding Prior Internal Audit Findings. Pam Shaw, Chief Financial Officer, Office of Finance, introduced Jeffrey Adams, with Law, Redd, Crona and Munroe, P.A., who presented this report to the Committee.

MOTION MADE BY KEITH, SECONDED BY SCHWAB TO ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.

4. Inspector General Report Number 25-02, Land Acquisition and Management. Mr. Adams presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SCHWAB TO ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.

5. Annual Report of District Inspector General Activities for Fiscal Year 2024-2025. Sam McCall, with Law, Redd, Crona and Munroe, P.A., presented this item to the Committee.

MOTION MADE BY KEITH, SECONDED BY SCHWAB ACCEPT THE REPORT. MOTION CARRIED UNANIMOUSLY.

6. Inspector General Three-Year Audit Plan for Fiscal Year 2026 to 2028 and Fiscal Year 2025-2026 Internal Audit Work Plan. Mr. Adams presented this item to the Committee.

MOTION MADE BY SCHWAB, SECONDED BY THOMPSON TO ACCEPT THE PLAN WITH THE ADDITION OF CONTRACT MANAGEMENT ADDED TO THE 2028 PLAN AS ADDITIONAL AUDIT ITEM. MOTION CARRIED UNANIMOUSLY.

7. Announcements. None
8. Adjournment. Meeting adjourned at 10:59 a.m.

ATTEST:

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Chair

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD WORKSHOPS**

Workshop began at 11:00 p.m.

District Springs Minimum Flows and Minimum Water Levels Update

Sean King, Chief, Office of Minimum Flows and Minimum Water Levels, provided a power point presentation to the Board regarding District Springs District Springs Minimum Flows and Minimum Water Levels updates.

Workshop adjourned at 11:47 a.m.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Tommy Reeves, General Counsel

THRU: Hugh Thomas, Executive Director

DATE: August 29, 2025

RE: Governing Board Directive Number 25-0005, Conduct of Governing Board and Committee Meetings

**RECOMMENDATION**

Approved Governing Board Directive 25-0005, Conduct of Governing Board and Committee Meetings

**BACKGROUND**

In order to facilitate orderly and productive meetings, the District has created this directive to establish procedural policies for Governing Board and Committee meetings.

The proposed directive formalizes such rules and provides them in written form that can be given to the public for clarity.

/tr

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD DIRECTIVE**

Directive Number: **GBD25-0005**

Date Approved: \_\_\_\_\_

Subject: **Conduct of Governing Board and Committee Meetings**

Approval: \_\_\_\_\_

Virginia Johns, Chair

\_\_\_\_\_  
Charles Keith, Secretary/Treasurer



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**1.0 Reference to Prior Directive**

There are no prior versions of the Directive.

**2.0 Purpose and Intent**

In order to facilitate orderly and productive meetings, the District's Governing Board (the "Board") establishes the following procedural policies which will apply to (1) the meetings of the Board where official acts of the Board are to be taken ("Board Meetings"), (2) the meetings of the Board which are informational only and no official act of the Board is to be taken ("Board Workshops"), and (3) the meetings of the committees established by the chair or the Board and consisting solely of members of the Board ("Committee Meetings").

**3.0 Elements of Directive**

Concerning Board Meetings:

- a. Board Meetings shall be conducted as required by law. To the extent a matter of parliamentary procedure may not be covered by the applicable law, the Board shall use the rules contained in the current edition of Robert's Rules of Order Newly Revised, as the Board's guidelines for parliamentary procedure. Provided that, except as provided by law, any rule of parliamentary procedure may be waived by the Board. Should the Board act contrary to any rule of parliamentary procedure, contained in Robert's Rules of Order, this Directive or otherwise, such rule shall be deemed waived for the purposes of such act.
- b. The rules of parliamentary procedures should be interpreted and applied so as to permit a majority of the Board to accomplish its ultimate purpose within a reasonable period of time, allowing the minority reasonable opportunity to express its views on an issue.

- c. Board Meetings may be conducted by means of communications media technology as allowed by law. Further, members of the Board may appear at any Board Meeting by means of communications media technology. Except as otherwise provided herein, members of the Board appearing at a Board Meeting by means of communications media technology shall be treated as if they were physically present at the Board Meeting for all purposes, including without limitation, determining whether there is a quorum, determining whether a motion has been approved by a majority of the members of Board who are present, making a motion, seconding a motion and voting.
- d. The Board may not act in the absence of a quorum. A majority of the members of the Board in office shall be necessary and sufficient to constitute a quorum of the Board. Except as otherwise provided by law, the act of a majority of the members of the Board present at any Board Meeting at which there is a quorum shall be the act of the Board.
- e. The chair shall preside at all Board Meetings. In the absence of the chair, the vice chair shall preside. In the absence of both the chair and vice chair, the secretary/treasurer shall preside. For any Board Meeting where the chair, vice chair and the secretary/treasurer are all absent, the members of the Board present shall determine a presiding officer, for that Board Meeting only, by consensus of the Board. For the purposes of this paragraph only, a member of the Board participating by means of communications media technology shall be considered absent from such Board Meeting unless all members of the Board are so appearing. Where the term "chair" is used in the other paragraphs of this Directive, such term shall mean the presiding officer as set out in this paragraph.
- f. No member of the Board shall speak to a subject under discussion or introduce a motion without recognition by the chair. When more than one member of the Board requests recognition at the same time, the order of speakers will be decided as fairly as possible by the chair.
- g. In order to facilitate efficient Board Meetings, individual members of the Board are encouraged to review all meeting materials and, when appropriate, to contact Executive staff before Board Meetings to clarify any questions he/she may have.
- h. Members of the public shall have an opportunity to be heard on a proposition before the Board in accordance with section 286.0114, Florida Statutes. The procedures set out herein are intended to be rules or policies of the Board which govern the opportunity to be heard as contemplated by section 286.0114(4), Florida Statutes.
- i. Any member of the public who desires to address the Board at a Board Meeting, must appear in person at the Board Meeting and sign up (including the completion of the required speaker forms showing any agenda item(s) on which the speaker wishes to comment) with District staff before the time designated for Public Comment on the agenda. During Public Comment, the chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the chair may thereafter recognize those persons signed up to speak on non-agenda items. Provided that if, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the chair shall allow public comment on the added agenda item prior to the Board taking action thereon. Unless, leave is given by the chair, (1) all speakers will

be limited to a maximum of three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to a maximum of five minutes per topic. Speakers will have an option to waive in support or opposition of a position, in lieu of speaking. (This paragraph shall be shown on the agenda of all Board Meetings.)

- j. When recognized by the chair during Public Comment, a speaker may request to be allowed to make his or her comments at the time the Board considers an agenda item. The chair may grant or deny such request in the Chair's sole discretion. (This paragraph shall be shown on the agenda of all Board Meetings.)
- k. The Board may act upon (including reconsideration) any agenda item at any time during a Board Meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. (This paragraph shall be shown on the agenda of all Board Meetings.)
- l. The chair may order the removal, from the Board Meeting, of any person interfering with the expeditious or orderly process of such Board Meeting, provided the chair has first issued a warning that continued interference with the orderly processes of the Board Meeting will result in removal. Additionally, the public is cautioned that such conduct may constitute a violation of criminal law under sections 871.01 and/or 877.03, Florida Statutes. (This paragraph shall be shown on the agenda of all Board Meetings.)
- m. All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance. (This paragraph shall be shown on the agenda of all Board Meetings.)
- n. Speakers are prohibited from using props, slides, or posters. (This paragraph shall be shown on the agenda of all Board Meetings.)
- o. Any speaker who wishes to provide supporting materials for the members of the Board at a Board Meeting, must provide such materials in the form of a standard-sized paper handout. If the speaker brings handouts, the speaker must have 11 copies ready and give them to the District team when the speaker signs up to speak. (This paragraph shall be shown on the agenda of all Board Meetings.)
- p. Persons who wish to make a written statement must deliver the statement to District Headquarters or email the written statement to [writtencomments@srwmd.org](mailto:writtencomments@srwmd.org). The written statement must include the submitter's name. In addition, the submitter must indicate which specific agenda item their statement addresses, or if the statement is for general comment. The written statement must be delivered or emailed at least two business days prior to the day of the Board Meeting. Written statements will be provided to the members of the Board prior to the applicable Board Meeting. (This paragraph shall be shown on the agenda of all Board Meetings.)
- q. The District will attempt to "live stream" the video and audio of Board Meetings. The District will also attempt to record the video and audio of the Board Meetings. However, the public is cautioned that such "live stream" and recordings are not guaranteed and that any interruption or loss of the "live stream" or failure of the recording will not affect



the validity of any action by the Board or result in any Board action being reconsidered. Members of the public who wish to ensure that they may view and/or participate in a Board Meeting should arrange to attend such Board Meeting in person. (This paragraph shall be shown on the agenda of all Board Meetings.)

- r. The agenda for Board Meetings shall show the matters so designated above and shall also show a warning concerning the legal requirements for “lobbying” the District and the statement required by section 286.0105, Florida Statutes.

Concerning Committee Meetings, the above procedures for Board Meetings shall be generally followed except:

- a. Under the direction of the chair, Committee Meetings shall be less formal than Board Meetings and the rules concerning public comment shall be relaxed to allow for greater input from and discussion with the public.
- b. All members of the Board who are present at a Committee Meeting shall be considered members of the Committee and allowed to participate in the Committee Meeting as members of the Committee.
- c. Three members of a Committee shall be necessary and sufficient to constitute a quorum of the Committee.

Concerning Board Workshops, the above procedures for Board Meetings shall be generally followed except:

- a. Under the direction of the chair, Board Workshops shall be less formal than Board Meetings and the rules concerning public comment shall be relaxed to allow for greater input from and discussion with the public.
- b. No quorum shall be required.

**AUTHORITY:** Sections 373.079, 373.083(2) and 373.083(5), Florida Statutes

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 21, 2025

RE: Property and Casualty Insurance, Liability Insurance, Auto Insurance and Workers Compensation Insurance Coverage from Public Risk Insurance Agency

**RECOMMENDATION**

Authorization to execute documents necessary to renew the property and casualty insurance, liability insurance, auto insurance and workers compensation insurance coverage from Public Risk Insurance Agency. All Insurances to have an effective date of October 1, 2025.

**BACKGROUND**

In October 2023, the District entered into Contract 23/24-008 with Brown & Brown, Public Risk Insurance Agency, for Property and Casualty, Comprehensive General Liability, Public Officials Liability, Auto, and Workers Compensation insurance. The original contract period was for 5 years; however, the coverage is to be renewed annually, and the District reserves the right to re-solicit if the proposed rates are not acceptable.

Risk Management Associates, Inc., a wholly owned subsidiary of Brown & Brown, Inc., has submitted the annual premium rates for the upcoming coverage period. District staff met with representatives from Brown & Brown to discuss the renewal. Based on coverage, deductibles and pricing staff recommend the following policy.

The quoted annual premium is \$107,753, reflecting a 4.40% increase compared to Fiscal Year 2024-2025 premium.

A copy of the Premium Recapitulation/Comparison is attached for reference.

KL/ak  
Attachment

<b>Covered Party:</b>	Suwannee River WMD
<b>Effective Date:</b>	10/1/2025
<b>Version Date:</b>	8/22/2025



## Coverage & Premium Comparison

LINE OF COVERAGE	2024/2025			2025/2026			Changes in Exposures	
	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREM	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREM	2024/2025	2025/2026
<b>Property:</b>	Blanket policy			Blanket policy				
<b>Preferred Govt'l Ins Trust</b>								
Blanket Buildings & Contents	\$ 5,450,100	\$ 2,500	\$ 32,626	\$ 5,450,100	\$ 2,500	\$ 31,165	Property	
Equipment Breakdown	\$ 5,450,100	\$ 2,500		\$ 5,450,100	\$ 2,500		Exposure	\$ -
Flood	\$ 1,000,000	\$2,500 (excl. Zones A&V)		\$ 1,000,000	\$2,500 (excl. Zones A&V)		Difference	0.00%
Earthquake	\$ 1,000,000	\$ 2,500		\$ 1,000,000	\$ 2,500			
Terrorism	\$ 1,000,000	\$ 2,500		\$ 1,000,000	\$ 2,500		Premium	\$ (1,461)
Windstorm	\$ 5,450,100	5%/\$35,000 Min		\$ 5,450,100	5%/\$35,000 Min		Difference	-4.48%
Accounts Receivable	\$ 500,000	\$ 2,500		\$ 500,000	\$ 2,500			
Additional Expense	\$ 1,000,000	\$ 2,500		\$ 1,000,000	\$ 2,500			
Business Income	\$ 500,000	\$ 2,500		\$ 500,000	\$ 2,500			
Errors & Omissions	\$ 250,000	\$ 2,500		\$ 250,000	\$ 2,500			
Property at Misc Unscheduled Locations	\$ 150,000	\$ 2,500		\$ 150,000	\$ 2,500			
<b>Inland Marine:</b>							Inland Marine	
Communications Equipment	Included in Blanket	\$ 2,500	\$ 10,768	Included in Blanket	\$ 2,500	\$ 10,766	\$ 1,973,837	\$ 1,973,837
Mobile Equipment	Included in Blanket	\$ 2,500		Included in Blanket	\$ 2,500		Exposure	\$ -
Electronic Data Processing	\$ 658,708	\$ 2,500		\$ 658,708	\$ 2,500		Difference	0.00%
Blanket Unschedule IM	\$ 1,000,000	\$ 2,500		\$ 1,000,000	\$ 2,500			
Fine Arts	Included in Blanket	\$ 2,500		Included in Blanket	\$ 2,500		Premium	\$ (2)
Other Inland Marine	\$ 227,658	\$ 2,500		\$ 227,658	\$ 2,500		Difference	-0.02%
Rented Borrowed Leased Equipment	\$ -			\$ -				
Valuable Papers	\$ 50,000	\$ 2,500		\$ 50,000	\$ 2,500			
Watercraft	\$ 37,471	\$ 1,000		\$ 37,471	\$ 1,000			
							Premium	\$ (1,463)
							Difference	-3.37%
		<b>Sub-Total</b>	<b>\$ 43,394</b>		<b>Sub-Total</b>	<b>\$ 41,931</b>		
<b>Crime:</b>								
<b>Preferred Govt'l Ins Trust</b>								
Employee Dishonesty	\$ 100,000	\$ 1,000	\$ 673	\$ 100,000	\$ 1,000	\$ 678		
Theft, Disappearance & Destruction In/Out	\$ 100,000	\$ 1,000		\$ 100,000	\$ 1,000			
Computer Fraud including Funds Transfer	\$ 100,000	\$ 1,000		\$ 100,000	\$ 1,000			
Forgery/Alterations	\$ 100,000	\$ 1,000		\$ 100,000	\$ 1,000		Premium	
		<b>Sub-Total</b>	<b>\$ 673</b>		<b>Sub-Total</b>	<b>\$ 678</b>	Difference	\$ 5
<b>General Liability:</b>							<b>Payroll</b>	<b>Payroll</b>
<b>Preferred Govt'l Ins Trust</b>							<b>\$5,245,978</b>	<b>\$5,581,534</b>
General Liability	\$ 5,000,000	\$ -	\$ 16,796	\$ 5,000,000	\$ -	\$ 18,764	Exposure	\$ 335,556
Employee Benefits	\$ 5,000,000	\$ -		\$ 5,000,000	\$ -		Difference	6.40%
Law Enforcement Liability	N/A			N/A				
Deadly Weapon Protection	\$ 1,000,000	Included		\$ 1,000,000	Included		Premium	
		<b>Sub-Total</b>	<b>\$ 16,796</b>		<b>Sub-Total</b>	<b>\$ 18,764</b>	Difference	\$ 1,968
<b>Automobile:</b>								
<b>Preferred Govt'l Ins Trust</b>							<b>Vehicles</b>	<b>Vehicles</b>
Auto Liability	\$ 1,000,000	\$ 10,000	\$ 8,219	\$ 1,000,000	\$ 10,000	\$ 9,910	33	33
Uninsured Motorist	\$ 10,000			\$ 10,000			\$ 745,117	\$ 802,312
Physical Damage	Symbol 2, 8	\$ 1,000	\$ 6,633	Symbol 2, 8	\$ 1,000	\$ 7,325		
Hired Physical Damage	\$ 35,000	\$ 1,000		\$ 35,000	\$ 1,000		Exposure	\$ 57,195
Medical Payments	None			None			Difference	7.68%
							Premium	
		<b>Sub-Total</b>	<b>\$ 14,852</b>		<b>Sub-Total</b>	<b>\$ 17,235</b>	Difference	\$ 2,383

LINE OF COVERAGE	2024/2025			2025/2026			Changes in Exposures	
	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREM	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREM	2024/2025	2025/2026
<b>Public Officials:</b>							<b>Payroll</b>	<b>Payroll</b>
Preferred Govt'l Ins Trust							\$5,245,979	\$5,581,534
Public Officials Liability	\$ 5,000,000	\$ -	\$ 16,274	\$ 5,000,000	\$ -	\$ 17,229	Exposure	\$ 335,555
Employment Practices Liability	\$ 5,000,000	\$ -		\$ 5,000,000	\$ -		Difference	6.40%
Cyber Liability	\$2,000,000/\$2,000,000	\$ 25,000	\$ 1,935	\$2,000,000/\$2,000,000	\$ 25,000	\$ 2,035		
							Premium	
		<b>Sub-Total</b>	<b>\$ 18,209</b>		<b>Sub-Total</b>	<b>\$ 19,264</b>	Difference	\$ 1,055
<b>Workers' Compensation:</b>							<b>Payroll</b>	<b>Payroll</b>
Preferred Govt'l Ins Trust							\$5,245,979	\$5,581,534
	2024 Experience Mod .96			2025 Experience Mod .95			Exposure	\$ 335,555
Workers' Compensation	Statutory		\$ 8,539	Statutory		\$ 9,131	Difference	6.40%
Employers Liability	\$1M/\$1M/\$1M			\$1M/\$1M/\$1M			Premium	
		<b>Sub-Total</b>	<b>\$ 8,539</b>		<b>Sub-Total</b>	<b>\$ 9,131</b>	Difference	\$ 592
<b>Travel Accident:</b>								
Hartford Life and Accident								
ADD	\$ 250,000		\$ 750	\$ 250,000		\$ 750		
Rehab	10% of Principal Max \$25,000			10% of Principal Max \$25,000				
SBLT	25% of Principal Max \$50,000		\$ -	25% of Principal Max \$50,000		\$ -		
Aggregate	\$ 2,000,000			\$ 2,000,000			Premium	
		<b>Sub-Total</b>	<b>\$ 750</b>		<b>Sub-Total</b>	<b>\$ 750</b>	Difference	\$ -
<b>TOTAL PREMIUM</b>			<b>\$ 103,213</b>			<b>\$ 107,753</b>		
						Premium Difference	\$ 4,540	
						% Difference	4.40%	

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: September 12, 2025

RE: Agricultural Cost-Share Contract and Task Work Assignment with Tillis Farms, LLC,  
Levy and Alachua Counties

**RECOMMENDATION**

Authorize the Executive Director to enter into a task work assignment with Tillis Farms, LLC to implement agricultural cost-share practices for an amount not to exceed \$40,050 and a combined contract total not to exceed \$134,639.68.

**BACKGROUND**

The District has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Tillis Farms, LLC has applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Suwannee County. The original contract and task work assignment (TWA) was approved by the Executive Director on March 28, 2025, and contained grid soil sampling and variable-rate nutrient application for use across 3,548 acres of corn, peanuts, and watermelon. Tillis Farms, LLC has now applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Levy and Alachua counties. This TWA contains soil moisture probes and soil moisture probe service agreements for use across 2,890 of acres of corn, peanuts, and watermelons in Levy and Alachua counties. There is one funding source not to exceed \$40,050 that will be used to execute this contract.

This project is located in the Santa Fe and Suwannee Basin Management Action Plan, Eastern and Western Water Supply Planning Areas, and the Fanning/Manatee and Devils Ear Priority Focus Areas. The associated nutrient reduction and/or water savings estimate for this contract is 0.01489 million gallons per day.

Attachment A lists the cost share items and funding breakdown. Funding for this project is included in the Fiscal Year 2025 Final Budget.

SA/ak  
Attachments

## ATTACHMENT A

PRODUCER	TILLIS FARMS, LLC	Contract	24/25-105
WATER USE PERMIT	218895, 241102, 220905, 221905, 218226, 220014, 220952, 217432, 221833, 221462, 220600, 216007, 218521, 237338, 220829	TBD	
BMAP	SAFE & SUWA	TWA #	2
PFA	Fanning Manatee & Devils Ear		
COUNTY	Levy		
COUNTY	Alachua		

### Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LP61038 Program	Sustainable Suwannee Low Input				\$44,050.00		
LPS Soil Moisture Probes 2nd and 3rd year service agreements	75%	\$650.00		29	\$18,850.00	\$6,283.33	3 years from effective date
GBD Soil Moisture Probe Purchase	90%	\$2,100.00		12	\$25,199.96	\$2,800.00	1 year from effective date

### FUNDING

Contract Amount	\$44,050.00
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Estimated PRODUCER funds	\$9,083.33
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## **ATTACHMENT A**

### **District Specifications**

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

### **District Terms and Conditions**

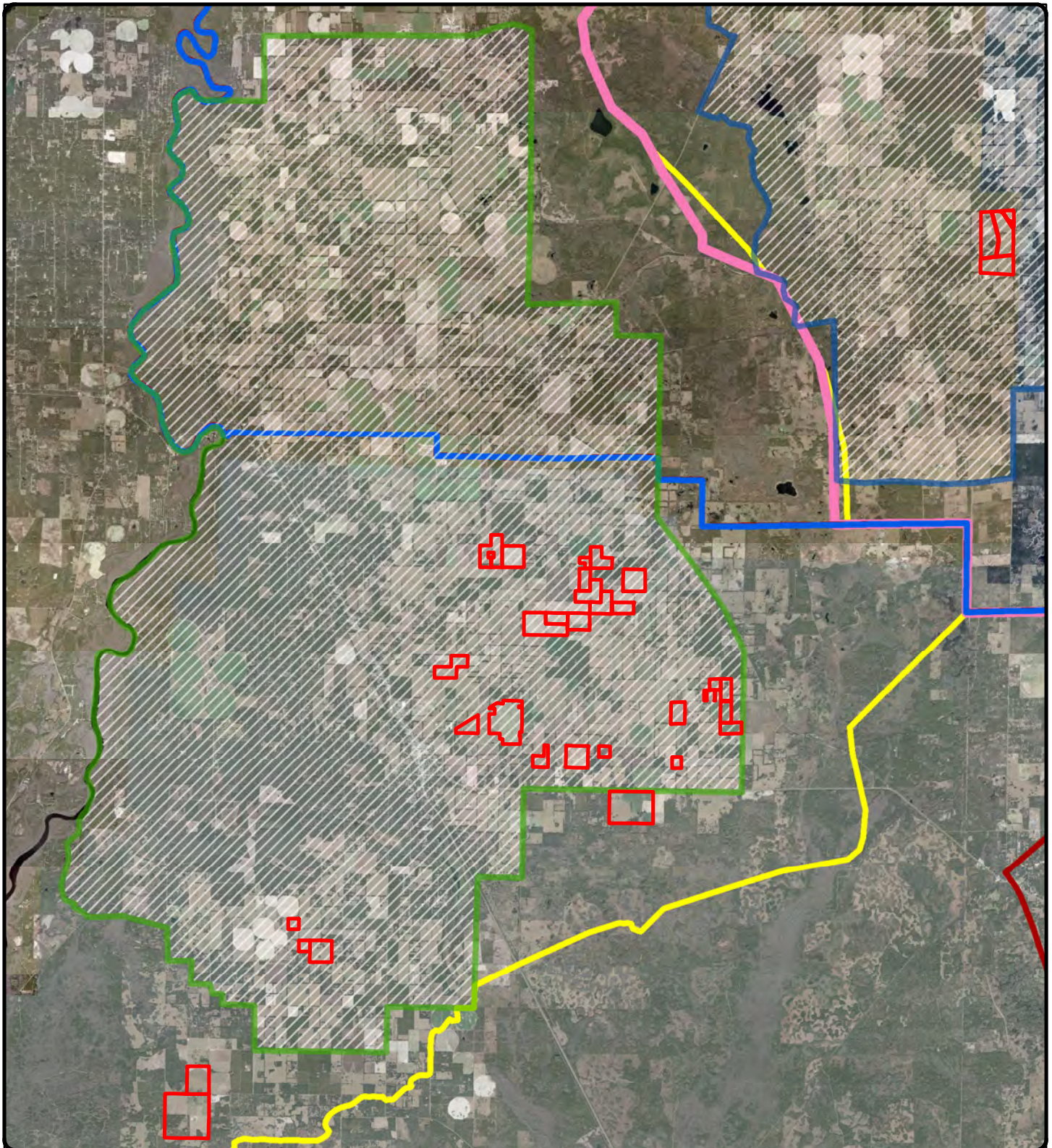
#### **Soil Moisture probe service agreement**

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe on an annual basis. For this item one unit is one probe.

#### **Soil Moisture Probes Purchase**

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe. For this item one unit is one probe.

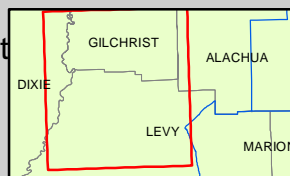
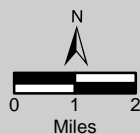




- Tillis Farm, LLC
- Devils Ear PFA
- Fanning Manatee PFA
- Water Supply Planning Area - East
- Water Supply Planning Area - West
- Santa\_Fe\_BMAP
- Suwannee BMAP

## Tillis Farms, LLC

### September 2025



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 5/30/2024



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 10, 2025

RE: Agricultural Cost-Share Task Work Assignment with Riley Putnal, Suwannee and Lafayette Counties

**RECOMMENDATION**

Authorize the Executive Director to enter into a task work assignment with Riley Putnal to implement agricultural cost-share practices for an amount not to exceed \$35,100 and a combined contract total not to exceed \$105,203.10.

**BACKGROUND**

The Suwannee River Water Management District (District) has provided agricultural cost-share funds along with the Florida Department of Agriculture and Consumer Services and the Florida Department of Environmental Protection as part of the Suwannee River Partnership to help agricultural producers implement best management practices. Best management practices help farmers conserve water and improve water quality in the District.

Riley Putnal has applied for agricultural cost-share under the District's Agricultural Cost-Share Program for a project in Suwannee and Lafayette counties. The original contract and task work assignment (TWA) was approved by the Executive Director on February 20, 2025, and contained remote controls, and centralized remote control system for use across 821 acres of watermelons. The second TWA was approved by the Executive Director on May 5, 2025, and contains an irrigation retrofit. The third TWA was approved by the executive director on July 22, 2025, and contained GPS end gun shutoffs, and control panels. Riley Putnal has subsequently applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Suwannee County. This TWA contains soil moisture probe service agreements for use across 821 acres of corn, peanuts, and watermelons.

This project is located in the Suwannee Basin Management Action Plan, Eastern Water Supply Planning Area, and Troy Peacock Lafayette Blue Falmouth Priority Focus Areas. The associated water savings estimate for this contract is estimated to be 0.172 million gallons per day.

Attachment A lists the cost-share items and funding breakdown. Funding for this project is included in the Fiscal Year 2025 Final Budget.

JC/ak  
Attachments

## ATTACHMENT A

PRODUCER	RILEY PUTNAL		
WATER USE PERMIT	221235, 220389, 221834, 218903, 2189000,		
BMAP	‘SUWA	Contract	24/25-095
	220473, 221538		
PFA	Troy Peacock LafayetteBlue Falmouth	TWA #	4
COUNTY	Suwannee		
COUNTY	Lafayette		
APPLICATION	542		

### Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LP61038 Program <b>Sustainable Suwannee Low Input</b>					\$35,100.00		
LPS Soil Moisture Probes 2nd and 3rd year service agreements	75%	\$650.00		54	\$35,100.00	\$11,700.00	1 year from effective date

### FUNDING

<b>TWA Amount</b>	<b>\$35,100.00</b>	Estimated PRODUCER funds	\$11,700.00
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## **ATTACHMENT A**

### **District Specifications**

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTUE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

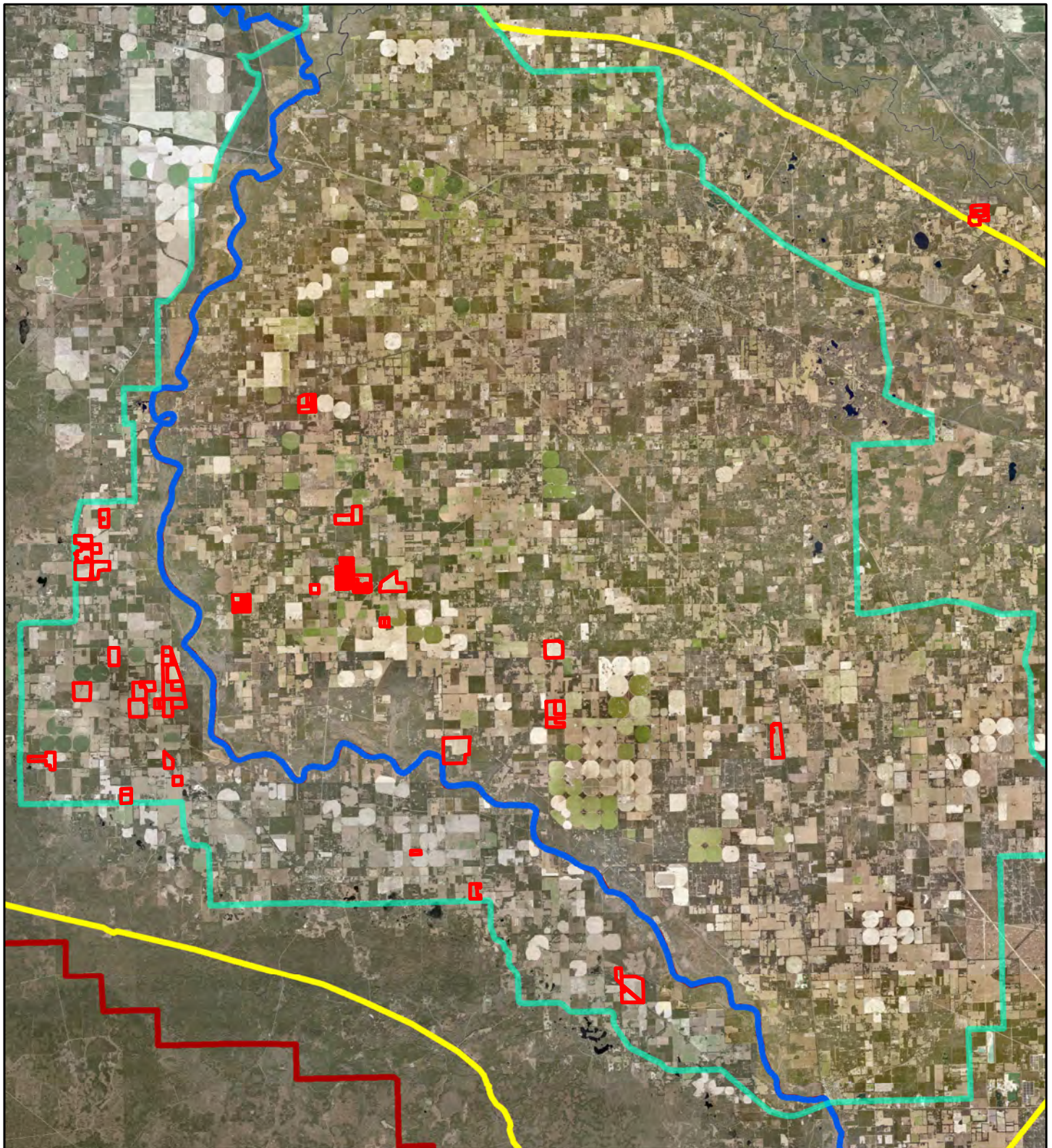
The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

### **District Terms and Conditions**

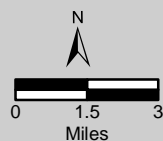
#### **Soil Moisture probe service agreement**

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe on an annual basis. For this item one unit is one probe.

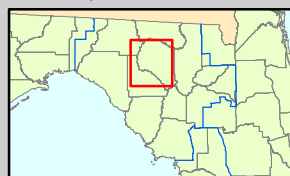




- Riley Putnal
- Troy Peacock Lafayette Blue Falmouth PFA
- Suwannee BMAP
- Water Supply Planning Area - East
- Water Supply Planning Area - West



## Riley Putnal Cost-Share September 2025



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 8/11/2025



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Ben Glass, Chief, Office of Administration

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: September 10, 2025

RE: Agricultural Cost-Share Contract and Task Work Assignment with Shade Tree Nursery, LLC, Suwannee County

**RECOMMENDATION**

Authorize the Executive Director to enter into a task work assignment with Shade Tree Nursery, LLC to implement agricultural cost-share practices for an amount not to exceed \$226,967.40.

**BACKGROUND**

The District, Florida Department of Agricultural and Consumer Services, Florida Department of Environmental Protection (FDEP), as part of Suwannee River Partnership, have provided agricultural cost-share funds to help agricultural producers implement best management practices, which help farmers conserve water and improve water quality in the District.

Shade Tree Nursery, LLC has applied for agricultural cost-share under the District Agricultural Cost-Share Program for a project in Suwannee County. This task work assignment contains soil moisture probes, weather station, remote controls, and centralized remote control systems for use across 373 acres of trees and nursery stock in Suwannee County. There is one funding source that will be used to execute this contract. The amount allocated by FDEP grant LP61038 will not exceed \$226,967.40.

This project is located in the Suwannee Basin Management Action Plans, Troy Peacock Lafayette Blue Falmouth Priority Focus Areas, and the Eastern Water Supply Planning Area. The associated nutrient reduction and/or water savings estimate for this contract is 0.076 million gallons per day.

Attachment A lists the cost share items and funding breakdown. Funding for this project is included in the Fiscal Year 2025 Final Budget.

JC/ak  
Attachments

## ATTACHMENT A

PRODUCER	SHADE TREE NURSERY, LLC	Contract
WATER USE PERMIT	215931, 220427, 228276	TBD
BMAP	SUWA	TWA #
PFA	Troy Peacock LafayetteBlue Falmouth	1
COUNTY	Suwannee	
APPLICATION	539	

### Reimbursable Rates for Cost-Share Equipment and Precision Agriculture Practices

Item	Percent Cost-Share	Maximum Cost-Share per Unit	Producer quote per Unit if provided	No. of Units	Estimated Cost-Share Total	Producer Share	Completion Due Date
LP61038 Program Sustainable Suwannee Low Input					\$226,967.40		
*LPS Weather Station with ET Measurement	90%	\$2,250.00	\$2,500.00	2	\$4,500.00	\$500.00	1 year from effective date
*LPS Weather Station with ET Measurement	90%	\$824.40	\$916.00	1	\$824.40	\$91.60	1 year from effective date
*GBD23 Remote Controls	90%	\$898.20	\$998.00	3	\$2,694.60	\$299.40	1 year from effective date
*GBD23 Remote Controls	90%	\$628.20	\$698.00	51	\$32,038.20	\$3,559.80	1 year from effective date
*GBD23 Remote Controls	90%	\$538.20	\$598.00	16	\$8,611.20	\$956.80	1 year from effective date
*GBD23 Remote Controls	90%	\$502.20	\$558.00	10	\$5,022.00	\$558.00	1 year from effective date

## ATTACHMENT A

*GBD23 Remote Controls	90%	\$448.20	\$498.00	1	\$448.20	\$49.80	1 year from effective date
*GBD23 Remote Controls	90%	\$166.50	\$185.00	5	\$832.50	\$92.50	1 year from effective date
*GBD23 Remote Controls	90%	\$41.40	\$46.00	23	\$952.20	\$105.80	1 year from effective date
*GBD23 Remote Controls	90%	\$31.50	\$35.00	122	\$3,843.00	\$427.00	1 year from effective date
*GBD Variable Frequency Drive (VFD)	90%	\$21,600.00		2	\$43,200.00	\$4,800.00	1 year from effective date
GBD Soil Moisture Probe Purchase	90%	\$2,025.00	\$2,250.00	52	\$105,300.00	\$12,133.32	1 year from effective date
*GBD Centralized Remote-Control System	90%	\$3,347.10	\$3,719.00	1	\$3,347.10	\$371.90	1 year from effective date
*GBD Centralized Remote-Control System	90%	\$3,070.80	\$3,412.00	5	\$15,354.00	\$1,706.00	1 year from effective date

## FUNDING

<b>TWA Amount</b>	<b>\$226,967.40</b>
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Estimated PRODUCER funds	\$25,651.92
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\* Please see statement on the following page regarding payment schedule.

## ATTACHMENT A

**\*IF INVOICES FOR THESE ITEMS ARE SUBMITTED TOGETHER, AT THE SAME TIME, THE MAXIMUM PERCENTAGES AND DOLLAR AMOUNTS WILL BE REIMBURSED. OTHERWISE, REIMBURSEMENT WILL BE BASED ON THE SCHEDULE BELOW.**

<b>BMP Irrigation Items</b>
Centralized Remote Control
Control Panel Upgrade
GPS Endgun Shutoff
Portable Fertigation System
Pump Upgrade (High to Low Pressure
Remote Control (Radios)
Stationary Fertigation System
Variable Frequency Drive (VFD)
Weather Station w/ ET Measurement
<b>Any 1 - 75%</b>
<b>Any 2 - 80%</b>
<b>Any 3 - 85%</b>
<b>Any 4 - 90%</b>

<b>Precision Ag Practices</b>
Grid Soil Sampling
Tissue Sampling
Variable Rate Nutrient Application
<b>Any 1 - 75%</b>
<b>Any 2 - 80%</b>
<b>All 3 - 85%</b>



## **ATTACHMENT A**

### **District Specifications**

The PRODUCER shall not purchase, install, implement or complete the above authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES prior to the EFFECTIVE DATE of the CONTRACT.

The PRODUCER shall complete the purchase, installation and/or implementation of the authorized EQUIPMENT and/or PRECISION AGRICULTURE PRACTICES in accordance with the above schedule.

The PRODUCER shall be actively participating in the DISTRICT'S AUTOMATED WATER USE MONITORING PROGRAM prior to reimbursement.

The PRODUCER shall maintain compliance with the associated Water Use Permit(s) for the duration of the contract.

All invoices and payments shall have dates showing when they were invoiced and paid. The dates for all financial transactions must coincide within the contract term to be eligible for reimbursement.

The PRODUCER shall own or have control of the property where the EQUIPMENT and/or PRECISION AGRICULTURAL PRACTICES are located for the duration of the CONTRACT.

The PRODUCER has executed and maintains a current FDACS Notice of Intent (NOI) to comply with Best Management Practices.

### **District Terms and Conditions**

#### **Agricultural BMP Irrigation Cost-Share**

Maximum cost-share per applicant is capped at \$300,000 over five (5) years per funding source. Equipment may include weather stations, pump upgrades, centralized remote control panels. For reimbursement, the producer must provide a copy of the paid invoice and cancelled check (front and back) or some verifiable form of payment to vendor providing the equipment. District staff must also verify and photo document the equipment.

#### **Centralized and Remote Monitoring/Controlling of Equipment:**

Remote monitoring and controlling of irrigation equipment is used to assist producers with advanced monitoring and scheduling of irrigation events. This equipment provides the producer with real-time remote irrigation/weather information which alerts the producer of issues and allows for improved visibility on water usage and efficiency resulting in an overall water savings. For reimbursement, the producer must provide a copy of the paid invoice and cancelled check (front and back) or some verifiable form of payment to vendor providing the equipment. District staff must also verify and photo document the equipment.

## **ATTACHMENT A**

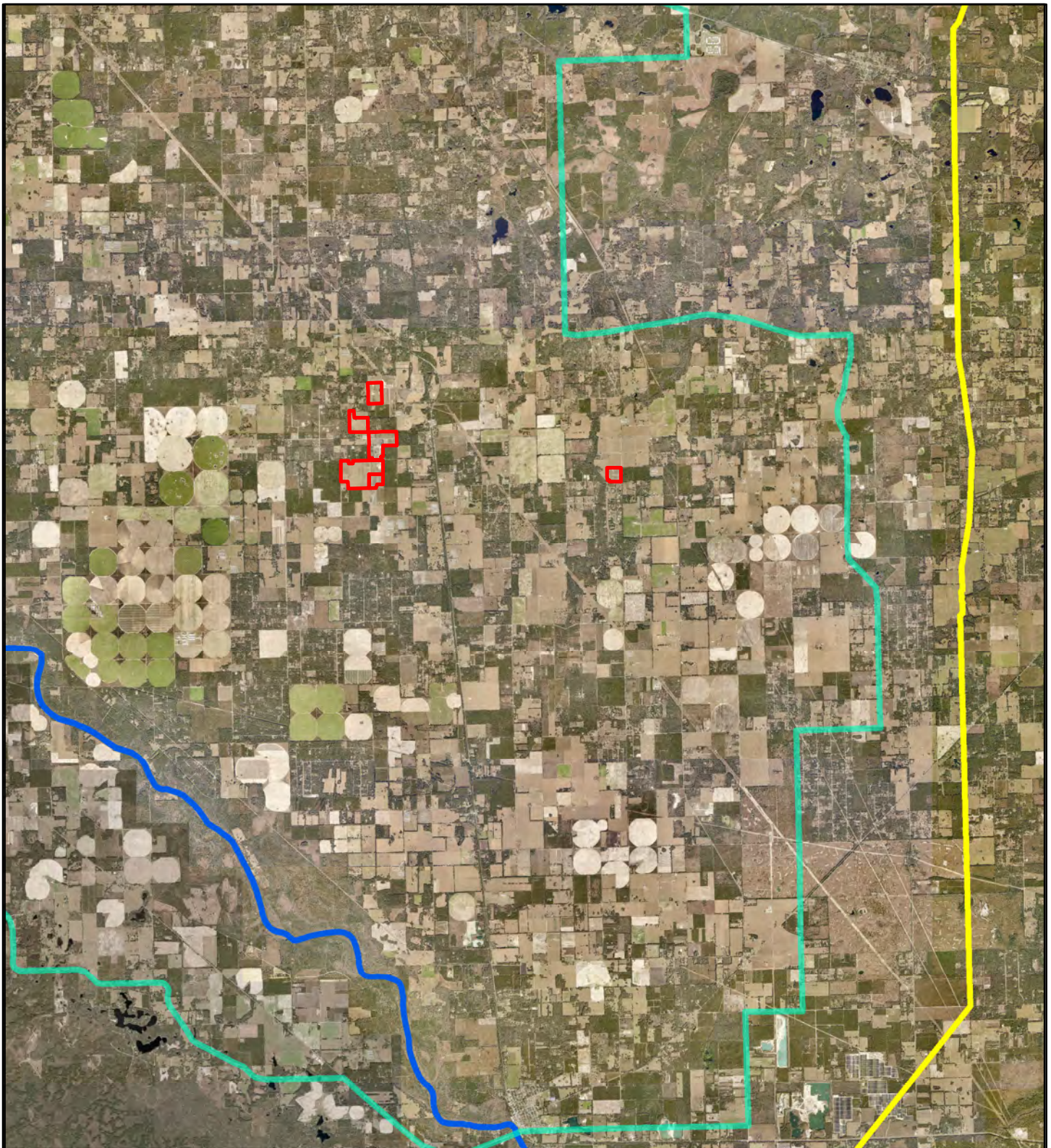
### **Soil Moisture Probes Purchase**

Soil moisture probes (or sensors) measure the soil moisture and electrical conductivity at varying depths within the soil profile, providing real-time data that allows the producer to make informed decisions on when to irrigate and how much irrigation water is needed. This technology when applied properly results in a more efficient and effective use of irrigation water in responding to the crops moisture needs. Probe installation should provide a remote access data platform and a service agreement to help the producer implement the technology. For reimbursement, the producer must provide a copy of the paid invoice, cancelled check (front and back) or some verifiable form of payment to the vendor, installation locations, proof of data reporting, and pictures of the installed probe. For this item one unit is one probe.

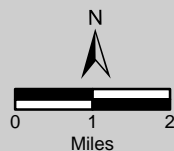
### **Variable Frequency Drive Pump (VFD)**

Variable frequency drive pumps control flow rates based on pressure which allows the producer to conserve water by optimally managing flow to the irrigation distribution system. VFD pumps also reduce water loss due to irrigation system blowouts. For reimbursement, the producer must provide a copy of the paid invoice and cancelled check (front and back) or some verifiable form of payment to vendor providing the equipment. District staff must also verify and photo document the equipment.

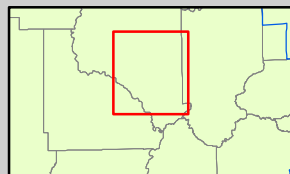




- Shade Tree Nursery, LLC.
- Troy Peacock Lafayette Blue Falmouth PFA
- Water Supply Planning Area - East
- Suwannee BMAP



# Shade Tree Nursery, LLC. Ag Cost-Share September 2025



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 7/29/2025



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 29, 2025

RE: July 2025 Financial Report

**RECOMMENDATION**

Approve the July 2025 Financial Report and confirm the expenditures of the District.

**BACKGROUND**

Section 373.553(1), Florida Statutes (F.S.), authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, F.S., the Governing Board of the Suwannee River Water Management District has directed staff to prepare a financial report as attached.

PS/ak  
Attachments

**Suwannee River Water Management District  
Cash Report  
July 2025**

<b>Financial Institution/Account</b>	<b>Monthly Interest</b>	<b>Closing Balance</b>
First Federal Permit Fee	\$14.92	\$514.92
First Federal Accounts Payable	\$52.65	\$35,000.00
First Federal EFT Disbursements	\$0.00	\$0.00
First Federal Depository	\$1,028.82	\$557,192.54
Florida PRIME (SBA LGIA)	\$19,471.29	\$5,160,221.50
First Federal ICS Custodian Account	\$57,724.78	\$16,538,887.76
Special Purpose Investment Account (SPIA)*	\$66,313.99	\$19,550,019.59
TOTAL	\$144,606.45	\$41,841,836.31

\*SPIA is part of the Treasury Investment Pool administered by Florida Department of Financial Services.

**Suwannee River Water Management District  
Statement of Sources and Uses of Funds  
For the Month ending July 31, 2025  
(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 7/31/2025</b>	<b>Variance (Under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 7,094,781	\$ 7,054,819	\$ (39,962)	99.4%
Intergovernmental Revenues	\$ 59,799,239	\$ 14,689,697	\$ (45,109,542)	24.6%
Interest on Invested Funds	\$ 130,000	\$ 1,301,014	\$ 1,171,014	1000.8%
License and Permit Fees	\$ 223,000	\$ 238,691	\$ 15,691	107.0%
Other	\$ 1,410,288	\$ 1,925,142	\$ 514,854	136.5%
Fund Balance <sup>1</sup>	\$ 11,309,970	\$ 1,325,117	\$ (9,984,853)	11.7%
<b>Total Sources</b>	<b>\$ 79,967,278</b>	<b>\$ 26,534,480</b>	<b>\$ (53,432,798)</b>	<b>33.2%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>2</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>3</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 11,586,257	\$ 4,922,243	\$ 8,079,801	\$ (1,415,787)	42%	112%
Acquisition, Restoration and Public Works	\$ 53,303,940	\$ 10,924,878	\$ 27,245,689	\$ 15,133,373	20%	72%
Operation and Maintenance of Lands and Works	\$ 10,391,632	\$ 4,518,033	\$ 2,687,970	\$ 3,185,629	43%	69%
Regulation	\$ 2,335,426	\$ 1,185,358	\$ 54,027	\$ 1,096,041	51%	53%
Outreach	\$ 211,283	\$ 162,749	\$ 1,602	\$ 46,932	77%	78%
Management and Administration	\$ 2,138,740	\$ 1,438,167	\$ 29,056	\$ 671,517	67%	69%
<b>Total Uses</b>	<b>\$ 79,967,278</b>	<b>\$ 23,151,428</b>	<b>\$ 38,098,144</b>	<b>\$ 18,717,705</b>	<b>29%</b>	<b>77%</b>

<sup>1</sup> Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the District Agricultural and RIVER Cost-Share, Regional Water Resource Development, Project Effectiveness Metrics Programs, FY24 Operational Transfer for Hydro/Ag Monitoring, and SRP Ag Cost-Share.

<sup>2</sup> Encumbrances represent unexpended balances of open purchase orders, contracts, and task work assignments.

<sup>3</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of July 31, 2025 and covers the interim period since the most recent audited financial statements.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2025**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>Report Recap -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	10,519,666	0	8,858,069
LOCAL REVENUES	0	0	0
STATE REVENUES	10,762,197	0	52,326,239
FEDERAL REVENUES	3,927,500	0	7,473,000
FUND BALANCE UTILIZATION	1,325,117	0	11,309,970
<b>TOTAL REVENUES</b>	<b>26,534,480</b>	<b>0</b>	<b>79,967,278</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	5,583,805	0	8,987,702
CONTRACTUAL SERVICES	7,433,152	22,992,612	26,484,784
OPERATING EXPENDITURES	1,593,000	95,586	2,588,248
OPERATING CAPITAL OUTLAY	177,987	0	288,044
FIXED CAPITAL OUTLAY	129,871	2,415,242	10,551,000
INTERAGENCY EXPENDITURES	8,233,613	12,594,704	31,067,500
<b>TOTAL EXPENDITURES</b>	<b>23,151,428</b>	<b>38,098,144</b>	<b>79,967,278</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>3,383,052</b>	<b>(38,098,144)</b>	<b>0</b>
<b><u>General Fund -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	8,449,403	0	6,528,787
LOCAL REVENUES	0	0	0
STATE REVENUES	3,938,958	0	4,632,000
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	69,164	0	2,862,739
<b>TOTAL REVENUES</b>	<b>12,457,525</b>	<b>0</b>	<b>14,023,526</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	4,868,213	0	7,816,845
CONTRACTUAL SERVICES	991,728	642,562	2,952,675
OPERATING EXPENDITURES	1,107,857	44,650	1,683,792
OPERATING CAPITAL OUTLAY	84,307	0	149,714
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	658,779	381,536	1,420,500
<b>TOTAL EXPENDITURES</b>	<b>7,710,884</b>	<b>1,068,748</b>	<b>14,023,526</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>4,746,641</b>	<b>(1,068,748)</b>	<b>0</b>
<b><u>Land Management Operations -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	1,835,575	0	2,329,282
LOCAL REVENUES	0	0	0
STATE REVENUES	2,222,627	0	5,660,119
FEDERAL REVENUES	0	0	30,000
FUND BALANCE UTILIZATION	0	0	2,667,231
<b>TOTAL REVENUES</b>	<b>4,058,202</b>	<b>0</b>	<b>10,686,632</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	715,243	0	1,165,305
CONTRACTUAL SERVICES	2,541,522	1,833,419	4,031,489
OPERATING EXPENDITURES	477,844	50,936	855,508
OPERATING CAPITAL OUTLAY	93,681	0	113,330
FIXED CAPITAL OUTLAY	121,040	575,133	3,551,000
INTERAGENCY EXPENDITURES	573,604	228,483	970,000
<b>TOTAL EXPENDITURES</b>	<b>4,522,934</b>	<b>2,687,971</b>	<b>10,686,632</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(464,732) *</b>	<b>(2,687,971)</b>	<b>0</b>

\*To be reimbursed by Ad Valorem

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2025**

	Y-T-D ACTUAL	ENCUMBRANCE	ANNUAL BUDGET
<b><u>District Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	901,253	0	3,340,000
<b>TOTAL REVENUES</b>	<b>901,253</b>	<b>0</b>	<b>3,340,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	0
CONTRACTUAL SERVICES	144,106	1,103,246	1,150,000
OPERATING EXPENDITURES	0	0	30,000
OPERATING CAPITAL OUTLAY	0	0	25,000
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	757,146	1,148,444	2,135,000
<b>TOTAL EXPENDITURES</b>	<b>901,252</b>	<b>2,251,690</b>	<b>3,340,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>1</b>	<b>(2,251,690)</b>	<b>0</b>
<b><u>State Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	234,689	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	4,600,611	0	42,034,120
FEDERAL REVENUES	0	0	0
FUND BALANCE UTILIZATION	354,701	0	2,440,000
<b>TOTAL REVENUES</b>	<b>5,190,001</b>	<b>0</b>	<b>44,474,120</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	0	0	5,552
CONTRACTUAL SERVICES	2,977,425	11,578,970	13,915,620
OPERATING EXPENDITURES	4,910	0	10,948
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	8,830	1,840,110	7,000,000
INTERAGENCY EXPENDITURES	3,095,304	10,836,242	23,542,000
<b>TOTAL EXPENDITURES</b>	<b>6,086,469</b>	<b>24,255,322</b>	<b>44,474,120</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(896,468) *</b>	<b>(24,255,322)</b>	<b>0</b>
<i>*To be reimbursed by State Grants</i>			
<b><u>Federal Special Revenue -</u></b>			
<b>REVENUES</b>			
DISTRICT REVENUES	0	0	0
LOCAL REVENUES	0	0	0
STATE REVENUES	0	0	0
FEDERAL REVENUES	3,927,500	0	7,443,000
FUND BALANCE UTILIZATION	0	0	0
<b>TOTAL REVENUES</b>	<b>3,927,500</b>	<b>0</b>	<b>7,443,000</b>
<b>EXPENDITURES</b>			
SALARIES AND BENEFITS	349	0	0
CONTRACTUAL SERVICES	778,371	7,834,416	4,435,000
OPERATING EXPENDITURES	2,389	0	8,000
OPERATING CAPITAL OUTLAY	0	0	0
FIXED CAPITAL OUTLAY	0	0	0
INTERAGENCY EXPENDITURES	3,148,780	0	3,000,000
<b>TOTAL EXPENDITURES</b>	<b>3,929,889</b>	<b>7,834,416</b>	<b>7,443,000</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(2,389) *</b>	<b>(7,834,416)</b>	<b>0</b>
<i>*To be reimbursed by Federal Grants</i>			



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Tim Alexander, Deputy Executive Director, Business and Community Services

DATE: August 15, 2025

RE: Inspector General Audit Report Number 25-01, Follow-up on District Corrective Actions Regarding Prior Internal Audit Findings

**RECOMMENDATION**

Approve the Audit Committee's recommendation to accept the Inspector General Audit Report Number 25-01, Follow-up on District Corrective Actions Regarding Prior Internal Audit Findings from Law, Redd, Crona & Munroe, P.A.

**BACKGROUND**

The Inspector General (IG) conducted follow-up activities on the corrective action plan related to IG Report #24-01 dated May 29, 2024. This report included four observations to improve District cybersecurity controls in the areas of risk assessment, use and protection of removable media, destruction of computer hard drives of old computers awaiting surplus, and monitoring the software patch status of District computers.

The audit was conducted in accordance with the International Standards for the Professional Practice of Internal Auditing and generally accepted Government Audit Standards.

The Inspector General's report concluded that the District has suitably addressed the observation and recommendation in Report #25-01 and no further follow-up action is necessary.

To avoid the possibility of compromising security details the content of this report is confidential and exempt from public disclosure pursuant to Section 119.0725, Florida Statutes. However, the specific details have been communicated to District management.

On August 12, 2025, Geoffrey Adams, Audit Managers with Law, Redd, Crona & Monroe, P.A. presented the report to the audit committee, and the audit committee voted to accept the report.

PS/ak

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 15, 2025

RE: Inspector General Audit Report Number 25-02, Land Acquisition and Management

**RECOMMENDATION**

Approve the Audit Committee's recommendation to accept of the Inspector General Audit Report Number 25-02, Land Acquisition and Management, from Law, Redd, Crona & Munroe, P.A.

**BACKGROUND**

The Inspector General (IG) conducted an internal audit to evaluate selected District procedures and controls to ensure that land is purchased and managed in compliance with State laws, regulations, and funding requirements. The scope of this audit included District land acquisitions and land management activities during the period of January 1, 2023, through December 31, 2024.

The audit was conducted in accordance with the International Standards for the Professional Practice of Internal Auditing and Generally Accepted Government Audit Standards.

The IG Report Number 25-02 concluded that the District's land acquisition and management processes are well documented and demonstrate compliance with Florida Statutes, District administrative rules, Governing Board directives, and District procedures.

On August 12, 2025, Geoffrey Adams, Audit Managers with Law, Redd, Crona & Monroe, P.A. presented the report to the audit committee, and the audit committee voted to accept the report.

PS/ak  
Attachment

**SUWANNEE RIVER  
WATER MANAGEMENT DISTRICT**

**REPORT ON INTERNAL AUDIT OF  
LAND ACQUISITION AND MANAGEMENT**

**REPORT #25-02**

**June 24, 2025**

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Governing Board  
Suwannee River Water Management District  
9225 CR 49  
Live Oak, Florida 32060

We have performed internal audit procedures at the Suwannee River Water Management District (District) to review the District's policies, procedures and controls for ensuring land is purchased and managed in compliance with State laws, regulations, and funding requirements.

This audit was performed in accordance with generally accepted government auditing standards. Those standards require we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

The objective of our audit was to test and evaluate District compliance with selected policies, procedures and controls over land acquisition and management. The accompanying report presents our analysis and is organized as follows:

- Background
- Objectives, Scope, and Methodology
- Summary of Results

Our audit scope focused on District land acquisition and management activities during the period January 1, 2023 through December 31, 2024. Our audit procedures included:

- Obtaining and inspecting applicable District documented policies and procedures, related Florida Statutes, and Administrative Rules;
- Obtaining and reviewing the District's acquisition protocols;
- Discussions with District staff;
- Performing tests of the District's land acquisition, exchange, and management policies and procedures.

This report is intended solely for the information and use of the Governing Board, District management, and the Auditor General and is not intended to be used by anyone other than these specified parties.

*Law Redd Crona & Munroe P.A.*

**LAW, REDD, CRONA & MUNROE, P.A.**  
Tallahassee, Florida  
June 24, 2025

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**LAND ACQUISITION AND MANAGEMENT**  
**June 24, 2025**

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**BACKGROUND**

The District's land acquisition and management activities are governed by Florida Statutes, District administrative rules, Governing Board directives, and Section 34 of the District employee procedures manual. Section 373.139(2), Florida Statutes, provides district governing boards the authority to acquire real property, easements and other rights therein, for flood control, water storage, water management, conservation and protection of water resources, aquifer recharge, water resource and water supply development, and preservation of wetlands, streams, and lakes.

**Land Acquisitions**

The District acquires lands for various water management purposes relating to restoring and protecting the water and natural resources of North Central Florida. The District coordinates with the state's Florida Forever program to evaluate projects within the District's boundary. The state's Florida Forever Priority List of projects is developed by the Florida Department of Environmental Protection (DEP) Acquisition and Restoration Council (ARC), and approved by the Governor and Cabinet. The District maintains a land acquisition project map on its website that includes parcels advantageous to the District for fee or less than fee purchase. Lands of interest are added to the map annually and listed as "proposed." Lands that are approved at the planning level by way of approval of the Florida Forever Plan are listed as "Planning Approved." Finally, lands approved for potential acquisition by the Governing Board are listed as "Approved for Detailed Assessment." Other land information, such as current ownership and DEP Florida Forever Projects, may be included as well for reference.

For District land acquisitions, willing sellers contact the District by either completing an Acquisition Application or sending an email with similar information. The seller's property will then be evaluated by District staff to determine the extent to which the acquisition will contribute to achieving the goals in Section 259.105(4), Florida Statutes, and provide a recommendation for acquisition to the Governing Board. Following Governing Board approval of a property for state priority funding, the seller must provide the District evidence of good and sufficient fee title to the property and provide access to the District and its agents as needed to obtain appraisals as required under Section 373.139(3)(c), Florida Statutes. One appraisal is required if the property is expected to cost less than \$1,000,000; two are required if expected cost is greater than \$1,000,000. Appraisers are selected from an approved list of appraisers maintained by DEP. An Environmental Site Assessment and baseline inventory report are also required.

Negotiations are required to be supported by estimates of value obtained from certified appraisers. If two or more appraisals are obtained, the offer to the landowner should be within the range of values in the certified appraisal reports. Under no circumstances should

the offer exceed the highest market value estimate contained in the appraisal reports. After a review and acceptance of the appraisal, final negotiations will commence. A proposed offer to a landowner must receive prior approval from the Executive Director or a designee.

Upon negotiation of acceptable price and terms, an option contract or purchase agreement shall be presented to the Governing Board and then submitted to the landowner. The District shall schedule a public hearing and notify the local government of jurisdiction at least 14 days prior to the public hearing.

Following Governing Board approval, the Executive Director or a designee executes the agreement. In the case of an option, the executed agreement shall consist of the original option signed by the landowner and a copy of the letter signed by the Executive Director notifying the landowner of the District's intention to exercise the option.

As needed, staff prepares a request to DEP for funding of the purchase. A copy of the request is forwarded to the Finance Office, accompanied by an invoice reflecting the amount to be received. For carryover/internal trust fund monies, the Finance Office shall be notified. The Finance Office notifies the Executive Director or a designee when all required funds are available.

Staff ensures that all closing requirements are met in accordance with the terms of the agreement and funding or receipt of funding. Once a closing date has been set, the District's counsel office prepares the closing documents. The closing documents are reviewed for accuracy, a payment request is prepared and submitted with a copy of the unsigned closing statement to the Finance Office for review before funds are issued.

After the closing, if a request for funding was sent to DEP, the Finance Office prepares and sends a post-closing reconciliation to DEP.

Original closing documents are retained by District counsel until the recorded deed and title insurance policy has been received. District council prepares a closing binder and forwards it to the District. The closing binder is reviewed for completeness and then forwarded to the District's central files.

### **Land Exchanges**

Section 373.089(4), Florida Statutes, provides that district governing boards may exchange lands, or interests or rights in lands, owned by, or lands, or interests or rights in lands, for which title is otherwise vested in, the districts for other lands, or interests or rights in lands, within the state owned by any person. Governing boards shall fix the terms and conditions of any such exchange and may pay or receive any sum of money that the board considers necessary to equalize the values of exchanged properties. Land, or interests or rights in land, acquired under former Section 373.59, Florida Statutes (2014), may be exchanged only for lands, or interests or rights in lands, that otherwise meet the requirements of that section for acquisition.

**Land Management**

Section 373.591, Florida Statutes, requires that water management districts annually establish land management review teams to determine if lands titled to the governing board are being managed for the purposes for which they were acquired and in accordance with district land management plans. Section 373.591(5), Florida Statutes, provides that districts shall report review team findings to their governing board by October 1 of each year.

**OBJECTIVES, SCOPE, AND METHODOLOGY**

The objective of this audit was to evaluate selected District procedures and controls for ensuring that land is purchased and managed in compliance with State laws, regulations, and funding requirements. The scope of this audit included District land acquisitions and land management activities during the period of January 1, 2023, through December 31, 2024.

To achieve our audit objectives, we conducted the following procedures:

- 1) Interviewed selected members of District management to obtain an understanding of the District's land acquisition, management, and disposition processes.
- 2) Reviewed applicable Florida Statutes; District Administrative Rules; Governing Board directives; and Chapter 34 of the District's Policy and Procedures Manual.
- 3) For land management, we examined the District's Land Management Plan along with the fiscal year 2023 and 2024 Land Management Review Team reports.
- 4) Obtained listings of the following:
  - a) Land acquisitions during the period 1/1/2023 through 12/31/2024, which totaled three;
  - b) Land exchanges during the period 1/1/2023 through 12/31/2024, which totaled two and;
  - c) Conservation easements owned as of 12/31/2024, which totaled 54. There were no acquisitions of easements during our audit period.
- 5) Tested the District's compliance with attributes listed below for land acquisition, exchange, and management. All three land acquisitions and both land exchanges occurring during the period 1/1/2023 through 12/31/2024, were included in our testing. We also judgmentally selected the most recently acquired conservation easement



owned by the District as of 12/31/2024. No dispositions of District property occurred during the period.

For each of the three land acquisitions, we examined files for documentation of compliance with the following attributes:

- a) The District received a bona fide offer for sale from the owner.
  - i) The bona fide offer included:
    - (1) The county property appraiser's tax parcel identification number;
    - (2) An aerial map or other documentation upon which the property boundaries are shown or described;
    - (3) A copy of the deed showing the current owner of record for the property being offered;
    - (4) The owner's initial asking price for the property;
    - (5) Identification of any easements, deed restrictions, mineral interests, or other rights held by persons other than the fee title owner; and,
    - (6) Identification of any existing purchase agreement, option contract, listing agreement, or any other agency arrangement or agreement entered into by the seller relating to the subject property.
- b) The bona fide offer was evaluated by District staff, to determine the extent to which the acquisition would contribute to achieving the goals in Section 259.105(4), Florida Statutes, and District staff provided the Governing Board a recommendation for disposition of the offer.
- c) The Governing Board approved the evaluation.
- d) The seller provided the District with evidence of good and sufficient fee title to the property.
- e) An appraisal was performed by a qualified appraiser who was registered, licensed, or certified under Part II, Chapter 475, Florida Statutes and was on the DEP approved appraiser list (for donations, an appraisal may be waived upon concurrence of both the property owner and the District.)
- f) An Environmental Site Assessment and baseline inventory reporting was performed by a qualified appraiser who was certified in environmental assessment as the District deemed appropriate.
- g) The Governing Board adopted a purchase resolution which authorized the Executive Director to execute a contract specifying the source of funds for the land to be acquired.

For the two exchanges of land, we examined District files for documentation of compliance with the following attributes:

- a) The exchange of the land for other lands met or exceeded the conservation objectives for which the original land was acquired
- b) The Governing Board fixed the terms and conditions of the exchange that the board considered necessary to equalize the value of exchanged properties.

For the conservation easement included in our testing, we examined District files for documentation of District ownership.

Please see Table 1 which shows the three land acquisitions, two land exchanges, and the one conservation easement examined for this audit. In addition, Exhibits 1-6 show District maps for the tested projects with supporting explanations for the acquisition or exchange. Maps and supporting explanations were obtained from District land acquisition files.

## **SUMMARY OF RESULTS**

Based on the results of our audit procedures described above, we concluded that the District's land acquisition and management processes are well documented and demonstrated compliance with Florida Statutes, District administrative rules, Governing Board directives, and District procedures.

We wish to take this opportunity to thank District staff for their assistance and cooperation in the conduct of our audit. If there are any questions regarding this report, please feel free to contact Sam McCall, CPA, CIG, CIA; or Geoffrey Adams, CPA, CISA, CFE.

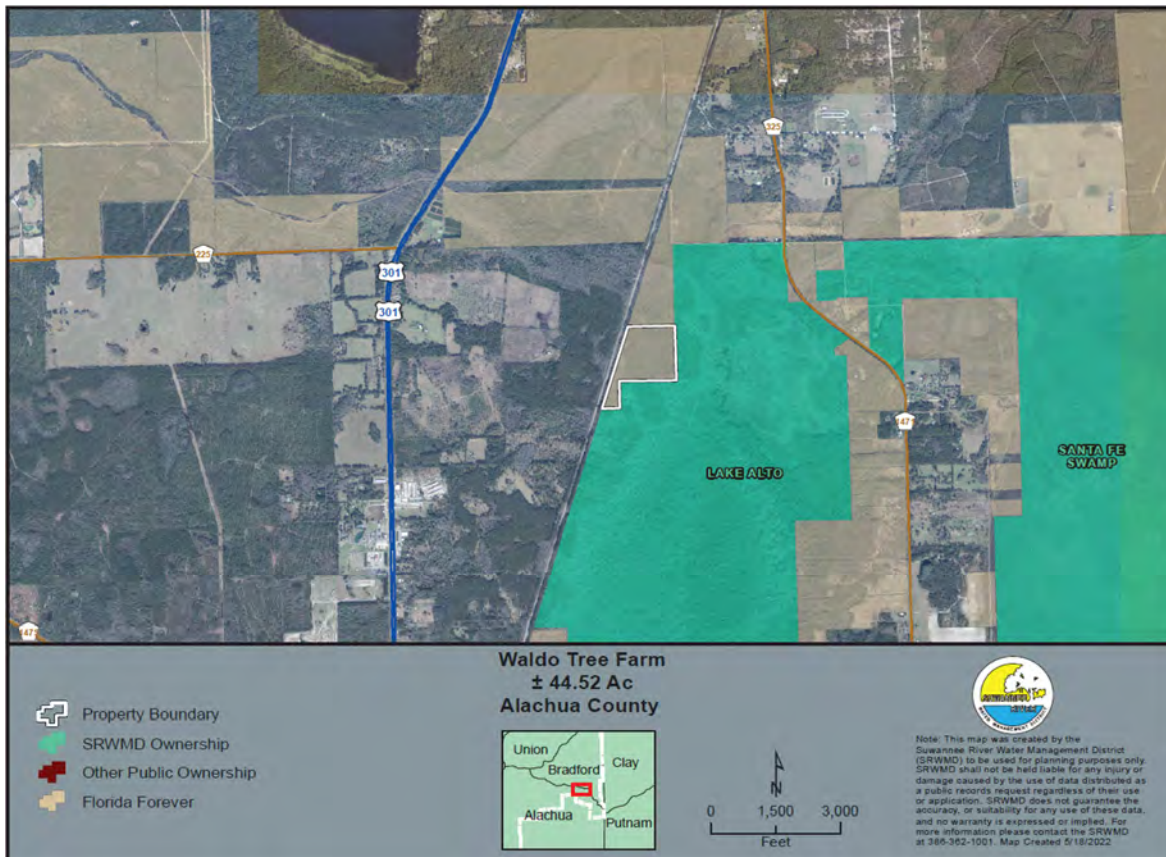


**LAW, REDD, CRONA & MUNROE, P.A.**

**Table 1  
Lands Included In The Scope Of Our Audit Testing**

<b>Land Acquisitions</b>					
	<b>Owner</b>	<b>Acres</b>	<b>County</b>	<b>Date</b>	<b>Purchase Price</b>
<b>1</b>	Waldo Tree Farms LLC	44.52	Alachua	3/29/24	\$ 35,200.00
<b>2</b>	Camp ET.AL., LDT and Sara C. Abel, NC Family Ltd Ptr	266.16	Hamilton	1/5/24	\$ 870,000.00
<b>3</b>	Cajmar, LLC, Kellner Lasky et al	351.74	Gilchrist	9/27/23	\$ 780,906.50
<b>Land Exchanges</b>					
	<b>Owner</b>	<b>Acres</b>	<b>County</b>	<b>Date</b>	<b>Exchange Price</b>
<b>1</b>	Pflieger, Edwin F & Michael E	1.02	Dixie	9/25/23	\$ 3,300.00
	SRWMD to Edward Pflieger	-1.40	Madison	9/25/23	\$ (3,300.00)
<b>2</b>	Jay and Tammy Elizabeth Bierman	1.00	Levy	9/25/23	\$ 2,449.99
	Andrews (Dennis E., Kelby E., Miles D)	-0.49	Levy	9/25/23	\$ (2,449.99)
<b>Conservation Easement</b>					
	<b>Seller</b>	<b>Acres</b>	<b>County</b>	<b>Date</b>	<b>Purchase Price</b>
<b>1</b>	Harpo Holdings, Inc (Ross Preserve)	313.00	Gilchrist	9/30/22	\$ 550,000.00

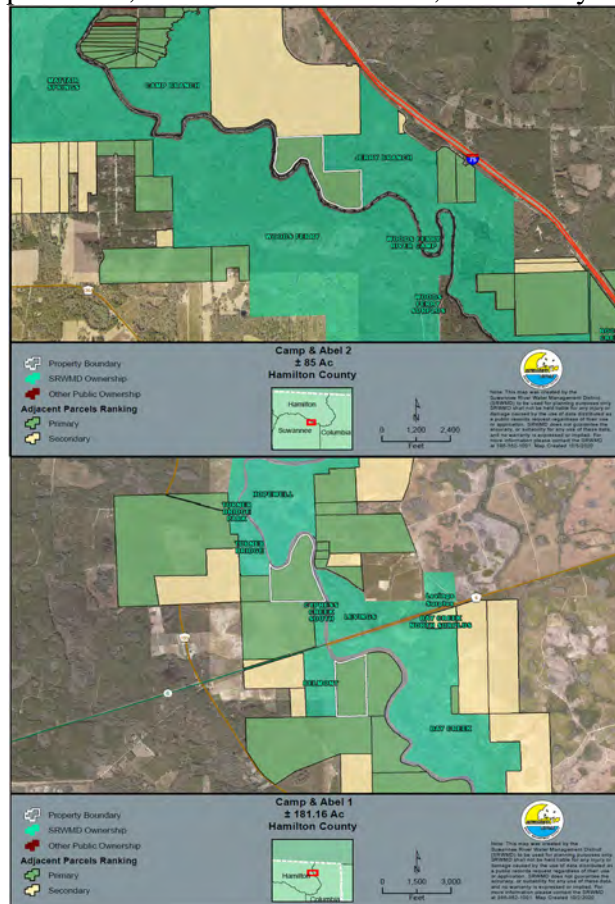
**Exhibit 1**  
**Waldo Tree Farms LLC**



**BACKGROUND**

The parcel is adjacent to the District's Lake Alto Tract. The parcel is within the District's Florida Forever Plan, consists of 10-acres +/- of riverine surface water, 12 acres +/- within the 100-year floodplain, and is within the Eastern Water Supply Planning area and Santa Fe boundary map (BMAP). District staff visited the property and determined that there were no management issues associated with the property.

**Exhibit 2**  
Camp ET.AL., LDT and Sara C. Abel, NC Family Ltd Ptr

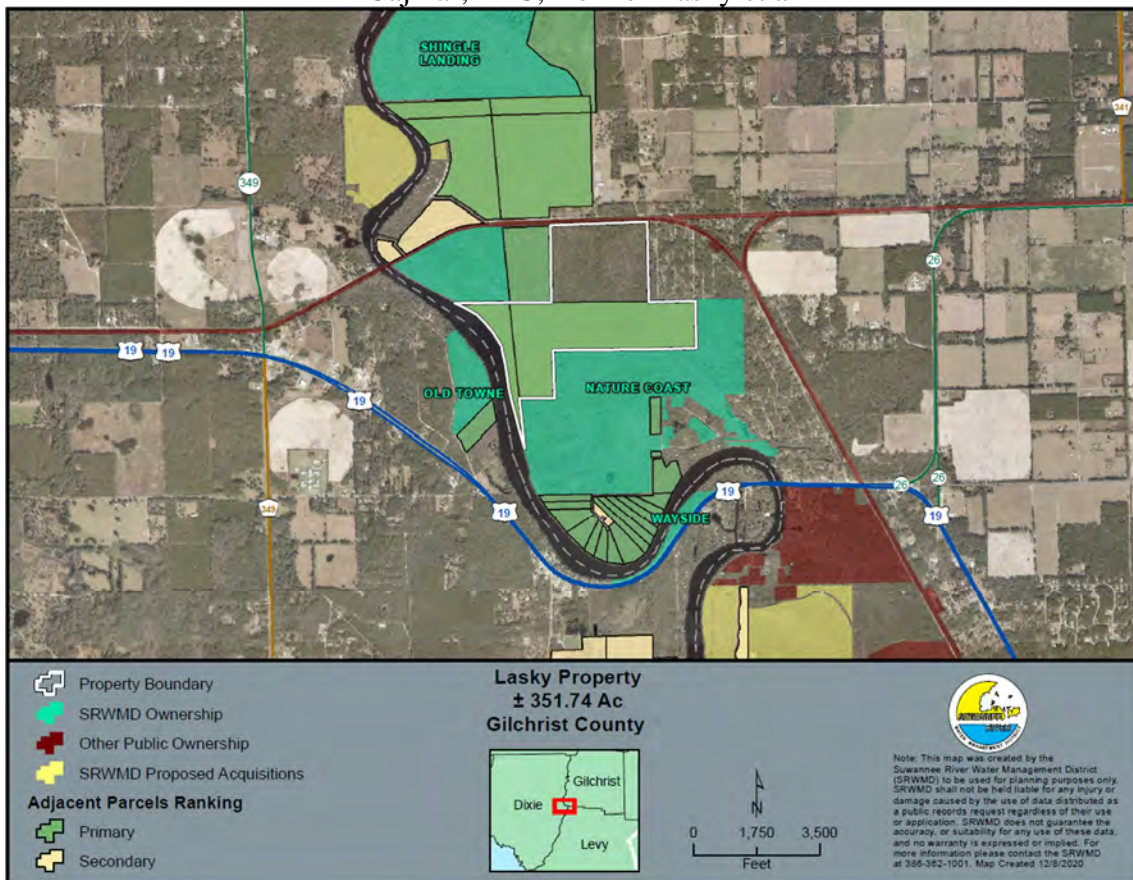


**BACKGROUND**

Camp and Abel 1 contains two parcels located on the east side of Hamilton County abutting the Suwannee River and contain a combined 181.16 +/- acres. Camp and Abel 2 consists of one parcel located Southwest of the Camp and Abel 1 parcel and consists of 85 +/- acres also abutting the Suwannee River. Camp and Abel 1 and 2 are within the District's Florida Forever workplan, are within the Eastern Water Supply Planning Area, provide surface water protection and flood protection benefits for the Suwannee River, and are adjacent to other District properties. Neither are within a priority focus area or BMAP. Camp and Abel 1 contains 58.67 acres +/- of riverine surface waters and is entirely within the 10 and 100-year floodplain (178.12 acres are within the floodway). Camp and Abel 2 contains 68.52 +/- acres within the floodway and 77.41 acres +/- within the 100-year floodplain. After review, District staff believed that ownership by the District would prevent further development in the floodway and floodplain, would improve public access to District lands and to the river, and would provide access for potential projects on the property.



**Exhibit 3**  
Cajmar, LLC, Kellner Lasky et al

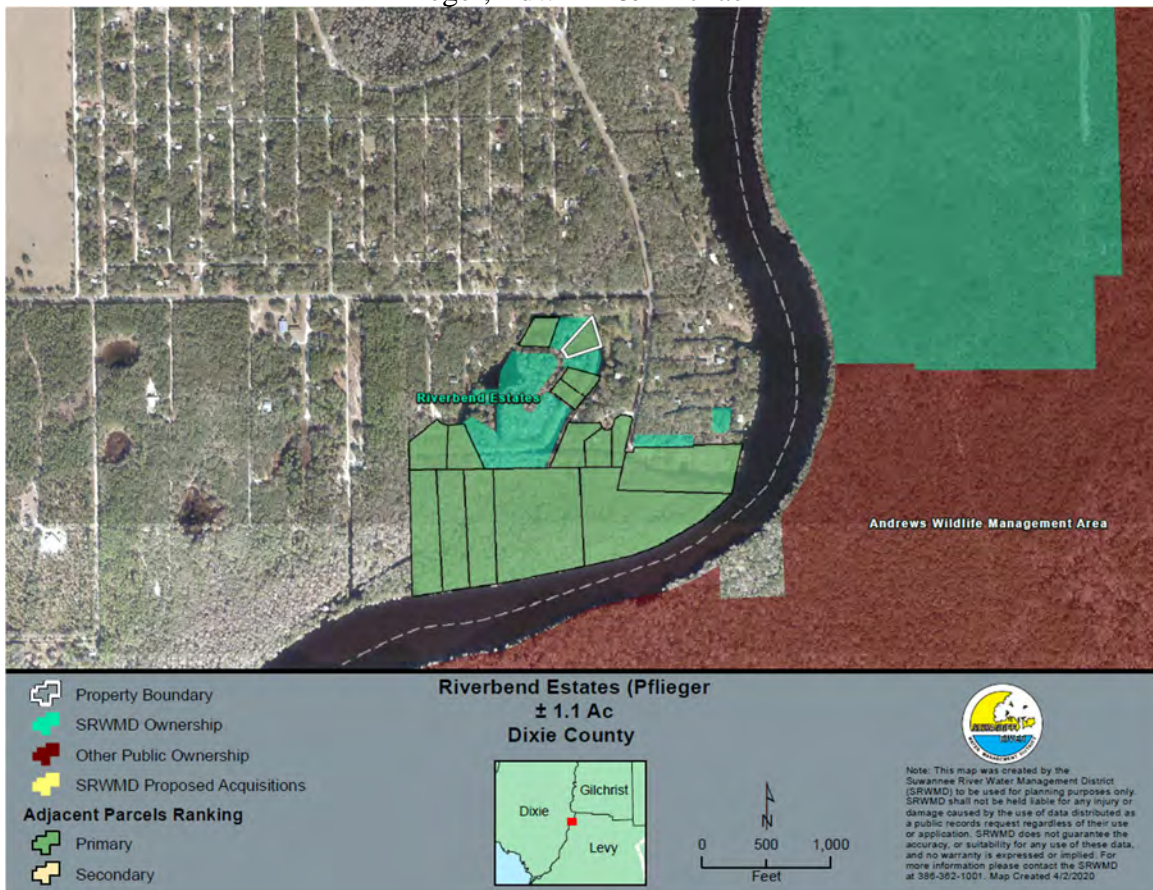


## **BACKGROUND**

The parcel is adjacent to the District-owned Nature Coast Tract and includes approximately one mile of river frontage. The parcel is located within the Fanning Manatee Priority Focus Area, the Eastern Water Supply Planning Area, and the Suwannee Basin Management Action Plan. The parcel is 100% within floodway. The parcel is also 100% within the Fanning Spring shed and contains 40 acres +/- of riverine surface water. The parcel is partially within the District's Florida Forever Workplan.

District staff believed that ownership by the District will protect the river water quality by cleaning up and preventing future dumping on the property, will prevent further development within the floodway, and protect the riverbank from further damage. Additionally, District ownership will increase public recreational opportunities on the parcel, provide opportunity for longleaf pine restoration, and potential future timber harvesting.

**Exhibit 4**  
Pflieger, Edwin F & Michael E



### **BACKGROUND**

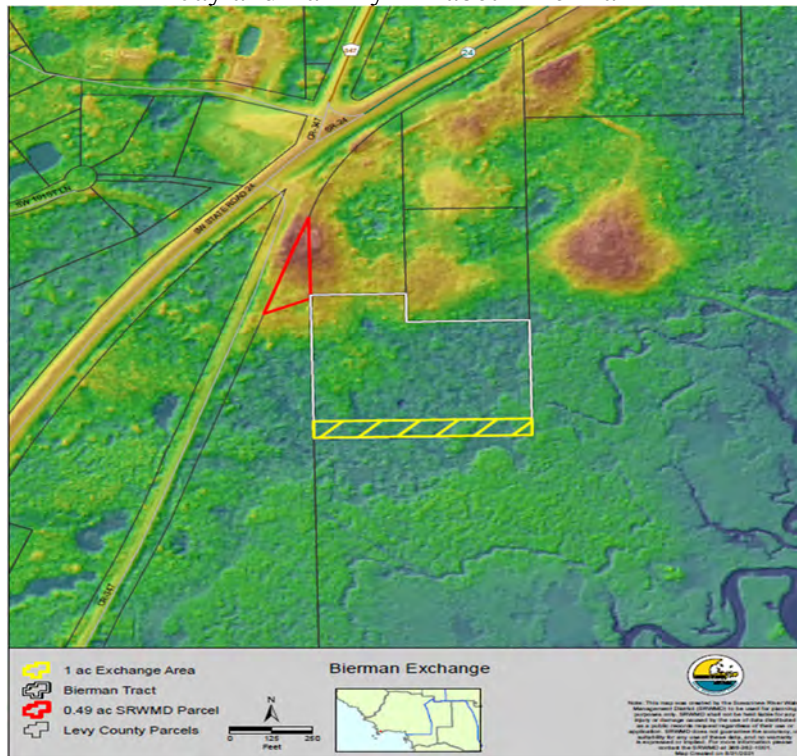
The parcel abuts two parcels owned by the District, is within the Fanning Springs spring shed, and is within the floodway and floodplain. The acquisition of the parcel would protect from further development within the floodway and would add to springs protection. Acquisition will also improve public access to existing district lands and increase recreational opportunities.

During negotiations with the sellers, it was agreed that the seller would accept a previously surplused parcel located in Madison County and identified as the Timber River parcel. This parcel consists of 1.42 acres +/-.

District staff reviewed the exchange proposal and determined that the Riverbend property provides greater conservation value to the District than the Timber River property which was previously determines to have no conservation value for the District.



**Exhibit 5**  
**Jay and Tammy Elizabeth Bierman**

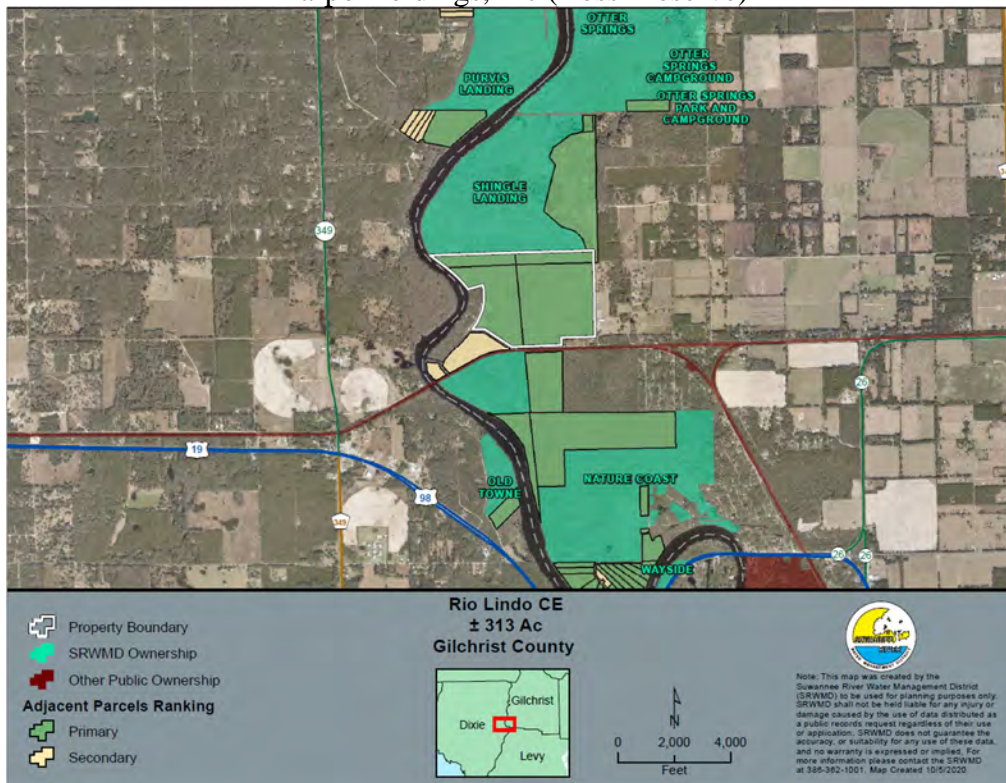


**BACKGROUND**

In June of 2020, the District was approached by the Bierman's, to address a long-standing issue of an apparent boundary encroachment on land owned by the District adjacent to the Bierman property in Levy County. While not shown on surveys obtained by the District when the District Land was acquired or by a subsequent survey obtained by the Bierman's, certain aerial photos, including those on the Property Appraisers website show that the Bierman house is encroaching upon the District's property. District staff and the Bierman's entered into discussions to determine a method to eliminate the perceived encroachment and ultimately determined, after consultation with legal counsel for both parties, that the easiest, most viable solution was a land exchange. Subsequently, in August 2020, Ms. Bierman presented an offer to the District wherein she would carve out a one-acre parcel of land that is directly adjacent to District land in the same area and exchange that with the District for the .49-acre parcel on which the encroachment appears.

The District staff acquisition and surplus review team reviewed the offer and determined that the exchange would be beneficial to the District because the land to be received appears to have a higher conservation value, is likely the same of greater value and will eliminate future legal issues for the District.

**Exhibit 6**  
**Harpo Holdings, Inc (Ross Preserve)**



**BACKGROUND**

The parcel contains 224.5 +/- acres of riverine surface waters, 180 +/- acres within the floodway, and is entirely within the 100-year floodplain. The parcel is also contained within the District's Florida Forever Work Plan, is entirely within the Fanning Springs Priority Focus Area, and is adjacent to the District's Shingle Landing and Wannee tracts.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 15, 2025

RE: Annual Report of District Inspector General Activities for Fiscal Year 2024-2025

**RECOMMENDATION**

Approve the Audit Committee's recommendation to accept the Annual Report of the District Inspector General Activities for Fiscal Year 2024–2025 from Law, Redd, Crona & Munroe, P.A.

**BACKGROUND**

Pursuant to Section 20.055(8), Florida Statutes, and Section 6 of District Contract 12/13-040, Law, Redd, Crona & Munroe, P.A., prepared the attached Annual Report of District Inspector General Activities for Fiscal Year ending September 30, 2025, dated July 22, 2025. The report is a summary of activities completed by the Inspector General including three audit reports:

- Report No. 25-01, Follow-up Report on District Corrective Actions Regarding Prior Internal Audit Findings
- Report No. 25-02, Land Acquisition and Management
- Annual Report for District Inspector General Activities

On August 12, 2025, Sam McCall, Inspector General with Law, Redd, Crona & Monroe, P.A. presented the report to the audit committee, and the audit committee voted to accept the report.

PS/ak  
Attachment

**SUWANNEE RIVER  
WATER MANAGEMENT DISTRICT  
ANNUAL REPORT  
OF  
DISTRICT INSPECTOR GENERAL ACTIVITIES  
For the Fiscal Year Ending  
September 30, 2025  
July 22, 2025**

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Additional Services Provided in 2024-25	5

Governing Board  
Suwannee River Water Management District  
9225 CR 49  
Live Oak, Florida 32060

Pursuant to Section 20.055(8), Florida Statutes, and Section 6 of the agreement with the District to serve as your Inspector General, we are pleased to present this Annual Report of District Inspector General Activities for the fiscal year ending September 30, 2025. Thank you for the opportunity to work with you and management to promote accountability, integrity, and efficiency at the district.

If you have any questions regarding this Annual Report, please contact Sam McCall, CPA, CIG, CIA; or Geoffrey Adams, CPA, CISA, CFE.

Sincerely,



**LAW, REDD, CRONA & MUNROE, P.A.**  
Tallahassee, Florida  
July 22, 2025

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**ANNUAL REPORT OF DISTRICT INSPECTOR GENERAL ACTIVITIES**  
**July 22, 2025**

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**INTRODUCTION**

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The Suwannee River Water Management District (District) and Law, Redd, Crona & Munroe, P.A. (Law Redd) entered into an agreement, which was last amended on August 14, 2024, for Law Redd to provide District Inspector General Services pursuant to Sections 373.079(4)(b)2., and 20.055, Florida Statutes, and serve as a central point for coordination of and responsibility for activities that promote accountability, integrity, and efficiency in the District. In accordance with the contract requirements and Section 373.079(4)(b), Florida Statutes, Sam McCall, CPA, CIG, CIA, serves as Inspector General for the District under the contract with Law Redd.

Law Redd, under the direction of the District Inspector General, is to:

- Conduct financial, compliance, electronic data processing, and performance audits of the District and prepare audit reports of its findings.
- Initiate, conduct, supervise, and coordinate investigations designed to detect, deter, prevent, and eradicate fraud, waste, mismanagement, misconduct, and other abuses in District operations.
- Not later than September 30 of each year, prepare an annual report to the Board summarizing the activities of the Inspector General during the District's immediately preceding fiscal year.
- Self-report to the Board any written complaints, should they arise, that concern inappropriate actions or allegations of misconduct related to the duties and responsibilities of the District Inspector General or Law Redd at the District.



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**ANNUAL REPORT OF DISTRICT INSPECTOR GENERAL ACTIVITIES**  
**July 22, 2025**

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**ASSIGNED STAFF**

During the fiscal year ending September 30, 2025, the following Law Redd personnel worked on District Inspector General activities:

<b>Name</b>	<b>Position</b>	<b>Certifications</b>
Sam McCall	District Inspector General	Certified Public Accountant Certified Inspector General Certified Internal Auditor
Jon Ingram	Partner/Information Technology Audit Manager	Certified Public Accountant Certified Information Systems Auditor
Geoffrey Adams	Information Technology Audit Manager	Certified Public Accountant Certified Information Systems Auditor Certified Fraud Examiner
Darryl Rudell	Senior Auditor	

**INSPECTOR GENERAL ACTIVITIES**

Law Redd and the District Inspector General completed the following activities during the year:

- Conducted a risk assessment and based on the results of the risk assessment, prepared an internal audit plan for the three fiscal years ending September 30, 2027, and a detailed internal audit plan for the fiscal year ending September 30, 2025. The audit plans were originally approved by the Governing Board on September 10, 2024. The plan required revisions due to an anticipated and unreleased OPPAGA report. The plans were revised and approved again on May 13, 2025.
- Performed two internal audits as described in the following section. One Revenue and Receipts internal audit is scheduled to begin in September 2025, with an estimated completion date of November 30, 2025.
- Provided additional value-added services, described below, that were beyond contract requirements.

During the fiscal year, the District Inspector General did not receive any complaints relating to District operations that resulted in the initiation of additional audits; did not receive any information that required the initiation of any administrative or whistle blower investigations; and did not receive any complaints that concern the duties and responsibilities of the District Inspector General or Law Redd.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
ANNUAL REPORT OF DISTRICT INSPECTOR GENERAL ACTIVITIES  
July 22, 2025**

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**INTERNAL AUDITS PERFORMED IN 2024-25**

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**Report #25-01, Follow-up on Prior Internal Audit Findings**

This follow-up was conducted pursuant to Section 20.055(8)(c)4., Florida Statutes and the District's internal audit activity charter. The issues included in our follow-up audit pertained to District information technology and cybersecurity controls. We concluded that District management corrected three issues and sufficiently addressed the fourth issue, and no further follow-up action is considered necessary.

The report's content, which we provided to District management, is confidential and exempt from public disclosure pursuant to Section 119.0725, Florida Statutes.

**Report #25-02, Land Acquisition and Management**

This audit focused on the District's land acquisition and management activities from January 1, 2023, through December 31, 2024. The audit included the three land acquisitions, the two land exchanges during the audit period, and the latest conservation easement owned as of December 31, 2024. We also reviewed the district's land management plan and the land management team's activity reports, reporting on activity that occurred within our audit period. We concluded that the District's land acquisition and management activities included in our audit scope were well documented and demonstrated compliance with Florida Statutes, District administrative rules, Governing Board directives, and District procedures.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**ANNUAL REPORT OF DISTRICT INSPECTOR GENERAL ACTIVITIES**  
**July 22, 2025**

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**ADDITIONAL SERVICES PROVIDED IN 2024-25**

During the contract year, Law Redd provided the following value-added services to the District that were in addition to planned audits:

- Received a citizen complaint relating to District regulatory responsibilities. Initial contact was made with district management to discuss the issue and request to be copied on the final disposition of the issue. Subsequent contact was made, and the District Inspector General was informed the issue had been investigated, and the district was providing the citizen time to respond. Upon conclusion, the District Inspector General will be provided the final communications to and from the citizen. For these types of issues, which do not include allegations of fraud, waste, or abuse in the District's regulatory powers, District management is expected to proceed to address complaints in a fair and timely manner and, without Inspector General direct involvement. Should there be repeated complaints relating to a regulatory area indicating a significant weakness in policies and procedures or systems of control, the Inspector General, through these additional monitoring activities, would consider recommending an audit for Board approval.
- The District Human Resource Manager contacted the Inspector General to obtain additional comments and insights relating to a potential conflict of interest regarding an employee. The District Inspector General responded by referencing applicable Florida Statutes, providing thoughts for consideration, and suggesting management consider the Florida Commission on Ethics as an additional resource if needed. This matter was addressed at the District level and considered resolved.
- The District Inspector General has and continues to maintain contact with the Florida Department of Environmental Protection Inspector General and the Governor's Chief Inspector General to keep current on any proposed changes in Florida Law relating to new audit issues or proposed changes to Florida Law about statutory responsibilities of Inspectors General. In addition, the District Inspector General, who also serves as the Inspector General of the Northwest Florida Water Management District, maintains contact with the Inspectors General of the St. Johns River Water Management District and the Southwest Florida Water Management District. Such contact and collaboration improve our knowledge relating to water management operations and responsibilities.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**ANNUAL REPORT OF DISTRICT INSPECTOR GENERAL ACTIVITIES**  
**July 22, 2025**

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- In April 2025, the District Inspector General provided professional training to State of Florida Inspectors General, Audit Managers, and new staff auditors on Internal Auditing Standards. The training occurred over a two-day period and included attendance by the St. John's River Water Management and Southwest Florida Water Management Districts' Inspectors General. The District Inspector General is pleased to be associated with the Suwannee River Water Management District in this training.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Pam Shaw, Chief, Office of Finance

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 15, 2025

RE: Inspector General Three-Year Audit Plan for Fiscal Years 2026 to 2028 and  
Fiscal Year 2025-2026 Internal Audit Work Plan

**RECOMMENDATION**

Approve the Audit Committee's recommendation to accept the Inspector General's Three-Year Audit Plan for Fiscal Years 2026 to 2028 and the Fiscal Year 2025-2026 Internal Audit Work Plan for Law, Redd, Crona & Munroe, P.A.

**BACKGROUND**

Law, Redd, Crona & Munroe, P.A., prepared a Three-Year Internal Audit Plan for Fiscal Years 2026 to 2028 (attached) with a list of recommended future audit topics for the Audit Committee's consideration. The audit topics are based on the Inspector General's risk assessment activities and discussion with District management.

Law, Redd, Crona & Munroe, P.A., also prepared the Fiscal Year 2025-2026 Internal Audit Work Plan (attached) for the Audit Committee's review and approval.

On August 12, 2025, Geoffrey Adams, Audit Manager with Law, Redd, Crona & Munroe, P.A. presented these plans to the Audit Committee. The Audit Committee recommended adding Contract Management to the 2028 audit plan and voted to accept the plans.

PS/ak  
Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
2026 INTERNAL AUDIT PLAN**

<b>Audit Area</b>	<b>Work Plan</b>	<b>Planned Start Date</b>	<b>Estimated Hours</b>
<b>Revenue and Receipts</b>	<ul style="list-style-type: none"> <li>Review selected District internal controls for ensuring the accuracy and completeness of recorded revenues.</li> <li>On a sample basis, test the District's reconciliation of payments collected to documentation of the related revenue-generating activity and to receipts posted to the general ledger.</li> <li><u>Note:</u> We have selected Timber Sales as the revenue-generating activity to be included in the scope of this audit.</li> </ul>	September 2025  Estimated Completion Date: November 30, 2025	35
<b>Six-Month Follow-up on Auditor General Findings</b>	<ul style="list-style-type: none"> <li>Pursuant to Section 20.055, F.S. and the District contract for IG services, determine the status of District corrective actions taken toward the recommendations in the Auditor General's operational audit (report number and release date TBD).</li> </ul>	January 2026	20
<b>Cybersecurity</b>	Review District cybersecurity controls in the following areas: <ul style="list-style-type: none"> <li><u>Detect:</u> District activities to timely identify the occurrence of a cybersecurity event.</li> <li><u>Respond:</u> District activities for acting upon a detecting cybersecurity event.</li> <li><u>Recover:</u> District activities to maintain plans for resilience and to restore any capabilities or services that were impaired due to a cybersecurity incident.</li> </ul>	May 2026	35
<b>Discretionary</b>	<ul style="list-style-type: none"> <li>Reserved for procedures to be performed at the discretion of the Inspector General without the prior knowledge of management.</li> <li>Perform additional procedures as deemed necessary as a result of other procedures performed or at the request of the Governing Board, management, and/or external auditor.</li> </ul>	October 2025 – September 2026	15
<b>Reporting</b>	<ul style="list-style-type: none"> <li>Preparation of Internal Audit Reports</li> <li>Presentation of Draft Reports to District CFO</li> <li>Presentation of Final Audit Reports to Audit Committee</li> <li>Presentation of Annual Report of IG Activities to Audit Committee</li> </ul>	October 2025 - September 2026	35
<b>Risk Assessment and Planning</b>	<ul style="list-style-type: none"> <li>Discussions with District CFO and other management as necessary</li> <li>Other risk assessment procedures</li> <li>Identify areas of concern</li> <li>Design of specific audit procedures</li> <li>Presentation of audit plans to Governing Board's Audit Committee</li> </ul>	Summer 2026	26

Total Hours	166.00
Estimated Blended Hourly Rate	\$147.75
Subtotal	\$24,526.50
Travel (s. 112.061, F.S.)	\$973.50
Estimated Fee	<u>\$25,500.00</u>

### Estimated Blended Hourly Rate

	Hourly Rate	Percent Utilized	Extension
Inspector General	\$220	12%	\$ 26.40
Partner-in-Charge	\$220	8%	17.60
Audit Manager/IT Manager	\$155-165 (blended)	25%	40.00
Senior Auditor	\$125	35%	43.75
Staff Auditor	\$100	20%	20.00
	Blended Rate		\$ 147.75



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**THREE YEAR INTERNAL AUDIT PLAN**  
**FOR THE FISCAL YEARS ENDING SEPTEMBER 30, 2026, THROUGH SEPTEMBER 30, 2028**

1. 2026
  - a. Update Risk Assessment
  - b. Revenue and Receipts – District controls for ensuring the accuracy and completeness of recorded revenues. The specific revenue-generating activity to be included in the audit scope is timber sales as determined by the internal audit risk assessment. (Started in September 2025)
  - c. Six-Month Follow-up on Auditor General Operational Audit Findings (if any)
  - d. Cybersecurity - review of selected District cybersecurity controls protecting the confidentiality, integrity, and availability of District information and information technology (IT) resources. Please see the attached Cybersecurity Audit Plan for the security functions to be included in the audit scope.
  - e. Annual Report of IG Activities
2. 2027
  - a. Update Risk Assessment
  - b. Follow-up on Prior Internal Audit Findings (if any)
  - c. Follow-up on OPPAGA Water Management District Permitting Review Findings (if any are directed to the District).
  - d. Competitive Selection Procurement Process – District purchasing policies and procedures for ensuring compliance with Chapter 287, Florida Statutes, including the District’s solicitation and award process.
  - e. Performance measures – District performance measurement and reporting pursuant to DEP’s performance measure reporting instructions.
  - f. Annual Report of IG Activities
3. 2028
  - a. Update Risk Assessment
  - b. Follow-up on Prior Internal Audit Findings (if any)
  - c. Cybersecurity - review of selected District cybersecurity controls protecting the confidentiality, integrity, and availability of District information and information technology (IT) resources. Please see the attached Cybersecurity Audit Plan for the security functions to be included in the audit scope.
  - d. Contract Management – Evaluate the District’s procedures for contract management, vendor performance monitoring, documentation and record keeping, and contract payments.
  - e. Annual Report of IG Activities

Annual audit plans are also subject to unexpected events that may require the services of the Inspector General/Internal Auditor.

**ATTACHMENT A**  
**CYBERSECURITY AUDIT PLAN**  
**FOR THE FISCAL YEARS ENDING SEPTEMBER 30, 2026, THROUGH SEPTEMBER 30, 2028**

Section 20.055(6)(i), Florida Statutes, provides that audit plans developed by inspector generals shall include a specific cybersecurity audit plan. This cybersecurity audit plan for the Suwannee River Water Management District is based on security functions as defined in the National Institute of Standards and Technology (NIST) *Framework for Improving Critical Infrastructure Cybersecurity* (Cybersecurity Framework). The security functions to be included in the scope of planned cybersecurity audits and the related definitions from the NIST Cybersecurity Framework are listed below.

1. 2026

- a. Detect – activities to timely identify the occurrence of a cybersecurity event.
- b. Respond – activities for acting upon a detected cybersecurity event.
- c. Recover – activities to maintain plans for resilience and to restore any capabilities or services that were impaired due to a cybersecurity incident.

2. 2027

- a. Follow up on the status of District corrective action on previously reported audit observations and recommendations, if any are reported, from our 2026 Cybersecurity audit.

3. 2028

- a. Update the Identify and Protect documentation for any major changes
- b. Mobile device management and security NIST SP 800-124r2

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

MEMORANDUM

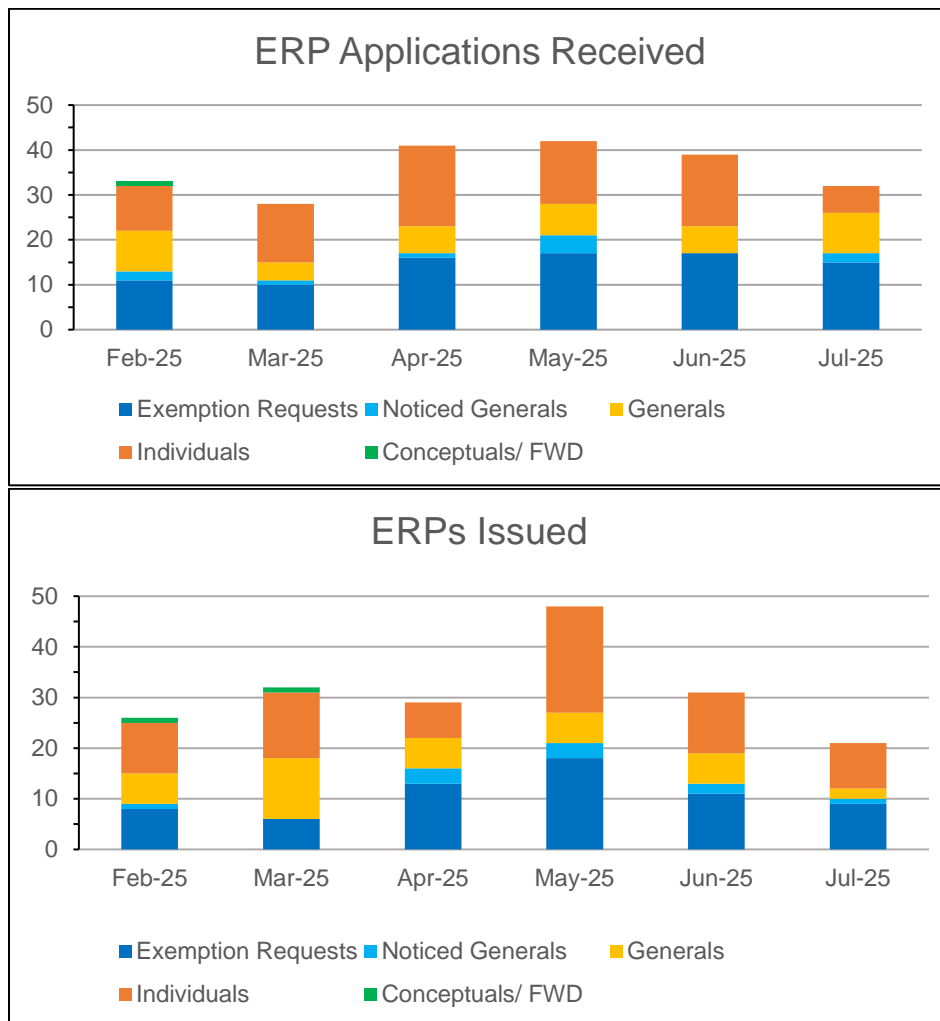
TO: Governing Board

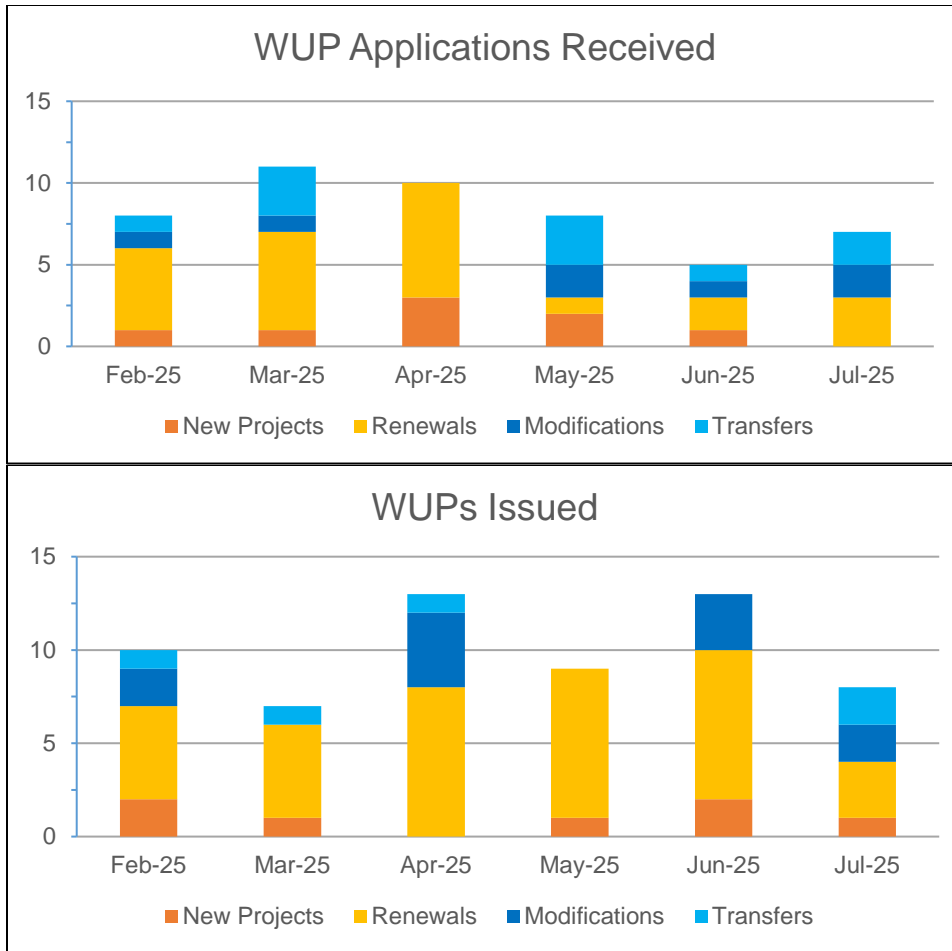
FROM: Leroy Marshall, Director, Resource Management/ Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

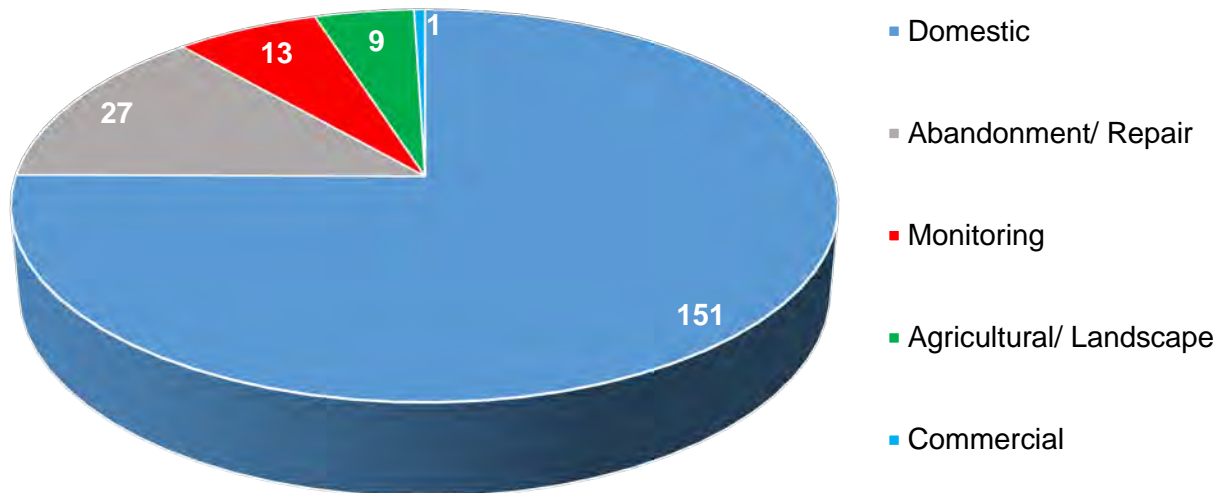
DATE: August 29,2025

RE: Permitting Summary Report





**Water Well Permits Issued - July 2025**



**40B-1.1010 Point of Entry into Proceedings**

GB Authorized Rulemaking	2/14/2023
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

**40B-2.011 Policy and Purpose**

GB Authorized Rulemaking	7/8/2025
Notice of Rule Development	7/21/2025
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

**40B-2.3010 Cond for Issuance of Permits**

GB Authorized Rulemaking	7/8/2025
Notice of Rule Development	7/21/2025
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

**40B-2.321 Duration of Permits**

GB Authorized Rulemaking	7/8/2025
Notice of Rule Development	7/21/2025
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

**40B-2.331 Modification of Permits**

GB Authorized Rulemaking	7/8/2025
Notice of Rule Development	7/21/2025
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

GB Authorized Rulemaking	
Notice of Rule Development	
Public Workshop	
Notice of Proposed Rule	
Notice of Correction/ Change	
File with DOS	
<b>Effective Date</b>	

**ERP/ WUP Compliance Agreements:**

None to report

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 29, 2025

RE: Fiscal Year 2025-2026 Annual Regulatory Plan

**RECOMMENDATION**

Approve the Fiscal Year 2025-2026 Annual Regulatory Plan and authorize submittal to the Governor's Office of Fiscal Accountability and Regulatory Reform, the Joint Administrative Procedures Committee, the Florida Speaker of the House, and the Florida Senate President.

**BACKGROUND**

Section 120.74, Florida Statutes (F.S.), requires state agencies to submit an Annual Regulatory Plan (Plan) to the Office of Fiscal Accountability, Joint Administrative Procedures Committee (JAPC), the Florida Speaker of the House, and the Florida Senate President by October 1<sup>st</sup> each year, in order that they may have an expectation of the rules that will be updated and/or created during the upcoming year.

The District is not required to complete all proposed rulemaking in the Plan, however, any amendments to or initiation of new rules are required to be listed in the Plan before the agency proceeds with rulemaking. Additionally, a list of laws enacted during the previous 12 months that affect the duties or authority of the District, and whether the District must adopt rules to implement those laws, is also included with the Plan. The Plan must be certified by the Governing Board Chair and legal counsel, and all proposed rule amendments will be brought before the Governing Board for consideration as they are developed.

For Fiscal Year (FY) 2025-2026, significant changes to the rulemaking process made in the 2025 legislative session go into effect. These changes include full disclosure of estimated regulatory costs and amendments to materials incorporated by reference, a minimum seven-day separation between notices of rule development and proposed rule, and a 180-day deadline to publish the proposed rule after notice of rule development. The 2025 legislation also included the requirement for agencies to review all of their rules over the next five years for consistency with statutory authority and legislative intent, provide the rule review schedule in the Plan, implement substantive or technical rule amendments as identified by staff and/or JAPC; and report annually on the progress of rule review, rulemaking, and regulatory metrics to the President of the Senate, Speaker of the House of Representatives, and JAPC.

This recommendation also includes a request to delegate to the Executive Director the authority to approve and submit the results of the agency's Chapter 40B-3, Florida Administrative Code rule review for FY 2025-2026, intended agency action, and other correspondence required in Section 120.5435, F.S.

WZ/tm  
Attachment

# 2025-2026 Annual Regulatory Plan

## Suwannee River Water Management District (District)

PART ONE: Rules the agency expects to implement rulemaking before July 1, 2026, pursuant to S. 120.74(1)(b), F.S.

Rule Number	Rule Title	Rulemaking Action	Statute(s) Implemented	Description of Changes to be Made in Rulemaking	Reason for Rulemaking	Economic Impact	Highly Technical or Complicated
Ch. 40B-0, F.A.C.	Exceptions to the Uniform Rules of Procedure	New Rules authorized by the Administration Commission	S. 120.54(5), F.S.	Stipulate exceptions from Ch. 28-101 through 28-110, F.A.C., for Board meetings and point of entry into proceedings	Provide exceptions to Uniform Rules for more efficient execution of agency duties	Reduction in cost of doing business	No
40B-1.1010, F.A.C.	Point of Entry into Proceedings	Rule Repeal	N/A	Rule Repeal	Duplicative of Ch. 40B-0, F.A.C. rules	None	No
40B-3.021, F.A.C.	Definitions	Rule Review/Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S. Include statutory reference in 40B-21(7), F.A.C.	Update rule	None	No
40B-3.032, F.A.C.	Delegation	Rule Review	S. 373.308, 373.309, and 373.342, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.035, F.A.C.	Publications and Agreements Incorporated by Reference	Rule Review/Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S. Incorporate amended 62-531, F.A.C., and SRWMD/SJRWMD well permitting delegation for Bradford County	Update rule, Statewide rule Consistency	None	No
40B-3.037, F.A.C.	Water Well Contractor Licensing	Rule Review/Amendment	S. 373.308, 373.309, and 373.323, F.S.	Evaluate rule as set forth in S. 120.5435, F.S. Incorporate amended 62-531, F.A.C.	Update rule, Statewide rule Consistency	None	No
40B-3.040, F.A.C.	Scope of Part I	Rule Review	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No



Rule Number	Rule Title	Rulemaking Action	Statute(s) Implemented	Description of Changes to be Made in Rulemaking	Reason for Rulemaking	Economic Impact	Highly Technical or Complicated
40B-3.041, F.A.C.	Permits Required	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S. Authorize general permit criteria and address permits for failed attempts.	Update Rule	Reduction in cost of doing business	No
40B-3.051, F.A.C.	Exemptions	Rule Review	S. 373.326, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.101, F.A.C.	Content of Application	Rule Review	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.201, F.A.C.	Permit Fees	Rule Review	S. 373.308, 373.309, and 373.329, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.301, F.A.C.	Conditions for Issuance of Permits	Rule Review/ Amendment	S. 373.223, F.S.	Evaluate rule as set forth in S. 120.5435, F.S., and align rule with laws implemented.	Update rule if necessary	None	No
40B-3.321, F.A.C.	Duration of Permits	Rule Review	S. 373.236, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.341, F.A.C.	Suspension and Revocation of Permits	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S., and reference Citations Dictionary.	Update Rule	None	No
40B-3.411, F.A.C.	Completion Report	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S., and address completion reports for failed attempts.	Update rule if necessary	None	No
40B-3.451, F.A.C.	Emergency Authorization	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S., and align rule with laws implemented.	Update Rule	None	No
40B-3.461, F.A.C.	Inspection	Rule Review	S. 373.308, 373.309, and 373.319, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.492, F.A.C.	Violations of Permits	Rule Review/ Amendment	S. 373.333 and 373.336, F.S.	Evaluate rule as set forth in S. 120.5435, F.S., and reference Citations Dictionary.	Update Rule	None	No
40B-3.502, F.A.C.	Construction Methods	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S., and align rule with laws implemented.	Update Rule	None	No

Rule Number	Rule Title	Rulemaking Action	Statute(s) Implemented	Description of Changes to be Made in Rulemaking	Reason for Rulemaking	Economic Impact	Highly Technical or Complicated
40B-3.504, F.A.C.	Location	Rule Review	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.512, F.A.C.	Well Construction Requirements	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S. Cite to FDEP rules and reference materials.	Update Rule	None	No
40B-3.517, F.A.C.	Grouting and Sealing	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S., and remove ambiguous text.	Update rule if necessary	None	No
40B-3.521, F.A.C.	Well Seals	Rule Review	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S.	Update rule if necessary	None	No
40B-3.531, F.A.C.	Abandoned Well Plugging	Rule Review/ Amendment	S. 373.308 and 373.309, F.S.	Evaluate rule as set forth in S. 120.5435, F.S. Authorize alternative well abandonment methods	Update Rule	Reduction in cost of doing business	No
40BER17-01	Minimum Flows for Falmouth, Lafayette Blue, Peacock, and Troy Springs	Transition from Emergency Rule to Standard Rule	S. 373.042(2), F.S.	Transition emergency rule provisions to final Middle Suwannee MFL rule	Update Rule	Dependent on MFL status	Yes
40B-8.021, F.A.C.	Definitions	Rule Amendment	S. 373.042, F.S.	Remove references to the Gulf of Mexico	Update Rule	None	No
40B-9.021, F.A.C.	Definitions	Rule Amendment	S. 373.1401, F.S.	Define terminology used in Ch. 40B-9, F.A.C. rulemaking	Update Rule	None	No
40B-9.041, F.A.C.	Acquisition Procedures - Negotiations	Rule Amendment	S. 373.1401, F.S.	Clarify land acquisition procedures	Update Rule	None	No
40B-9.131, F.A.C.	Public Use of District Lands	Rule Amendment	S. 373.1401, F.S.	Allow for alternative posting methods	Update Rule	None	No
40B-9.1381, F.A.C.	Prohibited Activities	Rule Amendment	S. 373.1401, F.S.	Allow for alternative posting methods. Limit camping to no more than 14 days. Allow for off-highway vehicle use on District lands.	Update Rule	Minimal	No

Rule Number	Rule Title	Rulemaking Action	Statute(s) Implemented	Description of Changes to be Made in Rulemaking	Reason for Rulemaking	Economic Impact	Highly Technical or Complicated
40B-9.1411, F.A.C.	Special Use Authorizations	Rule Amendment	S. 373.1401, F.S.	Allow for alternative methods for obtaining a SUA	Update Rule	None	No
40B-9.151, F.A.C.	Closure of District Lands	Rule Amendment	S. 373.1401, F.S.	Allow for alternative posting methods	Update Rule	None	No
40B-400.091, F.A.C.	Publications and Agreements Incorporated by Reference	Rule Amendment	S. 373.4131(6)(a), F.S.	Incorporate amends made to Ch. 62-330, F.A.C. by reference	Update Rule	None	No

**PART TWO:** Laws enacted/ amended in the 2025 Legislative Session that create/ modify the duties or authority of the District, pursuant to S. 120.74(1)(a), F.S.

Laws enacted or amended during the previous 12 months that affect the duties or authority of SRWMD	FL Statute modified or created	SRWMD rule impacted	Is SRWMD rulemaking mandatory? (Yes/No)	If discretionary, is rulemaking necessary to implement? (Yes/No)	Proposed NORD date (Must be before Nov 1)	Proposed NOPR date	Description
Ch. 2025-007 and Ch. 2025-008	Numerous	N/A	No				An act relating to the designation of the Gulf of Mexico
Ch. 2025-025	S. 379.1026, F.S.	N/A	No				Removes the scheduled repeal of the public records exemption of site-specific location

							information for endangered and threatened species
Ch. 2025-027	S. 119.0725 and 282.318, F.S.	N/A	No				Revises the schedule for repealing public records and public meeting exemptions related to agency cybersecurity information
Ch. 2025-155	Numerous	N/A	No				Water Management Districts will serve on a workgroup to review state statutes, policies, practices, and standards relating to statewide transportation mapping programs
Ch. 2025-189	S. 120.52, 120.53, 120.54, 120.5435, 120.55, and 120.74, F.S.	N/A	No				Provides greater transparency in Florida's administrative rulemaking process by establishing stricter requirements, new deadlines, and enhanced oversight for agencies adopting, reviewing, and amending rules
Ch. 2025-191	S. 373.4136, F.S.	N/A	No				Revises the credit release schedule for mitigation banks, authorizes alternative schedules, prohibits credit release for certain creation activities until conditions are met, allows limited out-of-service-area credit usage, applies new proximity multipliers, and creates reporting requirements
Ch. 2025-192	S, 215.47, 265.28, and 287.135, F.S.	N/A	No				An act expanding prohibition on boycotts of Israel
Ch. 2025-201	Numerous	N/A	No				Revises trust fund disbursements, adjust land acquisition and management requirements, repeal certain programs

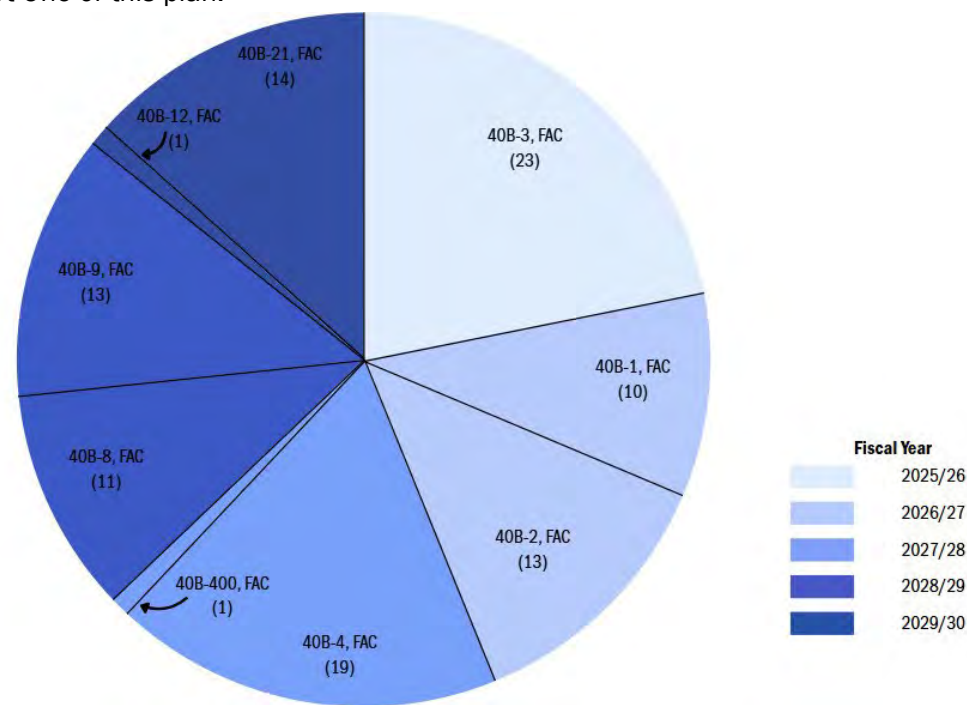
**PART THREE: Updates to prior year's regulatory plan, pursuant to S. 120.74(1)(c), F.S.**

Law enacted	FL Statute modified or created	NORD FAR publication	If SRWMD determined rulemaking is unnecessary, explain why the law may be implemented without rulemaking	Description
Ch. 2016-1	S. 373.219(3), F.S.	7/21/2025	N/A	Develops unified definition of "harmful to the water resources" for Outstanding Florida Springs
Ch. 2024-143	S. 373.323, 333, 336(1), F.S.	Requires FDEP rulemaking	N/A	Statutory amendments requiring amendments to Ch. 62-531, F.A.C., incorporated by reference in rule 40B-3.035, F.A.C.

Ch. 2024-180	S. 373.250(9), F.S.	7/21/2025	N/A	Promotes the use of reclaimed water and encourages quantifiable potable water offsets that produce significant water savings beyond those required in a WUP with the incentive of an extended permit duration
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PART FOUR: Agency rule review, pursuant to S. 120.5435(2)(b), F.S., and Chapter 2025-189 Laws of Florida

The five-year schedule for the review of all District rules is provided below. Specific details of the rules to be reviewed in FY 2025-2026 are contained in Part One of this plan.



PART FIVE: Agency Certification

We hereby certify that we have reviewed the District’s 2025-2026 Annual Regulatory Plan, pursuant to paragraph 120.74(1)(d), F.S. All rules will be reviewed as set forth in Part Four and reported annually if they remain consistent with the District’s rulemaking authority and the laws implemented.  
6 | *Water for Nature. Water for People.*

Virginia H. Johns

Governing Board Chair

Date

George T. Reeves

Legal Counsel

Date

## SUWANNEE RIVER WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 29, 2025

RE: Water Use Permit 2-047-219878, Nutrien - White Springs, Hamilton County

#### **RECOMMENDATION**

Approve a five-year renewal of Water Use Permit number 2-047-219878-7, with no change to the 64.1621 mgd groundwater allocation, eighteen standard conditions, and nine special limiting conditions to Nutrien - White Springs, in Hamilton County.

#### **BACKGROUND**

This Water Use Permit (WUP) is a renewal for the water requirements of a phosphate mining operation to excavate and transport earth materials, and to operate the mineral processing facilities. The project is an approximately 99,588-acre site located in Hamilton County, Florida, approximately eight miles north of White Springs. The project site is located to the west and north of the Suwannee River, along both the east and west sides of Interstate 75, and south of the Georgia border. The majority of the total water used in the mining project is recirculated and reused. Water use at the site is broken into three categories, material transport, mine dewatering, and material processing.

During material transport, mined earth material is mixed with a combination of collected stormwater, surface water, groundwater, and recirculated water to create slurry mix and transported to the processing facilities through a series of pipelines. Once materials are removed from the slurry, the water used for transport is recirculated back to the mined area. The recirculatory transport system is supplied by groundwater from up to 62 wells and ten surface water pumps with several pumping locations, and two surface water pumps from Eagle Lake, no natural waterbodies are used for surface water supply.

During mine dewatering, mining pits are excavated in wet conditions using draglines, however limited dewater is required to maintain operational mining conditions. Water removed from the pits and perimeter collection ditches is primarily pumped into the mine's recirculatory transport system. Dewatering discharges not used in the recirculatory transport system, are discharged offsite primarily at Swift Creek, with lesser amounts to Hunter Creek, Roaring Creek, and Camp Branch. These streams ultimately discharge to the Suwannee River. These discharges are authorized through NPDES permit number 0000655. Up to ten pumps are used to dewater mine pits.

During material processing, mined material is physically and chemically sorted using individual water streams at the processing facilities. Groundwater from two upper Floridan Aquifer wells is used in the mill as a source of clean water for physical separation of the mined materials and as make-up water, this water is recycled in the recirculatory transport system. Groundwater from two upper Floridan Aquifer wells is used in the chemical processing facilities for air scrubbing, condensers, and cooling tower supply. Much of the blowdown from these processes comes in contact with chemical processes and become wastewater. The process wastewater is then used



to transport phosphogypsum to a disposal area “gypstack” and is reused in a separate recirculatory process system.

District staff inspected the environmental conditions at the mine operation of the offsite discharge locations, Mill Creek, Camp Branch, Swift Creek, Roaring Creek, and Rocky Creek. Staff also inspected reclamation area wetlands. The landcover and natural system appeared healthy and functioning well. Pursuant to the Lower Santa Fe/ Ichetucknee Rivers minimum flows and levels regulatory strategy, the permit duration shall be limited to a five-year duration. The permittee will monitor surface and groundwater use and report monthly water use online biennially. The application is complete and meets the conditions for issuance in Chapter 40B-2, F.A.C.

DK/tm  
Attachments

WATER USE TECHNICAL STAFF REPORT  
19-Aug-2025  
APPLICATION NO.: 2-047-219878-7

**Owner:** Michael Dirham  
White Springs Agricultural Chemicals, Inc.  
15843 SE 78th St  
White Springs, FL 32096-2703  
(386) 397-8101

**Applicant:** Michael Dirham  
White Springs Agricultural Chemicals, Inc.  
15843 SE 78th St  
White Springs, FL 32096-2703  
(386) 397-8101

**Agent:** Stan Posey  
White Springs Agricultural Chemicals, Inc  
15843 SE 78th St  
White Springs, FL 32096-2703  
(386) 397-8265

**Compliance Contact:** Stan Posey  
White Springs Agricultural Chemicals, Inc  
15843 SE 78th St  
White Springs, FL 32096-2703  
(386) 397-8265

**Project Name:** Nutrien - White Springs  
**County:** Hamilton  
**WSPA:** Yes  
**Objectors:** No

**Authorization Statement:**

Permittee is authorized to withdraw 64.1621 mgd of groundwater and 343.7500 mgd of surface water for mining/ dewatering use.

**Recommendation:** Approval

**Reviewers:** Louis Mantini; David King; Hays Paul

Allocation Summary		
Average Daily Rate (Million Gallons Per Day)	Freeze Protection (Million Gallons Per Year)	Allocation Change (Million Gallons Per Day)
64.1621	n/a	0.0000

**Permit Expiration:** 5-year permit duration, consistent with the Lower Santa Fe and Ichetucknee River MFL regulatory strategy

**ACTION REQUESTED:** Renewal of an existing permit.

**PROJECT DESCRIPTION:**

The Nutrien - White Springs Mine is an approximately 99,588-acre site located in Hamilton County, Florida, approximately eight miles north of White Springs. The project site is located to the west and north of the Suwannee River, along both the east and west sides of Interstate 75, and south of the Georgia border. The mine includes 13 named streams and five unnamed surface water conveyances. Among the named streams are Swift Creek, Bell Creek, Cat Creek, Ratliff Creek, Sugar Creek, Upper Camp Branch, Jerry Branch, Long Branch, Four Mile Branch, Sal Marie Branch, Hunter Creek, Roaring Creek, and Rocky Creek. The majority of the total water used in the mining project is recirculated and reused. Water use at the site is broken into three categories: material transport, mine dewatering, and material processing.

**MATERIAL TRANSPORT:** Mined earth material is excavated from several active mining pits and mixed with a combination of collected stormwater, surface water, groundwater, and recirculated water to create a slurry of sand, rock, and ore to the processing facilities through a series of piping. Once materials are removed from the slurry, the water used for transport is recirculated back to the mined area. The surface water sources consist of captured stormwater in a network of canals, ditches, active mine pits, pits awaiting reclamation, settling areas, and artificial lakes. Other sources to the recirculatory transport system include clean stormwater from the chemical plants and mill, treated process wastewater, and blowdown from Upper Floridan Aquifer wells used in plant and mill production. The recirculatory transport system is augmented with groundwater from up to 62 wells and ten surface water pumps with several pumping locations, and two surface water pumps from Eagle Lake. No natural waterbodies are used for surface water supply.

**MINE DEWATERING:** Mining pits are excavated in wet conditions using draglines, however, limited dewatering using up to ten pumps is required to maintain operational mining conditions. Surface water removed from the pits and perimeter collection ditches is primarily pumped into the mine's recirculation system. Dewatering discharge not used in the recirculatory transport system, is discharged offsite primarily at Swift Creek, with lesser amounts to Hunter Creek, Roaring Creek, and Camp Branch. These streams ultimately discharge to the Suwannee River. Discharges are authorized through National Pollutant Discharge Elimination System (NPDES) permit number 0000655.

**MINE PROCESSING:** Mined material is physically and chemically sorted using individual water streams at the processing facilities. Physical separation does not involve the use of chemicals. Groundwater from two Upper Floridan Aquifer wells is used in the mill as a source of clean water for physical separation of the mined materials and as make-up water; and this water is recycled into the recirculatory system. Groundwater from two Upper Floridan Aquifer wells is used in the chemical processing facilities for air scrubbing, condensers, and cooling tower supply. Much of the blowdown from these processes comes in contact with chemical processes and becomes wastewater. The process wastewater is used to transport phosphogypsum to a disposal area "gypstack" and is reused in a separate recirculatory process system.

**WATER USE CALCULATIONS:**

The permittee provided water use for the last five years. Based on these records, a portion of the recommended allocation would be appropriate as a back-up supply to surface water. As the

mine expands further from the processing facility, the make-up water demand will increase. Staff recommends the allocation for a back-up be evaluated after the demands for the expansion area can be demonstrated over the recommended five-year permit duration. The applicant provided that the mine transport and processing facilities operate continuously, 24 hours per day/ seven days per week. In addition to the mining process, the recommended allocation includes the water demands of 20 gallons per day for 600 employees.

**PERMIT APPLICATION REVIEW:**

Staff have determined this application meets the conditions for issuance set forth in section 373.223, Florida Statutes and rule 40B-2.301, Florida Administrative Code. A summary of the staff review is provided below:

The mining activity is within the unconsolidated sediment of the Holocene sands and Miocene Hawthorne Formation. The make-up water wells are withdrawn from the semi-confined underlying upper Floridan aquifer, potential impacts were evaluated as groundwater withdrawals. As the project withdrawals are spread across 155 square miles, the project withdrawals were modeled and showed a simulated Upper Floridan aquifer drawdown of less than 0.5 feet at the project boundary; therefore, groundwater withdrawals at this project are not expected to interfere with any presently existing legal uses of water. Staff evaluated the NRCS soil inventories in the area, wetland inventories, and aerial imagery compared with the simulated groundwater drawdown. Staff does not expect this proposed use of groundwater to cause harm to crops and other types of vegetation, including wetlands and other surface waters, or cause damage to the habitat of endangered or threatened species at the site or adjacent properties for the duration of the permit.

Water use for material transport and processing is economic, efficient, and uses all available lowest quality sources. The permittee implements water conservation by recycling the wash water back to the transportation system, and recycling process wastewater back in to the process system.

Land alterations associated with the mining operation, including wetland impacts/mitigations and land reclamation upon mining cell completions, are authorized by the Florida Department of Environmental Protection. District staff inspected the environmental conditions at the mine operation, including the offsite discharge locations at Mill Creek, Camp Branch, Swift Creek, Roaring Creek, and Rocky Creek; and at the land reclamation site along Lang Lake. The creeks were free of turbid water discharge, did not appear to have accumulated sediment, and the vegetation and environmental conditions appeared healthy. Staff also inspected reclaimed wetlands that were previously mined for phosphate, and how they have progressed over the past several decades. The landcover surrounding Lang Lake site wetland appeared to be healthy and functioning well without any exotics/invasive species present. Staff noted, there was a lack of diversity in the canopy, being mostly a monoculture of 40-year-old cypress, though natural migration of vegetation was slowly introducing itself to the environment. Future wetland reclamation will include more diverse plantings.

The proposed withdrawals are in accordance with MFLs and MFL recovery strategies pursuant to Chapters 62-42 and 40B-8, F.A.C.; and Emergency Rule 40BER17-01. Additionally, cumulative reductions in flow from the allocation were evaluated at the Outstanding Florida Springs (OFS) and no measurable reductions were recorded. No OFS listed in 40BER17-01 has an estimated cumulative flow decline of 9.9%.

**WITHDRAWAL POINT INFORMATION:****Site Name:** PCS - White Springs

Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
118666	Well MD3	8	Upper Floridan Aquifer	Active	Mining/Dewatering
118713	Well SCD1	6	Upper Floridan Aquifer	Active	Mining/Dewatering
118776	Well MF2 (LUPWS)	4	Upper Floridan Aquifer	Active	Mining/Dewatering
119081	Well M1	8	Upper Floridan Aquifer	Active	Mining/Dewatering
119452	Well SC1	26	Upper Floridan Aquifer	Active	Mining/Dewatering
119453	Well SCM1	16	Upper Floridan Aquifer	Active	Mining/Dewatering
119454	Well SCM2	20	Upper Floridan Aquifer	Active	Mining/Dewatering
119455	Well SCM3	4	Upper Floridan Aquifer	Active	Mining/Dewatering
119456	Well MD4	6	Upper Floridan Aquifer	Active	Mining/Dewatering
119740	SC5	6	Upper Floridan Aquifer	Active	Mining/Dewatering
119763	Well MD5	5	Upper Floridan Aquifer	Active	Mining/Dewatering
119764	Well BP2	6	Upper Floridan Aquifer	Active	Mining/Dewatering
120142	Well M3	26	Upper Floridan Aquifer	Active	Mining/Dewatering

Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
120143	Well C2	26	Upper Floridan Aquifer	Active	Mining/Dewatering
120146	Well VAC2	5	Upper Floridan Aquifer	Active	Mining/Dewatering
120471	SCD3	6	Upper Floridan Aquifer	Active	Mining/Dewatering
120554	Well C3	28	Upper Floridan Aquifer	Active	Mining/Dewatering
120555	Well CD4	8	Upper Floridan Aquifer	Active	Mining/Dewatering
120556	Well BP3	6	Upper Floridan Aquifer	Active	Mining/Dewatering
120606	Well SCD2	6	Upper Floridan Aquifer	Inactive	Mining/Dewatering
120607	Well SCMD3	6	Upper Floridan Aquifer	Active	Mining/Dewatering
120608	Well CC	4	Upper Floridan Aquifer	Active	Mining/Dewatering
120791	Well BP4	6	Upper Floridan Aquifer	Active	Mining/Dewatering
120888	Well C1	26	Upper Floridan Aquifer	Active	Mining/Dewatering
120952	Well SC2	26	Upper Floridan Aquifer	Active	Mining/Dewatering
120953	Well SC4	8	Upper Floridan Aquifer	Active	Mining/Dewatering
120954	Well M4	4	Upper Floridan Aquifer	Active	Mining/Dewatering
121315	Well SR	4	Upper	Active	Mining/Dewatering

Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
			Floridan Aquifer		
123036	SCGS (LUPWS)	4	Upper Floridan Aquifer	Active	Mining/Dewatering
126591	M6	6	Upper Floridan Aquifer	Active	Mining/Dewatering
134143	Nutrien 1	6	Upper Floridan Aquifer	Active	Mining/Dewatering
134144	Nutrien 2	6	Upper Floridan Aquifer	Active	Mining/Dewatering
134145	Nutrien 3	6	Upper Floridan Aquifer	Active	Mining/Dewatering
137190	MDH	4	Upper Floridan Aquifer	Active	Mining/Dewatering
137869	Nutrien 4	4	Upper Floridan Aquifer	Active	Mining/Dewatering
137870	Nutrien 5	4	Upper Floridan Aquifer	Active	Mining/Dewatering
137992	Nutrien 6	4	Upper Floridan Aquifer	Active	Mining/Dewatering
137993	Nutrien 7	4	Upper Floridan Aquifer	Active	Mining/Dewatering
138687	236844	4	Upper Floridan Aquifer	Active	Mining/Dewatering
138689	236846	4	Upper Floridan Aquifer	Active	Mining/Dewatering
139151	237225	4	Upper Floridan Aquifer	Active	Mining/Dewatering
139152	237226	4	Upper Floridan	Active	Mining/Dewatering



Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
			Aquifer		
139207	237257	4	Upper Floridan Aquifer	Active	Mining/Dewatering
139483	237499	4	Upper Floridan Aquifer	Active	Mining/Dewatering
140550	238403	4	Upper Floridan Aquifer	Active	Mining/Dewatering
144614	239519	4	Upper Floridan Aquifer	Active	Mining/Dewatering
144828	239726	4	Upper Floridan Aquifer	Active	Mining/Dewatering
144829	239727	4	Upper Floridan Aquifer	Active	Mining/Dewatering
144953	239858	4	Upper Floridan Aquifer	Active	Mining/Dewatering
145129	240008	4	Upper Floridan Aquifer	Active	Mining/Dewatering
145133	240012	4	Upper Floridan Aquifer	Active	Mining/Dewatering
146028	240972	4	Upper Floridan Aquifer	Active	Mining/Dewatering
146171	241117	4	Upper Floridan Aquifer	Active	Mining/Dewatering
147011	241850	4	Upper Floridan Aquifer	Active	Mining/Dewatering
147012	241851	4	Upper Floridan Aquifer	Active	Mining/Dewatering
147014	241853	4	Upper Floridan Aquifer	Active	Mining/Dewatering

Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
148907	243645	4	Upper Floridan Aquifer	Active	Mining/Dewatering
149046	243786	4	Upper Floridan Aquifer	Active	Mining/Dewatering
150086	244749	6	Upper Floridan Aquifer	Active	Mining/Dewatering
150247	244889	4	Upper Floridan Aquifer	Active	Mining/Dewatering
150620	245222	4	Upper Floridan Aquifer	Active	Mining/Dewatering
152685	247014	4	Upper Floridan Aquifer	Active	Mining/Dewatering
152686	247015	4	Upper Floridan Aquifer	Active	Mining/Dewatering
152691	247016	4	Upper Floridan Aquifer	Active	Mining/Dewatering
152692	247017	4	Upper Floridan Aquifer	Active	Mining/Dewatering
153856	248067	6	Upper Floridan Aquifer	Active	Mining/Dewatering
153857	248068 - King Baker Holdings	8	Upper Floridan Aquifer	Active	Mining/Dewatering
153858	248069 - King Baker Holdings	8	Upper Floridan Aquifer	Active	Mining/Dewatering
157355	251121	6	Upper Floridan Aquifer	Active	Mining/Dewatering
158207	251956	4	Upper Floridan Aquifer	Active	Mining/Dewatering
158666	line well	4	Upper	Proposed	Mining/Dewatering

Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
			Floridan Aquifer		
158667	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158668	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158669	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158670	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158671	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158672	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158673	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158674	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158675	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158676	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158677	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158678	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158679	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158680	line well	4	Upper Floridan	Proposed	Mining/Dewatering

Well Details					
District ID	Station Name	Casing Diameter (inches)	Source Name	Status	Use Type
			Aquifer		
158681	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158682	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158683	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158684	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering
158685	line well	4	Upper Floridan Aquifer	Proposed	Mining/Dewatering

Pumps Detail					
District ID	Station Name	Pump Intake Diameter (inches)	Source Name	Status	Use Type
119043	SW#10	12	Surfacewater	Active	Mining/Dewatering
119302	SW#5	12	Surfacewater	Active	Mining/Dewatering
119669	SW#2	12	Surfacewater	Active	Mining/Dewatering
120454	SW#1	12	Surfacewater	Active	Mining/Dewatering
120795	SW#9	12	Surfacewater	Active	Mining/Dewatering
120873	SW#3	12	Surfacewater	Active	Mining/Dewatering
120874	SW#4	12	Surfacewater	Active	Mining/Dewatering
120911	SW#7	12	Surfacewater	Active	Mining/Dewatering
121157	SW#8	12	Surfacewater	Active	Mining/Dewatering
121514	SW#6	12	Surfacewater	Active	Mining/Dewatering
123050	SW #11	12	Eagle Lake	Active	Mining/Dewatering
123051	SW #12	14	Eagle Lake	Active	Mining/Dewatering

## Conditions

1. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained. The permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
2. This permit does not convey to the permittee any property rights or privileges other than those specified herein, nor relieve the permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
3. The permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and / or related facilities from which the permitted water use is made. Where the permittee's control of the land subject to the permit was demonstrated through a lease, the permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system / project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of rule 40B-2.351, F.A.C. Alternatively, the permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
4. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to chapter 373, F.S. In the event of a declared water shortage, the permittee must adhere to the water shortage restrictions, as specified by the District. The permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
5. With advance notice to the permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The permittee shall either accompany District staff onto the property or make provision for access onto the property.
6. A permittee may seek modification of any term of an unexpired permit. The permittee is advised that section 373.239, F.S. and rule 40B-2.331, F.A.C., are applicable to permit modifications.
7. This permit shall expire on **09/10/2030**. The permittee must submit the appropriate application form incorporated by reference in subsection 40B-2.041(2), Florida Administrative Code (F.A.C.), and the required fee to the District pursuant to section 40B-2.361, F.A.C., prior to this expiration date in order to continue the use of water.
8. Primary Water Use classification(s): **Mining/ Dewatering**
9. Source classification(s): **Surface Water, Groundwater**
10. The permittee must mitigate interference with existing legal uses caused in whole or in part by the permittee's withdrawals, consistent with a District-approved mitigation plan. As necessary to offset such interference, mitigation may include, but is not limited to,

reducing pumpage, replacing the existing legal user's withdrawal equipment, relocating wells, changing withdrawal source, supplying water to existing legal user, or other means needed to mitigate the impacts.

11. The permittee must mitigate harm to existing off-site land uses caused by the permittee's withdrawals. When harm occurs, or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
12. The permittee must mitigate harm to the natural resources caused by the permittee's withdrawals. When harm occurs or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
13. If any condition of the permit is violated, the permittee shall be subject to enforcement action pursuant to chapter 373, F.S.
14. The permittee must notify the District in writing prior to implementing any changes in the water use that may alter the permit allocations. Such changes include, but are not limited to, change in irrigated acreage, crop type, irrigation system, water treatment method, or entry into one or more large water use agreements. In the event a proposed change will alter the allocation, permittee must first obtain a permit modification.
15. The District reserves the right to open this permit, following notice to the permittee, to include a permit condition prohibiting withdrawals for resource protection.
16. All correspondence sent to the District regarding this permit must include the permit number **2-047-219878-7**.
17. The lowest quality water source, such as reclaimed water or surface water, shall be used in lieu of groundwater at this project when technically, economically, and environmentally feasible.
18. The permittee shall have any inactive/buried well(s) abandoned by a licensed water well contractor within one year of finding the inactive/buried well(s).
19. The permittee shall implement and/or maintain the conservation practices selected in the Water Conservation Plan submitted to the District. Any new practices selected shall be implemented within one year from the date of permit issuance. Practices that involve scheduling methods or maintenance shall be documented. Documentation for implementation and/or maintenance shall be maintained on all practices and available upon request.
20. The permittee's water use shall be consistent with the MFL prevention or recovery strategy developed for any water body from which this permitted water use directly or indirectly withdraws or diverts water, pursuant to subsection 40B-2.301(2)(h), F.A.C.
21. Following the effective date of the re-evaluated Minimum Flows and Levels adopted pursuant to subsection 62-42.300(1)(e), F.A.C., this permit is subject to modification during the term of the permit, upon reasonable notice by the District to the permittee, to achieve compliance with any approved MFL recovery or prevention strategy for the Lower Santa Fe River, Ichetucknee River, and Associated Priority Springs. Nothing

herein shall be construed to alter the District's authority to modify a permit under circumstances not addressed in this condition.

22. The permittee shall implement automated monitoring of monthly surface water volume discharges from Eagle Lake. The monthly volume of surface water discharged from Eagle Lake must be recorded continuously, totaled monthly, and reported to the District at least every six months for the duration of this permit. The quantity of discharge must be reported in gallons and submitted online at <https://permitting.sjrwmd.com/srep/#/ep>

The reporting dates are as follows:

Reporting Period	Report Due Date
January-June	July 31
July-December	January 31

23. Total withdrawal from wells MD3 (Station ID 118666), M1 (Station ID 119081), SC1 (Station ID 119452), SCM1 (Station ID 119453), SCM2 (Station ID 119454), M3 (Station ID 120142), C2 (Station ID 120143), C3 (Station ID 120554), CD4 (Station ID 120555), C1 (Station ID 120888), SC2 (Station ID 120952), SC\$ (Station ID 120953), 248068 - King Baker Holding (Station ID 153857), 248069 - King Baker Holding (Station ID 153858), and surface water pumps Eagle Lake #11 (Station ID 123050), Eagle Lake #13 (Station ID 123051), must be recorded continuously, totaled monthly, and reported to the District at least every six months for the duration of this permit using Water Use Pumpage Report Form (EN-50). The meter reading or quantity withdrawn must be reported in gallons and submitted online at <https://permitting.sjrwmd.com/srep/#/ep> even if there is no use.

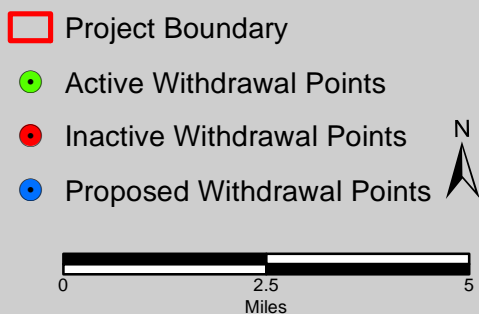
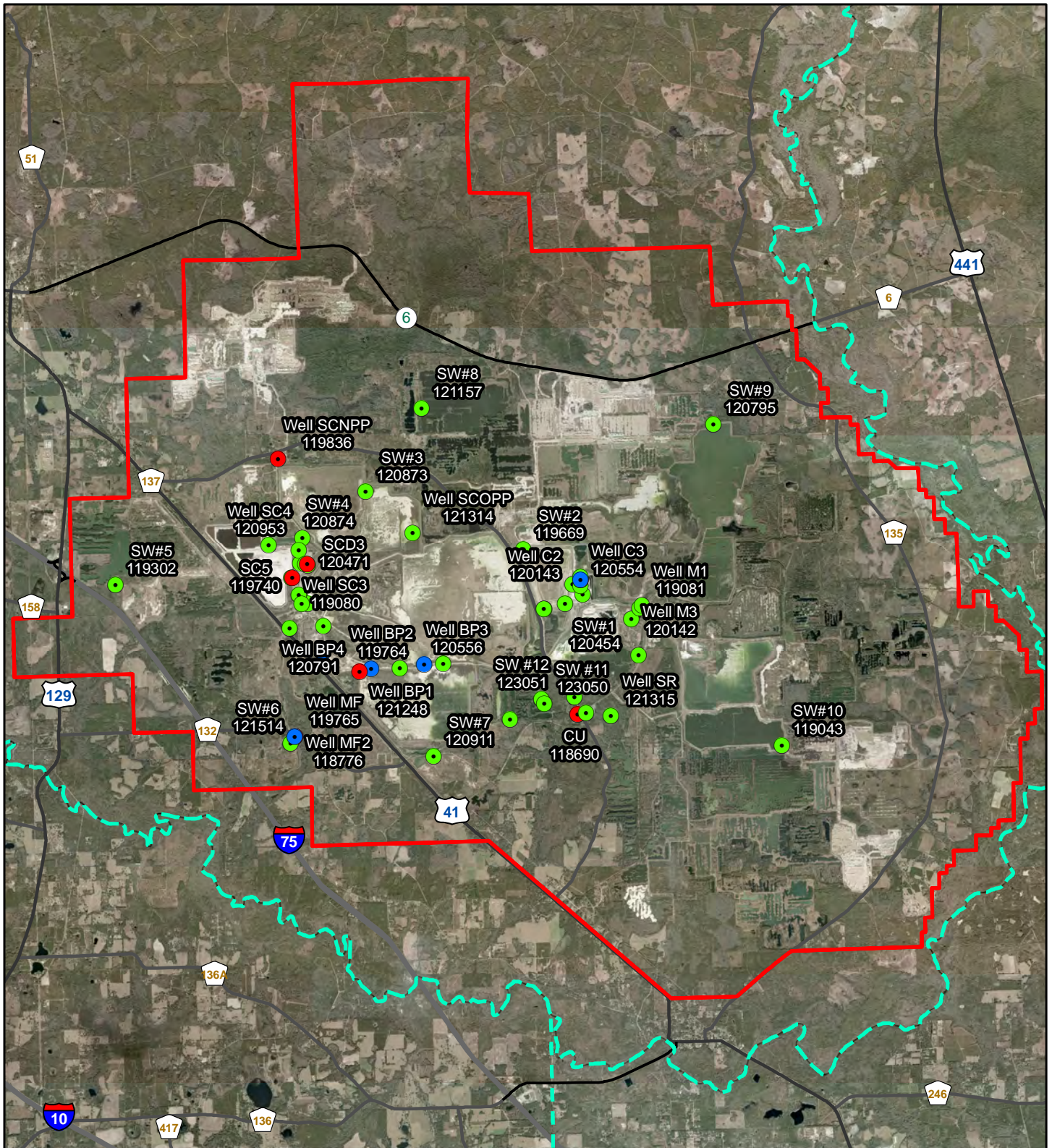
The reporting dates each year are as follows:

Reporting Period	Report Due Date
January - June	July 31
July - December	January 31

24. The permittee shall provide to the District a separate accounting of groundwater withdrawals for back-up mining/dewatering use (withdrawals from Well M3, Station ID 120142), including the reason for back-up water use, in the monthly water use report. If groundwater is not utilized for back-up mining/dewatering use during a given month, the permittee shall submit a report of zero gallon usage to the District for that use. Reports shall be submitted via file transfer protocol in ASCII format within seven days of the end of the reporting period.
25. The permittee is authorized to withdraw a maximum of 64.1621 mgd of groundwater for mining/ dewatering uses. Daily allocations are calculated on an average annual basis.
26. The permittee is authorized to withdraw a maximum of 343.7500 mgd of surface water for mining/ dewatering uses. Daily allocations are calculated on an average annual basis.
27. The permittee is authorized to withdraw a maximum 11.0000 mgd of groundwater on an average annual basis for back-up mining/dewatering use when surface water from Eagle Lake is unavailable for use due to NPDES permit requirements, surface pump



maintenance/ repair, or pipeline maintenance/ repair. The executive director may authorize the use of groundwater for back-up mining/dewatering use in excess of 11.0000 mgd in emergency circumstances. Such authorization must be in writing and, unless revoked earlier by the executive director or the governing board, shall be effective for a term ending on the day following the next regular meeting of the governing board. If the governing board finds that emergency circumstances exist, it may extend and re-extend the term of the authorization for a subsequent period of time to expire on or before the day following the next regular meeting of the governing board. After the governing board grants its first extension, all subsequent extensions may be by summary action of the governing board. Use of back-up groundwater for emergency circumstances shall not count against the back-up allocation authorized for maintenance/repair activities. In determining whether circumstances constitute emergency circumstances, the executive director and the governing board shall consider, among other things, whether the Permittee could have reasonably foreseen the circumstances, the economic hardship created by the circumstances, and the frequency with which the Permittee has requested such authorization in the past.



## Nutrien - White Springs

2-047-219878-7



ADR: 64.1621 MGD



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 8/14/2025

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 29, 2025

RE: Agriculture and Environmental Projects Monthly Report

Attached for your information is the Agriculture and Environmental Projects Monthly Report.

LMII/tm  
Attachment



# Office of Agriculture and Environmental Projects Monthly Report

Period ending July 31, 2025

ENVIRONMENTAL PROJECTS PROGRAM		
	Number of Contracts	Amount under contract
Active Contracts	19	\$ 12,473,027
Completed within the last 6 months	7	\$ 12,991,295
<b>Totals</b>	<b>26</b>	<b>\$ 25,464,322</b>

AGRICULTURAL COST-SHARE PROGRAM		
	Number of Contracts	Amount under contract
Active Contracts	155	\$ 12,576,173
Completed within the last 6 months	120	\$ 12,710,775
<b>Totals</b>	<b>275</b>	<b>\$ 25,286,948</b>

FLOOD RISK OUTREACH AND MAPPING PROGRAM		
	Number of Contracts	Amount under contract
Number of Contracts (TWAs)	21	\$ 11,113,822
Completed within the last 6 months	0	\$ -
<b>Totals</b>	<b>21</b>	<b>\$ 11,113,822</b>
<b>TOTAL CONTRACTS / TWAs</b>	<b>322</b>	<b>\$ 61,865,092</b>

AEP APPLICATIONS	
	Number of Projects
Agriculture Applications under review	34
AWS and Springs	12
Conceptual Projects under review	11
Projects in Queue	2
<b>TOTAL</b>	<b>59</b>

AEP FUNDING SOURCES		
	Number of Grants	Grant amount provided
District	3	\$ 10,461,592
FDEP	36	\$ 58,683,926
Federal through FDEP	5	\$ 14,600,000
Federal (CTP Program)	7	\$ 11,359,417
Cooperator Match	-	\$ 12,666,986
<b>TOTAL</b>	<b>51</b>	<b>\$ 107,771,921</b>

FDEP  
CTP  
AEP  
TWA  
FEMA

Florida Department of Environmental Protection  
Cooperating Technical Partner (FEMA)  
Agriculture and Environmental Projects  
Task Work Order  
Federal Emergency Management Agency

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 29, 2025

RE: Contract with the Federal Emergency Management Agency to Administer the Risk Mapping, Assessment and Planning Program

**RECOMMENDATION**

Authorize the Executive Director to enter into contract with the Federal Emergency Management Agency to implement the Fiscal Year 2025 Risk Mapping, Assessment and Planning Program in the Santa Fe Watershed basin for an amount not to exceed \$586,100.

**BACKGROUND**

The District has been a Cooperating Technical Partner implementing Federal Emergency Management Agency (FEMA's) Map Modernization and Risk Mapping, Assessment and Planning (Risk MAP) programs for over 20 years. Each December, the Governing Board considers the five-year FEMA business plan, which identifies the District's vision and level of participation for supporting the Risk MAP program. FEMA's Risk MAP program is an ongoing program in the District's river basins.

To implement this plan, District staff has developed a Mapping Activity Statement (MAS) for Federal Fiscal Year (FY) 2025 that details a step-by-step process to enhance the regulatory flood maps and provide Risk MAP products for the stated basins. With the addition of the FY 2025 allocation, the District will have ten active contracts totaling \$13,596,017. All information created or provided by the District, such as computer models and staff time, is used as the local match.

Funding for this recommendation is included in the FY 2025-2026 Tentative Budget and is contingent upon approval of the FY 2025-2026 Final Budget.

MD/tm

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/ Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 29, 2025

RE: Recommendations for the Regional Initiative Valuing Environmental Resources  
Cost-Share Program for Fiscal Year 2025-2026

**RECOMMENDATION**

Authorize the Executive Director to execute contracts for the projects listed with the appropriate entities for the Fiscal Year 2025-2026 Regional Initiative Valuing Environmental Resources Cost-Share Program for an amount not to exceed \$744,907.

**BACKGROUND**

The Fiscal Year 2025-2026 Tentative Budget includes funding for Regional Initiative Valuing Environmental Resources (RIVER) projects that enhance or address the District's water supply, water quality, flood protection and/or natural systems core missions. This funding is consistent with sections 373.703 and 373.705, Florida Statutes, which state that water management districts may provide assistance to local governments, regional water supply authorities, and water utilities. The funding awarded in prior years has facilitated the District's mission and achieved improvements to the infrastructure, economy, and public health of communities throughout the District. With the addition of proposed projects, since 2013, the District has funded 88 projects through the RIVER program, which has reduced an estimated 8,000 pounds of nutrients, conserved 1.44 million gallons of water, protected over 50,000 acres from flooding impacts, and restored five acres of natural systems.

District staff evaluated applications based on location, past performance in the RIVER Program, effectiveness in protecting water resources, cost-effectiveness, regional impact, timeliness of project execution, results of pre-application regulatory meetings, and matching funds.

Of the nine applications under review for this year's funding, two are being recommended, five projects are not recommended, and two projects require further development.

Attachment A shows all projects that were reviewed for Fiscal Year 2025-2026 RIVER funding, and the recommendation for each.

MD/tm  
Attachments

## RIVER Project Recommendations

Project ID	Project Name	Cooperator	Description	Cost-Share Amount Requested	Recommendation
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### Recommended for RIVER Funding

3960	White Wing Dove Drainage Improvement	Madison County	This project is to construct an appropriate culvert crossing with erosion armoring system to address the current erosion that occurs during rainfall events at White Wing Dove road.	\$357,114.00	Recommended for RIVER
3673	Little River Springs Erosion Control	Suwannee County BOCC - Suwannee Parks & Recreation	This project is to construct an appropriate bank stabilization design on the NW side of Little River Springs that has seen extensive erosion due to flooding and storm damage.	\$387,793.00	Recommended for RIVER

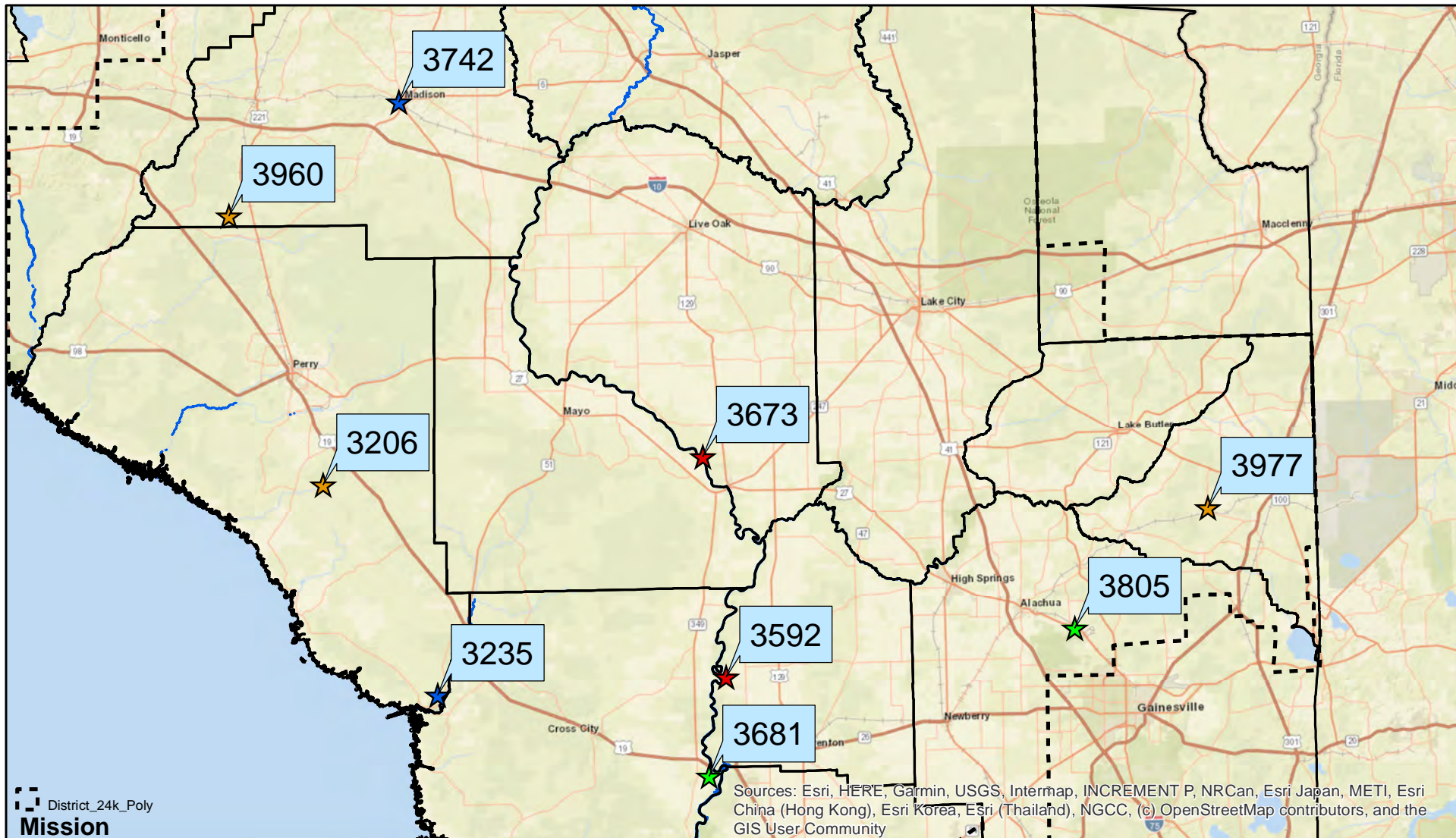
### Recommended for further development

3977	Sampson Lake Box Culvert Structure Retrofit	Bradford County Board of County Commissioners	This project is to replace the outdated, manually operated chain-and-pulley system on SW CR 225, with a modern, power operated system.	\$953,150.00	Recommended for further development
3742	Bunker Street 6" Water Main	City of Madison	This project is to replace the water 6" Main and 8" Gravity Sewer on Bunker Street.	\$300,300.00	Recommended for further development

### Not Recommended for RIVER Funding

3592	Lumber Camp Springs Restoration	Green Trees Once More	This project involves land acquisition of Lumber Camp Springs.	\$588,000.00	Recommended not to fund with RIVER
3805	Pinkoson Springs Water Quality Improvement Project	City of Alachua	This project involves the land acquisition of a site on Turkey Creek to ensure no development on the property.	\$212,000.00	Recommended not to fund with RIVER
3235	Quail Run Test Well	Big Bend Water Authority	This project is to construct a 500 gpm test well north of the existing wellfield to determine water quantity and water quality.	\$270,000.00	Recommended not to fund with RIVER
3206	FSU Compounding inland-coastal flood risks under climate change: District-wide analyses	Florida State University	This project is to study environmental justice under climate change from a compounding inland-coastal flood perspective.	\$999,999	Recommended not to fund with RIVER
3681	Old Town Wastewater Treatment Facility Feasibility Study	Dixie County	This project involves the evaluation of the feasibility of constructing and operating a WWTF in the community of Old Town in Dixie County, Florida	\$250,000.00	Recommended not to fund with RIVER





**Mission**

- ★ Flood Protection
- ★ Improve Water Quality
- ★ Improve Water Supply
- ★ Natural Systems (Habitat Protection)
- County\_TIGER\_100k\_Shaded
- Major Rivers Polygon (USGS)

World Street Map

## FY 2025 2026 Conceptual Applications

September 2025

Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 8/21/2025

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Director, Resource Management/Projects Division

THRU: Tim Alexander, Assistant Executive Director, Business and Community Services

DATE: August 29, 2025

RE: Governing Board Directive Number 25-0006, Regional Initiative Valuing Environmental Resources Cost-Share Program

**RECOMMENDATION**

Approve Governing Board Directive 25-0006 for the Suwannee River Water Management District Regional Initiative Valuing Environmental Resources Cooperative Funding Program.

**BACKGROUND**

On October 12, 2012, the Governing Board approved the adoption of the policy and procedure for the Regional Initiative Valuing Environmental Resources (RIVER) Cooperative Funding Program. On November 8, 2022, the Governing board approved a revised directive for the RIVER Cooperative Funding Program to include the conceptual portal process and additional guidelines for the funding approval process.

The revisions include adding in-kind services as an appropriate match, increased contingency allowance, authorizing the Executive Director to terminate a project when it does not meet the Directive criteria, and text revisions. The Directive supersedes the original directive.

MD/tm  
Attachments

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD DIRECTIVE**

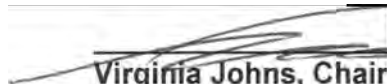
**Directive Number:** ~~GBD22-0003~~ GBD25-0006


**Date Approved:** ~~November 8, 2022~~ September 9, 2025

**Subject:** Regional Initiative Valuing Environmental Resources (RIVER) Cooperative Funding Program

**Approval:**



  
Virginia Johns, Chair

  
Charles Keith, Secretary/Treasurer

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**1.0 Reference to Prior Directive**

This directive supersedes GBD12-0004 and GBD22-0003.

**2.0 Purpose and Intent**

The purpose of this Directive is to establish a policy and procedure for the Regional Initiative Valuing Environmental Resources (RIVER) Cooperative Funding Program. The intent of this Directive is to offer District funding assistance to public entities and other interested entities, through a conceptual portal submissions webpage and ranking process, to implement projects that protect and improve the District's core mission areas of water supply, water quality, natural systems, and flood protection.

**3.0 Statement of Policy**

In accordance with Chapter 373, Florida Statutes (F.S.), the Governing Board (Board) may participate and cooperate with a county government, town, city, municipality, water supply and/or wastewater utility or other interested entity (local entities) in water management projects of mutual benefit, provided such projects are consistent with the District's statutory authority and will ensure proper development, utilization, and conservation of the water resources and ecology within the jurisdictional boundaries of the District.

**4.0 Policy Guidelines**

1. The Board will give priority consideration to those projects designed to protect or improve multiple District core mission areas and **that** are located in high priority areas.
2. The Board will consider the local entities' efforts in developing and implementing

- monitoring and best management practices.
3. Funding may be provided to assist with the cost of **water** conservation, **water quality**, and ecosystem restoration, alternative water supply, water resource development, and construction of associated capital projects.
  4. Funding assistance will be contingent upon past and current project performance and commitment by the local entity to ensure the project goals will be implemented.
  5. The Board will consider funding based on the local entities' ability to demonstrate that the project **protects supports** or improves the District's core missions areas and such funding is necessary to make the project economically feasible.
  6. The local entity must demonstrate that matching funds **or in-kind services** have been appropriated, are contained within a Capital Improvement Plan, or otherwise committed to the project.
  7. Any state or federal appropriations or grant monies received by a local entity for a specific project shall be first applied toward the total cost of the local entities' proposed project. The District may fund up to 50 percent of the remaining project costs.
  8. Pursuant to the provisions of Section 288.06561, F.S., the Board may reduce or waive requirements for matching funds when requested by rural counties or municipalities, as defined by Subsection 288.0656, F.S.
  9. All projects submitted for funding consideration must be signed by a single Senior Administrator acting as a coordinator for the local entity. If a local entity submits multiple projects, **an overall a priority** ranking of the projects is required.
  10. The local entity must be in compliance with all District Water Use Permits, Water Well **Permits Construction rules**, and/or Environmental Resource Permits as well as any previous or current District contracts.
  11. Final approval for funding of the project proposals are the exclusive responsibility of the **Governing** Board and the Executive Director in accordance with the District's procurement procedures relating to signature authority as found in section **2024** of the Procedures Manual.
  12. The Executive Director's signature authority and maximum funding allowed under said authority are established by the **Governing** Board and can be found in the Procedures Manual. The signature authority applies to each individual or contract entity over the course of the contractual agreement. Requests to enter into or amend a contract that meet or exceed the signature authority for an individual or entity during the fiscal year or in aggregate, must be brought to the **Governing** Board for approval.

## **5.0 Procedure**

1. In coordination with the District's annual planning and budgeting process, the District will allocate an amount of cooperative funding for projects submitted through the conceptual portal.
2. Deadline for Submittal - Project applications may be submitted to the conceptual portal **at any time all-year-long**. Project applications received will be reviewed and can be modified by the local entity until the application is determined to be complete by the District review team (Team). Complete project applications will be moved to the Projects Queue.
3. Information Requirements - Each project proposal shall include a completed application form, taking into consideration the information known at the time, the type of project and the criteria noted on the application form. At a minimum, the application should include:
  - project name;
  - applicant's project manager;
  - address; phone number; project manager's email address;
  - project type;



- strategic initiatives;
  - counties and watershed/basin to benefit from the project;
  - project objectives and goals;
  - project description;
  - location map;
  - conceptual plans;
  - project costs/benefits;
  - best management practices or technologies to be implemented;
  - a monitoring plan;
  - available funding sources; and
  - assurance **that** matching funds are in an approved capital improvement plan or within a current or proposed budget. Multiple project proposals must be ranked in order of priority.
4. Evaluation Criteria – **District Staff The Team** will consider:
- the quality of the application as measured by thoroughness and clarity;
  - the location of the project;
  - the applicant's **past** performance in the RIVER Cooperative Funding Program;
  - the effectiveness of the project to protect, conserve, restore, or augment the area's water resources and ecology;
  - the use of best management practices;
  - the cost effectiveness of the project;
  - the regional nature of the project;
  - the potential of the project to start and proceed in a timely manner;
  - if the application is for a multi-year or phased project, the project benefits to be realized if future phases are not funded;
  - the results of a pre-application meeting with state regulatory agencies;
  - counties and municipalities meeting the rural community definition established by Section 288.0656, F.S., may request a reduction or waiver of financial match, pursuant to the provisions of Section 288.06561, F.S., As a part of such requests, the county or municipality must demonstrate how they meet the requirements of Section 288.0656, F.S.;
  - if the local entities' matching funds are included in an approved capital improvement plan or budgeted at the time of application, the appropriate documentation from the plan or budget indicating the local entities' matching funds are available must be included as part of the application. Otherwise, the Senior Administrator shall attest the local entities' matching funds will be included in the local entities' proposed budget no later than for the year the project is submitted; and
  - projects are limited to a **1540** percent cap on contingency requests, **unless justification by applicant is provided.**
5. **The Executive Director may authorize project review termination when the Team has determined that the project does not provide the necessary benefits to the core mission areas of the District, duplicates efforts, or provides deliverables or outcomes that are not consistent with the District's needs. Terminated projects shall be included in the annual report to the Board.**
6. **Projects determined to be complete, beneficial to the District, and protecting or enhancing the core missions of the District shall be placed in the Project Queue. Projects will remain in the Project Queue until ~~either they are withdrawn by the applicant, submitted and approved for funding by an external funding source, or funded by the District~~ they are:**
- **withdrawn by the applicant;**
  - **funded by the District; or**
  - **recommended and/or submitted for external funding.**
7. **Projects remaining in the queue in excess of one year may need to be resubmitted for**

evaluation.

8. Yearly Project Funding - Projects in the Project Queue may be funded throughout the year by either ~~submittal to and approval by~~ external funding sources or by District funding. For funding by external funding sources, the District may provide funding for the match requirements of the external funding source. For match funding or for projects funded by the ~~district~~ District, final approval for funding of the project proposals are the exclusive responsibility of the Board and the Executive Director in accordance with the District's procurement procedures relating to signature authority as found in section 2024 of the Procedures Manual. The Executive Director's signature authority and maximum funding allowed under said authority are established by the ~~Governing~~ Board and can be found in the Procedures Manual. The signature authority applies to each individual or contract entity over the course of the contractual agreement. Requests to enter into or amend a contract that meets or exceeds the signature authority for an individual or entity during the fiscal year or in aggregate, must be brought to the Board for approval.
9. RIVER Project Prioritization/Recommendations - On or immediately after May 1<sup>st</sup> of each year, the ~~review~~ Team shall meet to prioritize all project proposals in the Project Queue. Based on prioritization and available funding, projects ~~under consideration or recommended~~ by the Team shall be presented to the ~~Governing~~ Board ~~for funding~~ no later than September of that year. In addition, all projects that have been ~~terminated~~, funded by the District, ~~projects~~ submitted to external funding sources ~~as applications~~, and projects remaining in the Projects Queue, will be presented to the ~~Governing~~ Board.
10. Once a project has been approved and included in the adopted budget, a contractual agreement will be prepared for execution by the involved parties. The contract, at a minimum, shall set forth:
  - the specific commitments and obligations of each party;
  - financial and other considerations to be exchanged;
  - indemnification and damages to be paid upon injury, default or termination;
  - the term of completion of the project; and
  - performance measures.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**GOVERNING BOARD DIRECTIVE**

Directive Number: **GBD25-0006**  
Date Approved: **September 9, 2025**  
Subject: **Regional Initiative Valuing Environmental  
Resources (RIVER) Cooperative Funding Program**  
Approval:



\_\_\_\_\_  
Virginia Johns, Chair

\_\_\_\_\_  
Charles Keith, Secretary/Treasurer

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**1.0 Reference to Prior Directive**

This directive supersedes GBD12-0004 and GBD22-0003.

**2.0 Purpose and Intent**

The purpose of this Directive is to establish a policy and procedure for the Regional Initiative Valuing Environmental Resources (RIVER) Cooperative Funding Program. The intent of this Directive is to offer District funding assistance to public entities and other interested entities, through a conceptual portal submission webpage and ranking process, to implement projects that protect and improve the District's core mission areas of water supply, water quality, natural systems, and flood protection.

**3.0 Statement of Policy**

In accordance with Chapter 373, Florida Statutes (F.S.), the Governing Board (Board) may participate and cooperate with a county government, town, city, municipality, water supply and/or wastewater utility or other interested entity (local entities) in water management projects of mutual benefit, provided such projects are consistent with the District's statutory authority and will ensure proper development, utilization, and conservation of the water resources and ecology within the jurisdictional boundaries of the District.

**4.0 Policy Guidelines**

1. The Board will give priority consideration to those projects designed to protect or improve multiple District core mission areas and that are located in high priority areas.
2. The Board will consider the local entities' efforts in developing and implementing monitoring and best management practices.

3. Funding may be provided to assist with the cost of water conservation, water quality, and ecosystem restoration, alternative water supply, water resource development, and construction of associated capital projects.
4. Funding assistance will be contingent upon past and current project performance and commitment by the local entity to ensure the project goals will be implemented.
5. The Board will consider funding based on the local entities' ability to demonstrate that the project supports or improves the District's core missions areas and such funding is necessary to make the project economically feasible.
6. The local entity must demonstrate that matching funds or in-kind services have been appropriated, are contained within a Capital Improvement Plan, or otherwise committed to the project.
7. Any state or federal appropriations or grant monies received by a local entity for a specific project shall be first applied toward the total cost of the local entities' proposed project. The District may fund up to 50 percent of the remaining project costs.
8. Pursuant to the provisions of Section 288.06561, F.S., the Board may reduce or waive requirements for matching funds when requested by rural counties or municipalities, as defined by Subsection 288.0656, F.S.
9. All projects submitted for funding consideration must be signed by a single Senior Administrator acting as a coordinator for the local entity. If a local entity submits multiple projects, a priority ranking of the projects is required.
10. The local entity must be in compliance with all District Water Use Permits, Water Well Construction rules, and/or Environmental Resource Permits as well as any previous or current District contracts.
11. Final approval for funding of the project proposals are the exclusive responsibility of the Board and the Executive Director in accordance with the District's procurement procedures relating to signature authority as found in section 20 of the Procedures Manual.
12. The Executive Director's signature authority and maximum funding allowed under said authority are established by the Board and can be found in the Procedures Manual. The signature authority applies to each individual or contract entity over the course of the contractual agreement. Requests to enter into or amend a contract that meet or exceed the signature authority for an individual or entity during the fiscal year or in aggregate, must be brought to the Board for approval.

## **5.0 Procedure**

1. In coordination with the District's annual planning and budgeting process, the District will allocate an amount of cooperative funding for projects submitted through the conceptual portal.
2. Deadline for Submittal - Project applications may be submitted to the conceptual portal at any time. Project applications received will be reviewed and can be modified by the local entity until the application is determined to be complete by the District review team (Team). Complete project applications will be moved to the Projects Queue.
3. Information Requirements - Each project proposal shall include a completed application form, taking into consideration the information known at the time, the type of project and the criteria noted on the application form. At a minimum, the application should include:
  - project name;
  - applicant's project manager;
  - address; phone number; project manager's email address;
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- strategic initiatives;
  - counties and watershed/basin to benefit from the project;
  - project objectives and goals;
  - project description;
  - location map;
  - conceptual plans;
  - project costs/benefits;
  - best management practices or technologies to be implemented;
  - a monitoring plan;
  - available funding sources; and
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4. Evaluation Criteria –The Team will consider:
- the quality of the application as measured by thoroughness and clarity;
  - the location of the project;
  - the applicant's past performance in the RIVER Cooperative Funding Program;
  - the effectiveness of the project to protect, conserve, restore, or augment the area's water resources and ecology;
  - the use of best management practices;
  - the cost effectiveness of the project;
  - the regional nature of the project;
  - the potential of the project to start and proceed in a timely manner;
  - if the application is for a multi-year or phased project, the project benefits to be realized if future phases are not funded;
  - the results of a pre-application meeting with state regulatory agencies;
  - counties and municipalities meeting the rural community definition established by Section 288.0656, F.S., may request a reduction or waiver of financial match, pursuant to the provisions of Section 288.06561, F.S., As a part of such requests, the county or municipality must demonstrate how they meet the requirements of Section 288.0656, F.S.;
  - if the local entities' matching funds are included in an approved capital improvement plan or budgeted at the time of application, the appropriate documentation from the plan or budget indicating the local entities' matching funds are available must be included as part of the application. Otherwise, the Senior Administrator shall attest the local entities' matching funds will be included in the local entities' proposed budget no later than for the year the project is submitted; and
  - projects are limited to a 15 percent cap on contingency requests unless justification by applicant is provided.
5. The Executive Director may authorize project review termination when the Team has determined that the project does not provide the necessary benefits to the core mission areas of the District, duplicates efforts, or provides deliverables or outcomes that are not consistent with the District's needs. Terminated projects shall be included in the annual report to the Board.
6. Projects determined to be complete, beneficial to the District, and protecting or enhancing the core missions of the District shall be placed in the Project Queue. Projects will remain in the Project Queue until they are:
- withdrawn by the applicant;
  - funded by the District; or
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9. RIVER Project Prioritization/Recommendations - On or immediately after May 1<sup>st</sup> of each year, the Team shall meet to prioritize all project proposals in the Project Queue. Based on prioritization and available funding, projects under consideration or recommended by the Team shall be presented to the Board no later than September of that year. In addition, all projects that have been terminated, funded by the District, submitted to external funding sources, and projects remaining in the Projects Queue will be presented to the Board.
10. Once a project has been approved and included in the adopted budget, a contractual agreement will be prepared for execution by the involved parties. The contract, at a minimum, shall set forth:
  - the specific commitments and obligations of each party;
  - financial and other considerations to be exchanged;
  - indemnification and damages to be paid upon injury, default or termination;
  - the term of completion of the project; and
  - performance measures.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Troy Roberts, Office Chief, Communications and Outreach

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: August 5, 2025

RE: Outreach and Communications Activity Summary

The following information summarizes Outreach and Communications activities for the month of July 2025:

Facebook	X	Instagram
Total Posts: 13 Total Views: 207,933 Content Interactions: 2,439	Total Posts: 23 Total Impressions: 750	Total Posts: 11 Total Views: 4,200 Total Engagement: 166

**Press Releases**

- July 1 – [Governing Board Meeting](#)
- July 2 – [Summer/Fourth of July](#)
- July 9 – [Hydrologic Conditions Report](#)

**Media Inquiries / Responses**

- July 11 – District responded to a media inquiry from WUFT regarding continuous monitoring following the Governing Board meeting discussion on USGS.
- July 15 - District responded to a media inquiry from the Tampa Bay Times regarding the Ellaville tract proposed land swap.
- July 15 – District responded to a media inquiry from WCJB TV 20 discussing the Waccasassa Flood Risk Review.
- July 29 – District responded to questions from reporter Terry Witt regarding the Waccasassa Flood Risk Review.
- July 30 – District responded to a media inquiry from the Levy Citizen regarding the Waccasassa Flood Risk Review.
- July 31 – District responded to a media inquiry from the Tampa Bay Times regarding water permitting data.

**Meetings with Vendors / Consultants / Public**

- July 1 – Troy Roberts and District staff attended the Waccasassa Flood Risk Review meeting in Bronson.

- July 3 – Troy Roberts gave a presentation to children at the Suwannee County Regional Library as part of its summer education series.
- July 8 – Troy Roberts presented to 4H students at Troy Spring as part of the UF-IFAS summer education program.
- July 11 – Troy Roberts and Katelyn Potter met with The Moore Agency to discuss the North Florida Recharge project.
- July 23 – Troy Roberts met with USF professor Dr. Christopher Meindl for assistance with research on his new springs book. They visited Falmouth and Suwanacoochee springs.
- July 25 – Troy Roberts attended FDEP's LSFI rule workshop meeting at the District headquarters.
- July 29 – Troy Roberts met with the District's web host CivicPlus to discuss ADA compliance and website update issues.
- July 29 – Troy Roberts and Lorna Radcliff met with The Moore Agency to discuss updates to the District's lands web map and online SUA portal.
- July 31 – Troy Roberts and Katelyn Potter met with The Moore Agency to discuss the North Florida Recharge project.

### July Photo Highlight:

The District's Troy Roberts in early July was invited to speak to students with UF-IFAS's Union and Lafayette county extension 4-H clubs as they explored our local lands and springs as part of their summer programs.



SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Katelyn Potter, Director, Outreach and Operations

THRU: Hugh Thomas, Executive Director

DATE: September 3, 2025

RE: Land Acquisition and Disposition Activity Report

Attached for your information is the Land Acquisition and Disposition Activity Report.

KP/ao  
Attachment

Surplus									
Tract	Acres	County	Parcel Number(s)	Terms	Status	Acquired Date	Funding	Lands Committee Date	Board Surplus Date
Country Club Road (Southern Parcel)	12.58	Columbia	03-04S-17-07486-001 (portion of)	No Restrictions	Posted for bid sale on 08.26.2025.	07.01.2015	N/A	--	07.09.2019
County Club Road (Pond & Northern Parcel)	47.4	Columbia	03-04S-17-07486-001 (portion of) 03-04S-17-07487-000 (portion of)	No Restrictions	Preparing documentation for bid sale.	07.01.2015	N/A	--	07.09.2019
Three Rivers	1	Columbia	1017000	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available	12.30.1997	Save Our Rivers	07.09.2019	08.13.2019
Suwannee Run Shores	1.175	Dixie	17-08-14-6877-0000-0100	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available	12.30.1997	Save Our Rivers	07.09.2019	08.13.2019
Forest Woodlands	11	Gilchrist	320814008300000370 320814008300000380	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Available	10.11.1996	Save Our Rivers	10.11.2019	11.12.2019
Santa Fe Oasis*	1	Gilchrist	36-06-15-0086-000F-0080	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Offer received, preparing a contract for sale.	04.28.1998	Save Our Rivers	09.21.2020	05.12.2020
Hatchbend Uplands (Adjacent to Turtle Spring Surplus Tract)	32	Lafayette	26-07-14-0000-0000-00100 (32-acre portion of)	Subject to conservation.	Requesting Board to Remove from Surplus List on 10.14.2025.	05.13.2015	Florida Forever	--	03.10.2015
Hatchbend Uplands Lot	0.3	Lafayette	26-07-14-0000-0000-00010	Subject to conservation.	Available.	05.13.2023	Florida Forever	—	03.10.2015
Turkey Island Lot*	0.34	Levy	077930010A	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Completed closing on 08.21.2025.	12.10.1997	Save Our Rivers	04.08.2025	--
Falmouth North (8 lots)	6.51	Suwannee	24-01S-11E-10897-030240 24-01S-11E-10897-030310 24-01S-11E-10897-030340 10897020130	Subject to conservation.	Available	04.24.1998	WMLTF	--	06.08.2010



			10897010010 10897010020 10897010030 10897010040						
Santa Fe Spring*	5.91	Suwannee	32-06S-15E-1534-020150 32-06S-15E-1534-020140	Subject to a restrictive deed that no well, no septic, and no permanent development be installed.	Offer received, preparing a contract for sale.	07.01.1998	Save Our Rivers	12.10.2024	01.14.2025
* Indicates properties with a current offer(s) or which are under contract for sale.									

Intergovernmental Conveyance										
Tract	Acres	County	Parcel Number(s)	Terms	Status	Acquired Date	Funding	Lands Committee Date	Board Date	Agency
Falmouth Spring Park Suwannee Spring Park Telford Spring Park	9.28 14.34 7.8	Suwannee	32-01S-12E-097640 17-01S-14E-017510 25-04S-11E-120630	Under negotiations.	Land Committee authorized negotiations. Ongoing.	March 1993 August 1992 July 2022	P-2000 Save Our Rivers Springs Funding	04.08.2025	--	Suwannee County
Ellaville Tract (Portion of)	696	Madison	15-1S-11-1529-000-000 22-1S-11-1551-000-000	--	Board approved to investigate options for conveyance.	December 01, 1988	Water Management Land Trust Funds	--	Pending	Unknown

Exchange									
Project Name	Acres	County	River Frontage	Floodway	10-year Floodplain	Springs	Springs Buffer	Priority Focus Area	Adjacency
None									

Acquisition									
Project Name	Acres	County	Submittal Date	Purchase Price	Acquisition Type	Lands Committee Date	Governing Board Date	Acquisition Approval Date	Comments
1. Johnny Taylor	941	Gilchrist	07.2023	\$1,838,475 or \$2,002.70 per acre	Conservation Easement	09.25.23	10.10.23	03.11.2025	Complete. Closed on 08.21.2025.

Detailed Assessment								
Project Name	Acres	County	Submittal Date	Asking Price	Acquisition Type	Lands Committee Date	Governing Board Date	Comments
3. Williams Family Investments, LLC.	947	Levy	06.2023	TBD based on appraisal	Conservation Easement	09.25.23	10.10.23	Project pending funding.
4. Hodges	753	Levy	03.2023	TBD based on appraisal	Conservation Easement	05.09.23	06.13.23	Project pending funding.
5. Leland Wright	149	Gilchrist	05.2024	Donation	Conservation Easement	07.09.24	08.13.24	Followed-up with landowner on interest in program on 03.28.2025. Resent easement terms for consideration. June 2, 2025, received feedback from landowner. Reviewing feedback from landowner on desired terms for easement. June 25 requested meeting with landowner.



## SUWANNEE RIVER WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

FROM: Lorna Radcliff, Chief, Office of Land Management

THRU: Katelyn Potter, Director, Division of Outreach and Operations

DATE: August 12, 2025

RE: Rulemaking to Amend Rules 40B-9.021, 40B-9.041, 40B-9.126, 40B-9.131, 40B-9.1381, 40B-9.1411, and 40B-9.151, Florida Administrative Code, for Land Acquisition and Management

### **RECOMMENDATION**

Authorize staff to amend rules 40B-9.021, 40B-9.041, 40B-9.126, 40B-9.131, 40B-9.1381, 40B-9.1411, and 40B-9.151, Florida Administrative Code.

### **BACKGROUND**

Chapter 40B-9, Florida Administrative Code (F.A.C.), is a set of rules used by the District to acquire, manage, and maintain District lands; and, to the extent practicable, ensure a balance between restoration and protection of natural resources and public access and recreation pursuant to Sections 373.139 and 373.1401, Florida Statutes (F.S.). Previous amendments to rules in this Chapter were made in 2016 and further amendments are needed to reflect improved land acquisition and management processes. In addition to expanding the methods of posting restrictions on District lands in rules 40B-9.126, 40B-9.131, and 40B-9.151, F.A.C., other significant amendments are summarized below:

- Rule 40B-9.021, F.A.C., Definitions: define “off-highway vehicle”
- Rule 40B-9.041, F.A.C., Acquisition Procedures – Negotiations: clarify due diligence criteria for consideration of land offered for sale
- Rule 40B-9.131, F.A.C., Public Use of District Lands: limit overnight camping to 14 consecutive days and provide for off-highway vehicle use authorizations
- Rule 40B-9.1381, F.A.C., Prohibited Activities: remove certain SCUBA diving requirements and off-highway vehicle prohibition
- Rule 40B-9.1411, F.A.C., Special Use Authorizations: provide for online authorizations.

This rulemaking authorization includes publishing the enclosed Notice of Rule Development, publishing the proposed rules, and filing the rules and any changes that do not change the intent of the rulemaking with the Department of State if no objections are received. This request also includes authorizing the Executive Director to file the minor violation certification as set forth in Section 120.695, F.S. These rule amendments reduce regulatory burdens, with the exception of the new overnight camping duration restriction; therefore, a Statement of Estimated Regulatory Cost will be prepared and published to document this minimal regulatory cost to the District and regulated public.

WZ/ao

## ATTACHMENT A

### Notice of Development of Rulemaking

#### WATER MANAGEMENT DISTRICTS

##### Suwannee River Water Management District

RULE NO.: RULE TITLE:

- [40B-9.021](#) Definitions.
- [40B-9.041](#) Acquisition Procedures – Negotiations.
- [40B-9.126](#) Access to District Lands.
- [40B-9.131](#) Public Use of District Lands.
- [40B-9.1381](#) Prohibited Activities.
- [40B-9.1411](#) Special Use Authorizations.
- [40B-9.151](#) Closure of District Lands.

PURPOSE AND EFFECT: The Suwannee River Water Management District (District) gives notice that it is initiating rulemaking to amend rules contained in Chapter 40B-9, F.A.C., for the purpose of expanding the methods of posting restrictions, authorizing off-highway vehicle use, limiting camping duration, and removing certain SCUBA diving requirements on District lands; clarifying due diligence criteria for District consideration of land offered for sale; and providing for online access to Special Use Authorizations. The effect will be more streamlined rules that are more understandable by the regulated public.

SUBJECT AREA TO BE ADDRESSED: District lands, land acquisition, off-highway vehicles, overnight camping, SCUBA diving, Special Use Authorizations

RULEMAKING AUTHORITY: [373.044](#), [373.083](#), [373.139](#), [373.1391 FS](#).

LAW IMPLEMENTED: [259.01](#), [373.013](#), [373.056](#), [373.085](#), [373.088](#), [373.093](#), [373.096](#), [373.099](#), [373.103](#), [373.139](#), [373.59](#), [373.1359](#), [373.1391](#), [373.1401 FS](#).

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Lorna Radcliff, Land Management Office Chief, Suwannee River Water Management District, 9225 CR 49, Live Oak, Florida 32060, (386)362-1001 or 1(800)226-1066 (FL only)

THE FULL TEXT OF THE PROPOSED RULE IS:

#### **40B-9.021 Definitions.**

When used in this part, the term:

- (1) through (19) No change
- (20) “Off highway vehicle” means a vehicle as defined in Section 317.0003(6), F.S.
- (20) through (26) renumbered (21) through (27)

*Rulemaking Authority 373.044, 373.083, 373.139 FS. Law Implemented 259.01, 373.103, 373.139, 373.59 FS. History--New 3-1-83, Amended 4-1-93, 5-31-09, 7-21-10, 5-9-17, [DATE].*

#### **40B-9.041 Acquisition Procedures – Negotiations.**

- (1) *Bona fide* offers for sale.

The District’s land acquisition process is initiated when the District receives from an owner of real property a *bona fide* offer for sale of fee or less-than-fee interest in real property to the District. A *bona fide* offer is one which includes:

- (a) Through (f) No change
- (2) Criteria for evaluation of *bona fide* offers.

Upon receipt, District staff will evaluate all *bona fide* offers for sale of interests in real property to determine the

extent to which the acquisition will contribute to achieving the goals in Section 259.105(4), F.S., or Section 373.139, F.S.; and provide a recommendation for acquisition ~~disposition~~ to the Governing Board.

(3) In order to received consideration by the District, the property owner must provide access as necessary to inspect the property, obtain appraisals, conduct environmental assessments, and compile baseline inventory reporting. Governing Board approval of a property for state priority funding, the following due diligence must be completed prior to a contract for sale:

(a) ~~Evidence of good and sufficient fee title to the property in the seller must be provided by the seller to the District.~~

(b) ~~The property owner must provide access to the District and its agents as needed to obtain appraisals as required under Section 373.139(3)(c), F.S., which include an Environmental Site Assessment and baseline inventory reporting. The appraisal must be performed by a qualified appraiser who is registered, licensed, or certified under Part II, Chapter 475, F.S. The Phase I environmental site assessment must be performed by a professional certified in environmental assessment as the District deems appropriate.~~

(4) Contracts for sale.

The Governing Board must adopt a purchase resolution which authorizes the Executive Director to execute a contract, including an option contract, specifying the source of funds for the land to be acquired.

(5) No change

*Rulemaking Authority 373.044, 373.083, 373.139 FS. Law Implemented 373.013, 373.139, 373.59 FS. History--New 3-1-83, Amended 5-26-88, 5-31-09, 5-9-17, [DATE].*

#### **40B-9.126 Access to District Lands.**

(1) District lands shall be open to the public during daytime hours unless otherwise designated ~~posted~~ or authorized.

(2) No change

(3) District lands may be accessed from any adjacent waterway or waterbody at any point, unless otherwise designated ~~posted~~.

*Rulemaking Authority 373.044, 373.083, 373.1391 FS. Law Implemented 373.056, 373.096, 373.099, 373.1391, 373.1401 FS. History--New 5-31-09, Amended 5-9-17, [DATE].*

#### **40B-9.131 Public Use of District Lands.**

(1) Activities not authorized in this section, ~~posted on the Land~~ or specifically not authorized under a Special Use Authorization or otherwise in writing by the District are expressly prohibited and subject to prosecution. Compliance with these rules does not preclude the need to also comply with State law and/or other applicable state and federal rules.

(2) The following activities are allowed, subject to the conditions, restrictions, and/or site conditions specified herein:

(a) Bicycling is allowed on all District lands open to the public ~~unless restricted by signage~~.

(b) Boating for recreation is allowed on all District-owned waterways provided:

1. No change

2. Boats must not be operated in a manner which could harm persons, plants, animals, or other natural resources.

The District shall prohibit or restrict boating in specific areas as needed to ensure public safety, resource protection, and protection of District facilities or equipment, including limitations on engine horsepower, speed, or vessel type and shall be specific to a water body. Areas closed to boating and boating restrictions shall be designated ~~posted by signage~~.

(c) Camping is only allowed on District lands at approved locations and as permitted by a Special Use Authorization issued by the District under Rule 40B-9.1411, F.A.C. Authorizations shall be limited to a duration of no more than 14 consecutive nights in any 30-day period.

(d) through (f) No change

(g) Fishing for recreation is allowed on District lands as authorized by the Florida Fish and Wildlife Conservation Commission, unless otherwise designated posted.

(h) Group recreational, educational or public service uses of District lands are only authorized as permitted by a Special Use Authorization issued by the District under Rule 40B-9.1411, F.A.C. ~~are allowed on all District lands open to the public provided a Special Use Authorization is issued by the District under Rule 40B-9.1411, F.A.C.~~

(i) Hiking and other resource-based recreational purposes, such as photography, nature study, orienteering, are allowed on all District lands open to the public, unless otherwise designated ~~except where specifically prohibited by signage~~. For the purpose of this subsection, the term “hiking” includes jogging, wildlife viewing, or any other recreational activity where travel is by foot only and does not include another activity described in this chapter.

(j) No change

(k) Motorized vehicle use is authorized on District roads, unless otherwise designated ~~allowed on District lands on public and secondary roads, and in other areas designated by signage~~. Public and secondary road access is dependent onsite conditions or management activities. Details concerning road availability for public use may be obtained ~~at the District’s headquarters and~~ on the District’s website: [www.srwmd.state.fl.us](http://www.srwmd.state.fl.us). The use of motorized vehicles on District lands is subject to the following requirements:

1. Except as provided herein, a ~~All~~ motorized vehicles must be licensed for use on Florida highways.
2. Except as provided herein, a ~~All~~ motorized vehicle operators must be licensed as required by Florida law.
3. Except as provided herein, a ~~All~~ motorized vehicle operators must comply with posted speed limits. If no speed limit is posted, the speed limit is 20 mph.

4. through 5. No change

(l) Picnicking is allowed on all District lands open to the public, unless otherwise posted.

(m) No change

(n) Swimming on District lands is authorized only in designated areas ~~is allowed on District lands only in areas designated by signage~~.

(o) Use of off-highway vehicles is authorized on District lands provided a Special Use Authorization is issued by the District under Rule 40B-9.1411, F.A.C., and vehicles are operated as set forth in Section 261.20, F.S.

*Rulemaking Authority 373.044, 373.083, 373.1391 FS. Law Implemented 373.056, 373.093, 373.096, 373.099, 373.1391, 373.1401 FS. History—New 4-1-93, Amended 5-31-09, 7-21-10, 5-9-17, [DATE].*

#### **40B-9.1381 Prohibited Activities.**

The following activities are prohibited on District lands to the extent specified herein unless specifically authorized by the written terms of a Governing Board approved agreement or lease with any governmental entity or public or private utility or as part of a land management operation conducted by the District:

(1) through (7) No change

(8) Scuba diving or the use of underwater breathing apparatus on District lands is prohibited unless specifically authorized by the District through a Special Use Authorization issued under Rule 40B-9.1411, F.A.C. To receive a Special Use Authorization for scuba diving, in addition to meeting the criteria in Rule 40B-9.1411, F.A.C., the applicant must provide reasonable assurances that ~~the dive is for a scientific or investigative purpose and the person performing the dive is certified for the type of dive to be performed. A person issued a Special Use Authorization to perform a dive on District land must submit a report upon completion of the dive informing the District of any scientific or historic evidence discovered during the dive.~~

(9) No change

~~(10) Use of all terrain, off road, or other motorized vehicles not licensed for Florida highway use on District lands is prohibited unless specifically authorized by the District through a Special Use Authorization issued under Rule 40B-9.1411, F.A.C., unless associated with District authorized reforestation, exotic or nuisance species control, timber harvests, or other land management activities, or approved hunts managed by the Florida Fish and Wildlife Conservation Commission.~~

(11) through (20) renumbered (10) through (19)

*Rulemaking Authority 373.044, 373.083, 373.1391 FS. Law Implemented 373.056, 373.096, 373.099, 373.1391, 373.1401 FS.*

*History—New 5-31-09, Amended 7-21-10, 4-26-12, 5-9-17, [DATE].*

**40B-9.1411 Special Use Authorizations.**

(1) through (4) No change

(5) Any person may apply for a Special Use Authorization according to the following procedure:

(a) ~~Submit the request online at <https://sua.mysuwanneeriver.com/>, by calling the District at (386)362-1001 or (800)226-1066 (Florida only), or writing the District at 9225 CR49, Live Oak, FL 32060; Submit an oral or written request addressing the reasonable assurances required by this section to Suwannee River Water Management District at (386)362-1001 or 1(800)226-1066 (Florida only) or 9225 County Road 49, Live Oak, FL 32060, or complete a pre-approved authorization obtained from a District kiosk on the property.~~

(b) through (e) No change

(6) No change

*Rulemaking Authority 373.044, 373.083, 373.1391 FS. Law Implemented 373.056, 373.096, 373.099, 373.1359, 373.1391, 373.1401 FS. History—New 5-31-09, Amended 5-9-17, [DATE].*

**40B-9.151 Closure of District Lands.**

(1) through (2) No change

~~(3) District lands may be temporarily closed to the public use when necessary to conduct research, studies, or data collection approved or sponsored by the District. Temporary closure of the District lands will be posted at all entrances to the affected lands.~~

(4) renumbered (3)

*Rulemaking Authority 373.044, 373.083, 373.1391 FS. Law Implemented 373.1391 FS. History—New 4-1-93, Amended 5-31-09, [DATE].*

# SUWANNEE RIVER WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Governing Board

FROM: Lorna Radcliff, Chief, Office of Land Management

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: August 23, 2025

RE: Land Management Update Report

### **BACKGROUND**

The following information summarizes land management activities cumulative as of July 31, 2025.

**Natural Communities Management:** The following tables represent activities that support overall natural community restoration and management across District lands.

<b>Vegetative Management (acres)</b>	<b>FY 2025 Planned</b>	<b>Reporting Period Completed</b>	<b>Percent Complete</b>
<b>Herbicide Treatments</b>	117	Start July	0.0%
<b>Mechanical Treatments</b>	3,214	2,403	74.7%
<b>Mallory Swamp Mechanical Treatments</b>	894	0	0.0%

<b>Prescribed Fire (acres)</b>	<b>FY 2025 Planned</b>	<b>Reporting Period Completed</b>	<b>Percent Complete</b>
<b>SRWMD</b>	10,650	7,643	71.7%
<b>FFS - Twin Rivers State Forest</b>	700	248	35.4%

<b>Invasive Plant Treatment</b>	<b>FY 2025 Planned</b>	<b>Reporting Period Completed</b>	<b>Percent Complete</b>
<b>Edwards Bottomland (acres)</b>	7.11	Started June	100%
<b>Contractors (acres)</b>	145.83	Started June	58%

<b>Ecological Services Monitoring</b>	<b>FY 2025 Planned</b>	<b>Reporting Period Completed</b>	<b>Percent Complete</b>
<b>Rare Plants Monitoring (acres)</b>	2,269	Started April	0%
<b>Wading Bird Rookeries (sites)</b>	13	13	100%
<b>Natural Community Mapping (acres)</b>	313	Started May	0%
<b>Gopher Tortoise Surveys (acres)</b>	159	110	69%

Timber Harvests	FY 2025 Planned	Reporting Period Completed	Percent Complete
Acreage Sold	1,764	3,161	179%
Revenue (estimated)	\$1,064,000	\$1,448,100	136%

Current Timber Sales	County	Acreage	Type	Status or Revenue
Woods Ferry #7	Suwannee	155	Thinning	Complete
Cuba Bay #4	Madison	51	Thinning	Inactive
Steinhatchee Springs #24	Lafayette	192	Thinning	\$146,024
Hurricane Helene Steinhatchee Salvage 2	Lafayette	419	Salvage Clearcut	Complete
Hurricane Helene Steinhatchee Salvage 3	Lafayette	117	Salvage Clearcut	Complete
Hurricane Helene TRSF Selective Salvage Ellaville	Madison	592	Salvage Damaged Wood Only	Inactive
Hurricane Helene TRSF Westwood West Chipping Salvage	Madison	130	Chip Damaged Wood Only	Complete
Hatchbend #1	Lafayette	91	Clearcut	Inactive
Cabbage Creek #2	Taylor	382	Thinning	Inactive

Reforestation	FY 2025 Planned	Reporting Period Completed	Percent Complete
Reforestation (acres)	293	293	100%

**Land Management:** The following tables represent tract and land management activities on the District's fee and less-than-fee owned properties.

Conservation Easements	FY 2025 Planned	Reporting Period Completed	Percent Complete
Monitor Current Easements	13	7	53%

Hydrologic & Road Maintenance	FY 2025 Planned	Reporting Period Completed	Percent Complete
Culvert Replacements	9	13	144%
Road maintenance (miles)	144	117	81%

Tract Maintenance	FY 2025 Planned	Reporting Period Completed	Percent Complete
Mowing (total miles)	1,710	1009	59%
Site Maintenance (total visits)	2568	2088	81%
Enhanced Patrols (hours)	800	684.5	86%
Sign Replacements	51	19	37%

<b>Boundary Line Painting (miles)</b>	115.4	41	35%
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## Special Projects

The following information provides a status update on special projects within the Office of Land Management.

**Mount Gilead Tract:** EUTAW, Inc provided an estimate for design to update and fortify the boat ramp. Project is on hold pending hurricane repairs at other sites.

**Starke Bypass Mitigation Area:** Tree planting survival checks were completed across the entire project area. This was done at the 6-month interval since planting occurred with the final check to be conducted at 1 year post planting. Although good survival was recorded in most areas, some mortality was observed in other areas which seemed to be caused by abnormally dry conditions that have persisted in this area since April. Staff and contractors will continue to evaluate the site over the next few months to determine if any replanting work needs to be conducted. Also, the initial round of invasive plant treatment work is currently being conducted on approximately 251 acres, and this work is expected to continue until mid-August.

**Telford Spring:** In July, the District opened Telford Spring to the public. EUTAW, Inc has completed a conceptual plan to improve parking and public access. The initial phase of the sitework has been completed. New signs have been installed.

**Storm Facility Repairs:** Hurricane Debby and Hurricane Helene have damaged public use areas to varying degrees. Eight sites are currently undergoing plans for assessment and construction costs to repair. The sites under assessment are Suwannee Springs, Falmouth Springs, Owen Springs, Steinhatchee Falls, Blue Sink, Atsena Otie Key, and Lukens. FEMA conducted site inspections for the damaged facilities.

**Suwannee Springs Park:** The damaged staircase has been removed and an overlook observation area of the river constructed. The damaged fence has been repaired. The picnic table is repaired.

**Falmouth Springs Park:** The park remains closed due to damage to the boardwalk. The boardwalk and fence were recently removed from the site including all debris. The picnic table is repaired. Site design for spring access and parking design was contracted with EUTAW and completed.

**Owen Springs Tract:** The project to improve public accessibility and reduce impacts to the natural system is underway. The heavy daylighting of main roads is completed. Reconfiguration of the parking area to increase parking spaces and improved access to the spring to reduce erosion have also been completed. Parking parameter fencing and drive around fencing installation is complete. Invasive species treatment is complete, and tract is opened.

**Steinhatchee Falls Park:** Topographic surveys and geotechnical investigations for the boat ramp reconstruction are complete. Site plans have been developed. Site design and engineering are 100 percent complete. FDEP and ACOE permits have been issued. Seeking funding for project.

**Blue Sink Canoe Launch:** Removal of sediment from concrete pathway and repairs to erosion control matting is complete. The contractor recovered wall blocks and is restabilizing the wall to prevent erosion. Work is expected to be completed by August 31, 2025.



**Atsena Otie Key:** Coordination with the Lower Suwannee National Wildlife Refuge for repairs to the Clivus Mulch restroom, boardwalk, and kiosk is underway. USFWS engineering facility staff have conducted an assessment. USFWS has received Congressional funding to make repairs. Discussion underway with LSNWR regarding project priorities. This project was withdrawn from SRWMD facility damage report to FEMA.

**Lukens Kayak Launch:** Due to launch site damage and erosion impacts from the storm, the site has been closed and removed from the public-use recreation map. Potential relocation of the site is being reviewed.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Lorna Radcliff, Chief, Office of Land Management

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: July 21, 2025

RE: Task Work Assignment with B&B Dugger, Inc for Prescribed Fire and Vegetation Management Services for Fiscal Year 2025-2026

**RECOMMENDATION**

Authorize the Executive Director to execute a task work assignment with B&B Dugger, Inc for prescribed fire and vegetation management services for an amount not to exceed \$625,028 for Fiscal Year 2025-2026.

**BACKGROUND**

Prescribed burning and mechanical vegetation management are important tools needed to help meet the vegetation management and natural plant community restoration goals identified in the District's Land Management Plan. This work is also an important component in protecting District resources against the damaging effects of wildfire.

In October 2022, the District entered into Contract 22/23-029, a rate-based, no-cost agreement with B&B Dugger, Inc. and three other firms to conduct prescribed fire and vegetation management services. Under these agreements, work is authorized via task work assignments (TWA) based on lowest cost, availability, and need.

Under this TWA approximately 9,182 acres are planned for prescribed fire treatments and 1,375 acres are planned for mechanical treatments including both mowing and roller-chopping. This work will occur in multiple regions of the District. However, assigned work locations are subject to change based on needs of the District, weather conditions, or other ecological factors.

Funding for this TWA is included in the Fiscal Year 2025-2026 Tentative Budget and is contingent upon the approval of the Fiscal Year 2025-2026 Final Budget.

SG/ao

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Lorna Radcliff, Chief, Office of Land Management

THRU: Katelyn Potter, Director, Outreach and Operations

DATE: August 13, 2025

RE: Renewal of Contract with Florida Forest Service and Funding Approval for Twin Rivers State Forest

**RECOMMENDATION**

Authorize the Executive Director to renew Contract 05/06-131 with the Florida Forest Service and approve funding for Twin Rivers State Forest for Fiscal Year 2025-2026 for an amount not to exceed \$400,000.

**BACKGROUND**

The District has leased approximately 12,300 acres to the Florida Forest Service (FFS) for comprehensive management within Twin Rivers State Forest located in Hamilton, Suwannee, and Madison counties.

The attached budget for FFS is for the state expenses in addition to proposed expenses for private contractors engaged by the state. The contractor funds will be used to rake and pile burn 343 acres, chop 114 acres, and vegetation mow 31 acres. FFS will request reimbursement from the District quarterly, following operations. The revenues derived from timber harvests on District lands are retained by the District.

This contract is a 20-year agreement and shall remain in effect until terminated by either party following a 12-months' notice in writing of their intent to do so. The contract is currently set to expire on December 31, 2026.

Funding for this contract is included in the Fiscal Year 2025-2026 (FY 2026) Tentative Budget and is contingent upon approval of the FY 2026 Final Budget.

The Twin Rivers State Forest 2024-2025 Annual Report is included for information. The report also contains the FFS goals for FY 2026.

LLR/ao  
Attachments

TRSF Proposed Budget 2025-2026		
Expenses		
		Cost
Land Management Special CAT		\$22,800
Contract Services		\$16,700
Expense		\$42,000
Salaries & Benefits		\$208,151
<b>Total</b>		<b>\$289,651</b>
Resource Operations/Maintenance		
<i>Westwood West st.101 and Ellaville st.148/125/113 - Site Prep - 343 acres</i>	Cost/acre	Cost
Rake/Pile Burn	\$224	\$76,832
<b>Total</b>		<b>\$76,832</b>
<i>Withlacoochee st.101 - Site Prep - 114 acres</i>	Cost/acre	Cost
Chopping	\$130	\$14,820
<b>Total</b>		<b>\$14,820</b>
<i>Westwood West - Timber Stand Improvement - 31 acres</i>	Cost/acre	Cost
Mowing	\$430	\$13,330
<b>Total</b>		<b>\$13,330</b>
<i>Raptor Mulcher</i>		Cost
Maintenance and Use		\$5,250
<b>Total</b>		<b>\$5,250</b>
<b>Grand Total</b>		<b>\$400,000</b>

TRSF Proposed Budget 2026-2027		
Expenses		
		Cost
Land Management Special CAT		\$22,800
Contract Services		\$16,700
Expense		\$42,000
Salaries & Benefits		\$208,068
<b>Total</b>		<b>\$289,568</b>
Resource Operations/Maintenance		
<i>Westwood West st.101 and Ellaville 125/113 - Site prep and Planting - 124 acres</i>	Cost/Acre	Cost
Herbicide	\$170	\$21,080
Chop	\$120	\$14,880
Hand Plant	\$130	\$16,120
Seedlings	\$153	\$18,972
<b>Total</b>	<b>\$573</b>	<b>\$71,052</b>
<i>Withlacoochee st.101 - Site prep - 114 acres</i>	Cost/Acre	Cost
Herbicide	\$170	\$19,380
<b>Total</b>	<b>\$170</b>	<b>\$19,380</b>
<i>Ellaville st.162 and 153- Site Prep - 180 acres</i>	Cost/Acre	Cost
Chopping	\$120	\$21,600
<b>Total</b>	<b>\$120</b>	<b>\$21,600</b>
<i>Withlacoochee st. 116 - Site Prep - 114 acres</i>	Cost/Acre	Cost
Rake/Pile Burning	\$200	\$22,800
<b>Total</b>	<b>\$200</b>	<b>\$22,800</b>
<i>Ellaville st. 102 -Timber Stand Improvement- 64 ac</i>	Cost/Acre	Cost
Mowing	\$400	\$25,600
<b>Total</b>	<b>\$400</b>	<b>\$25,600</b>
<b>Grand Total</b>		<b>\$450,000</b>
2027-2028 Planned		
<i>Withlacoochee st.101 - Site prep and Planting - 114 acres</i>	Cost/Acre	Cost
Vblade Plant	\$200	\$22,800
Seedlings	\$153	\$17,442
<b>Total</b>		<b>\$40,242</b>
<b>Grand Total</b>		<b>\$40,242</b>

# **Twin Rivers State Forest**

## **SRWMD**

### **2024-2025 Annual Report**

## **INTRODUCTION**

Twin Rivers State Forest (TRSF) is located along the banks of the Withlacoochee and Suwannee Rivers in eastern Madison, western Hamilton, and northwest Suwannee counties. The state forest totals 16,107 acres and is comprised of 16 noncontiguous tracts. Thirteen of the tracts totaling over 12,000 acres are owned by the Suwannee River Water Management District (SRWMD), with the Florida Forest Service (FFS) owning the Damascus, Hardee Springs and Blue Springs Longleaf tracts.

The Suwannee River Water Management District acquired their portion of the TRSF property through the Save Our Rivers (SOR) Program, created by the Florida Legislature in 1981, and the Preservation 2000 Program, established by the Legislature in 1990. In 1995, the FFS was given lead management responsibility for the property under a lease agreement with the SRWMD. Since that time, a new lease agreement was negotiated with the same terms of the original agreement in full force and effect.

Using the multiple-use management concept, the FFS balances environmental, recreational and resource use needs. This concept allows public use of the area while protecting the long-term health of the forest ecosystems and their resources. The TRSF is frequently used for hiking, biking, fishing, picnicking, horseback riding, primitive camping and paddling. In addition, over 11,000 acres is designated as a Type I Wildlife Management Area (WMA), and the Twin Rivers WMA is very popular for hunting. Natural features such as the historic ecological communities are being protected, restored and maintained. Timber management and associated silvicultural practices play an important role in the restoration and maintenance of the forest ecosystems. Various silvicultural practices, including vegetation management using herbicides and prescribed fire are used solely or in combination to accomplish resource management goals. Particularly, prescribed burning is an efficient and cost-effective tool that serves to control hardwoods and stimulate the recovery of herbaceous plants and native grasses.

This year, we have had to deal with the challenges and damages of Hurricane Helene. Because of this much of our time was spent on repairing and cleaning damage from the storm as well as dealing with the residual effects. Because of the amount of damage, it has taken a lot of time away from the things we would usually be doing and disrupted the regular cycles of prescribed fire, timber sales, and plantings. We have made a lot of progress during this time and will continue to do so in the following year.

## **2024-25 UPDATES**

The FFS staff assigned to the management of TRSF includes a Forestry Supervisor II and a Forester. For the past 8 years, a full time OPS Park Ranger position has been funded under the Florida Forest Services' "Non-native Invasive Species Plant Control" budget. This position has provided the opportunity to greatly enhance the invasive plant control program on the state forest. Operational support is provided by FFS Operations Administrator, Forest Area Supervisor, Senior Forest Rangers and Forest Rangers. The TRSF office is located at the Live Oak Forestry Station in Suwannee County.

The following report provides an overview of the major accomplishments for the SRWMD owned portions of the TRSF for the 2024-25 fiscal year.

Continuation of the ongoing forest wide, land-based survey for invasive/exotic plants consisted of sampling throughout the Ellaville, Black, and Mill Creek North tracts. These tracts were treated for various invasive exotic plants including china berry, cogon grass, Japanese climbing fern, crotalaria, wisteria, tropical soda apple, and autumn olive. FFS staff continues to maintain a GIS database for invasive plants and update it as necessary with incidental occurrences. Controlling invasive exotics plants is challenging and diligence is necessary to limit their adverse effects to the natural ecosystems on the state forest.

This fiscal year, FFS staff did not inventory any SRWMD owned tracts as part of its annual inventory of the entire State Forest. The FFS continues to maintain a 10-year inventory cycle. For all pine stands, planted or natural, one plot is installed for every 5 acres with up to a 30-plot maximum per stand. The exception is for all timber sale or pre-harvest inventories in which one plot for every 2 acres is installed with no maximum per stand. In hardwood stands, one plot is measured for every 100 acres. The inventory data collected is used to make resource management decisions on the state forests.

Proper consideration and careful planning for various silvicultural treatments, including species selection, site preparation and tree planting are crucial to ensure a successful reforestation effort. This past year, 172 acres were V-Blade planted to longleaf pine on the Ellaville tract. This planting was done in January 2025.

Timber harvests are completed annually to meet forest resource management goals, improve forest health, and generate revenue to offset the costs of state forest operations. During the 2024-25 fiscal year, a total of \$448,849.62 was generated from timber sales on TRSF. The following details the individual timber sales that were advertised and sold. Due to the effects of hurricane Helene all sales conducted this fiscal year where unplanned salvage timber sales and all planned sales where cancelled.

The **Hurricane Helene TRSF Salvage Area #1** sale was a 154-acre clearcut of 40-year-old planted loblolly pine that was damaged by hurricane Helene. Due to the significance



of damage and the site being more suitable for longleaf pine it the decision was made to advertise the sale as a pay as cut clearcut, resulting in \$182,316.05 of sale revenue.

The **Hurricane Helene TRSF Salvage Area #2** sale was a 124-acre salvage clearcut sale of 50-year-old slash pine. This stand was previously affected by hurricane Idalia the year prior and since the stand already had damage in it was advertised as a pay as cut clearcut and resulted in \$93,311.04 of sale revenue.

The **Hurricane Helene TRSF Salvage Area #3** sale was a 114-acre salvage clearcut of 60-year-old planted slash pine with some natural loblolly pine mixed it. This stand was clearcut due to damage inflicted by hurricane Helene. The sale was advertised as a pay as cut clearcut and resulted in \$90,569.60 of sale revenue.

The **Hurricane Helene SELECTIVE Timber Salvage Withlacoochee** sale consisted of 438 acres of 56-year-old slash pine, 96 acres of 42-year-old longleaf, and 32 acres of 56-year-old loblolly pine for a total sale area of 566 acres. The purpose of this sale was to remove any blown down, leaning, or other wise damaged timber from the sale area. The sale was advertised as a pay as cut selective harvest and resulted in \$12,315.96 of sale revenue.

The **Hurricane Helene SELECTIVE Timber Salvage Ellaville** sale was a pay as cut selective harvest of 269 acres of 50-year-old slash pine, 238 acres of 51-year-old slash pine, 41 acres of 49-year-old slash pine, and 22 acres of 51-year-old loblolly pine, for a total of 570 acres. The purpose of this sale was to remove any blown down, leaning, or otherwise damaged timber from the sale area. The sale was advertised as a pay as cut selective harvest and has resulted in \$2,277.80 of sale revenue with 34 acres of the sale yet to be completed.

The **Hurricane Helene SELECTIVE Timber Salvage Anderson Springs** sale was a pay as cut selective harvest of 219 acres of 45-year-old slash pine. The purpose of this sale was to remove any blown down, leaning, or otherwise damaged timber from the sale area. The sale was advertised as a pay as cut selective harvest and resulted in \$66,418.14 of sale revenue.

The **Hurricane Helene SELECTIVE Timber Salvage Westwood West** sale was a pay as cut selective harvest of 226 acres on the Westwood West tract, 228 acres on the Mill Creek South tract, and 37 acres on the Black tract. The purpose of the sale was to remove any blown down, leaning, or otherwise damaged timber from the sale areas, The sale was advertised and sold resulting in \$1,641.03 of sale revenue.

In preparation for next fiscal year's timber sales, field work on the Mill Creek Road Thinning, a 73-acre thinning harvest of 25-year-old planted longleaf pine is ongoing.

For obtaining state forest management goals, one of the most effective tools utilized is the application of prescribed fire. Prescribed burning serves to improve wildlife habitat, maintain forest health, recycle nutrients and restore natural systems. Favorable weather for burning and experienced personnel are essential to accomplishing annual goals. For 2024-25, we fell behind on are goals due to the effects of hurricane Helene and the damage it caused. Personnel had to shift there focus to clean up efforts around the state as well as on TRSF. Nonetheless, FFS staff was able to prescribe burn 311 acres last year (10%) of the annual goal of 3000 acres on TRSF, SRWMD owned, portion. Next year's goal on TRSF, SRWMD owned, is 1,346 acres. The acres have been decreased to account for areas that are not able to be safely burned due to storm damage as well as areas that cannot be burned due to them being logged or mowed within the last year.

Providing outdoor recreation opportunities to the public is an important goal on the state forest. FFS staff issued special use permits for various activities including fishing, horseback riding, camping and mountain biking. Day use attendance through to the month of July 2025 has been 73,861 and 355 campers have reserved a camping site through the month of July 2025. FFS continues to maintain recreational facilities including hunter parking areas, 20 recreational sites and 47 miles of hiking, horseback riding, and bicycle trails. Many of the trails were impacted by hurricane Helene, trail cleanup has been complete. 12.8 miles of trail was cleared by contractors with large mulching equipment. 217 miles of road, fire lane, and trail were cleared by the FFS saw teams on the State Forest, most of which was on the SRWMD owned tracts.

An important part of land maintenance is the continual clearing, marking and replacing signage along perimeter boundaries. This allows the public and adjacent landowners to know and respect where state property boundaries are located. This year we cleared, repainted and placed new fence posts and signage on the Ellaville and Westwood East tract boundaries.

Inmate labor has traditionally played a large role in the general maintenance of the recreation sites, parking areas, entrances, gates, and trails on TRSF. Inmate labor is no longer being used. Instead, an OPS Park Ranger has been hired to do a lot of the tasks usually done by the inmate crew. They conduct weekly trash pick ups of all the rec sites on the State Forest as well as refill the brochure at all the kiosks. This position is also responsible for mowing and maintaining all parking areas and recreational sites including the area around the FWC check station.

Despite setbacks, FFS staff will continue to strive to provide quality recreational opportunities for state forest visitors while managing the other forest resources in a manner that ensures healthy ecosystems, resource protection, conservation and sustainability. The following is a list of significant goals and planned activities for next fiscal year.

### **Goals and Action Plan Items for Next Year**

- Prescribe burn 1346 acres.
- Mow 31 acres
- Rake and burn piles on 329 acres of clearcut on the Westwood West tract, and Ellaville tract.
- Roller chop 113 acres on the Withlacoochee tract.
- Complete in-house spot treatment of invasive exotics on applicable Twin Rivers tracts based on former invasive exotic survey and respective Annual Action Plan.
- Cruise, mark, and monitor the timber sale on the Mill Creek South tract (73 acres).
- Conduct seedling survival inventory on the Ellaville tract (212 acres)
- Maintain 70+ miles of roads by mowing, harrowing and/or single drum chopping.
- Maintain 100 cables/gates.
- Maintain 20 recreational sites and all parking areas.
- Maintain boundary line and signs on the Mill Creek North tract (6.6 Miles), the Mill Creek South tract (8.7 Miles), the Black tract (5.2 Miles), the Hardee Springs tract (5.1 Miles), and the Damascus tract (4.6 Miles).