

	sweeping and/or litter removal activities conducted during the reporting period in each annual report.
5. Employee Training	<p>5.a. Develop an employee training program and submit the program to EPD for review and approval with the SWMP. The program must include a description of the employee categories to be trained, the methods for providing the training, the topics to be addressed, and the documentation to be provided (e.g. sign-in sheet). The training should include such topics as good housekeeping at municipal facilities, illicit discharge detection, construction site inspections, and green infrastructure. At a minimum, the employee training must occur annually.</p> <p>5.b. Implement the employee training program. Provide documentation of the employee training activities conducted during the reporting period in each annual report.</p>
6. Waste Disposal	<p>6.a. Develop procedures for the proper disposal of waste removed from the MS4, including the method used to track the amount of waste, the disposal method, and documentation to be provided. The permittee must conduct some waste disposal activities each reporting period. Submit the procedures to EPD for review and approval with the SWMP.</p> <p>6.b. Implement procedures regarding the proper disposal of waste removed from the MS4. Provide documentation of activities performed during the reporting period in each annual report.</p>
7. New Flood Management Projects	<p>7.a. Develop procedures for ensuring proposed flood management projects (e.g. detention and retention ponds) are assessed for water quality impacts during the design phase. Submit the procedures to EPD for review and approval with the SWMP.</p> <p>7.b. Implement the procedures. Provide a list of plans reviewed where flood management projects were assessed for water quality impacts and note the plans that resulted in improved pollutant reduction during the reporting period in each annual report.</p>
8. Existing Flood Management Projects	8.a. Develop procedures for assessing existing (i.e., those designed prior to adoption of the 2016 GSMM) permittee-owned flood management projects (e.g. detention and retention ponds) for potential retrofitting to address water