SUWANNEE RIVER WATER MANAGEMENT DISTRICT

GOVERNING BOARD DIRECTIVE

Directive Number: GBD21-0002

Date Approved: February 9, 2021

Subject: <u>District Policy for Managing District-Related Online Content</u>

Approval:

| Virginia | Johns | , Chaiı | • | |
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| Charles | Keith, | Secre | tary/Tre | asurer |



Supersedes Directive 19-0004

2.0 Purpose and Intent

The purpose of the directive is to establish a provision for managing content on the District's websites, social media sites and other online content.

3.0 <u>Definitions</u>

- A. <u>COMMUNICATIONS STAFF:</u> District staff assigned to handle communications functions on behalf of the District.
- B. <u>INAPPROPRIATE CONDUCT:</u> Expression through any form of social media that communicates personal beliefs and opinions through insults, discriminatory behavior, offensive language or content, malicious intent and/or would negatively impact the District's business objectives or District employees.
- C. <u>PAGE:</u> The specific portion of a social media website where content is displayed and managed by an individual or individuals with administrator rights.
- D. <u>POST</u>: Content an individual shares on a social media site or the act of publishing content on a site.
- E. <u>PROFILE:</u> Information that a user provides about himself or herself on a social networking site.
- F. <u>SOCIAL MEDIA</u> Computer-mediated technologies that facilitate the creation and sharing of information, ideas, career interests and other forms of expression via virtual communities and networks.
- G. <u>SOCIAL NETWORKS</u>: Online platforms where users can create profiles, share information and socialize with others using a range of technologies.
- H. <u>SPEECH:</u> Expression or communication of thoughts or opinions in spoken words, in writing, by expressive conduct, symbolism, photographs, videotape or related forms of communication.